

### Summary by Office

Department	Head of Department / Office	Total Cost
Mayor's Office	Hon. Annaliza P. Gonzales-Kwan	₱ 9,729,300.00
Vice Mayor's Office	Hon. Veronica C. Ramirez	₱ 1,279,100.00
Sangguniang Bayan Offices	Hon. Veronica C. Ramirez	₱ 275,500.00
Sangguniang Bayan Secreatriat	Rectito A. Melquiades	₱ 674,000.00
Municipal Administrator's Office	Kinna Mae G. Kwan	₱ 228,230.00
Municipal Planning & Dev't. Office	Antonio Ecleo Jr.	₱ 560,000.00
Municipal Accounting Office	Adrian E. Bernardo	₱ 616,000.00
Municipal Budget Office	Jaime C. Lucero Jr.	₱ 301,316.00
Municipal Treasurer's Office	Felicisima A. Bernardo	₱ 850,770.00
Municipal Engineering Office	Engr. Renzie Jay Bagoyoro-OIC	₱ 68,327,110.00
Municipal Assessor's Office	Engr. Joselito G. Baes	₱ 640,640.00
Municipal Social Welfare & Dev't. Office	Zenaida M. Cunanan	₱ 997,683.00
Municipal Civil Registrar's Office	Ester R. Germinal	₱ 210,009.00
Economic Enterprise & Dev't. Mgt Office	Oscar S. Guimbaolibot	₱ 2,461,940.00
Guiuan Integrated Transport Terminal	Donato A. Pabello	₱ 8,785,516.00
Office of the Mun. Agricultural Services	Efren A. Berongoy	₱ 2,201,780.00
Municipal General Services Office	Rizalde C. Salamida	₱ 7,912,916.00
Municipal Health Office	Dra. Ma. Socorro A. Flores	₱ 5,276,140.27
MDRRMO	Eugenia C. Padual	₱ 12,178,313.00
Human Resource Management Office	Marichu C. Acebias	₱ 25,560.00
Municipal Investment & Tourism Office	Janet Israel-Ramos	₱ 1,822,794.00
Traffic Management Office	Armando P. Gapate	₱ 504,675.00
Municipal Business Permits & Licensing Office	Maximo C. Lumactod	₱ 414,150.00
Bureau of Fire Protection - Mun. of Guiuan	Insp. Roberto M. Enriquez	₱ 280,000.00
Bureau of Internal Revenue - Mun. of Guiuan	Sheena C. Olalo	₱ 30,000.00
Bids and Awards Committee - Mun. of Guiuan	Teresa A. Macapanas	₱ 211,926.00
Department of Interior & Local Government	Oscar P. Navidad	₱ 30,000.00
PNP-Municipality of Guiuan	Pmaj. Clark B. Chavarria	₱ 370,000.00
Regional Trial Court	Atty. Zoraida P. Quilona	₱ 26,960.00
Municipal Circuit Trial Court	Marina Remedios F. Adesna	₱ 29,675.00
COMELEC-Municipality of Guiuan	Eva O. Delacruz	₱ 29,450.00
LTO-Municipality of Guiuan	Ben M. Domingo III	₱ 30,000.00
Manicani National Highschool	Maria Clariza P. Rivalal	₱ 26,000.00
Guiuan South District	Natividad A. Masayon	₱ 253,000.00
Sulu-an Integrated School	Ronquillo B. Salvedia	₱ 6,440.00
Tubabao National Highschool	Joel M. Lacdao	₱ 20,416.00
Homonhon National Highschool	Catalina A. Pading	₱ 32,585.00
Guiuan South District	Nora C. Odita	₱ 51,450.00
Office of Senior Citizen Affairs	Francisco S. De Paz	₱ 60,000.00
Guiuan East District	Esteban S. Daiz	₱ 279,546.58
Taytay Integrated School	Joel B. Del Valle	₱ 75,000.00
Guiuan National Highschool	Benjamin P. Campomanes	₱ 103,265.72
Guiuan North District	Inocentes M. Maderazo Jr.	₱ 188,898.00
DSWD Kalahi-CIDSS	Girlie Y. Gline	₱ 1,014,210.00
<b>GRAND TOTAL</b>		<b>₱ 129,422,264.57</b>

Prepared By:

Approved By:

**TERESA A. MACAPANAS**

Head, BAC Secretariat

**HON. ANNALIZA P. GONZALES-KWAN**

Local Chief Executive

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2022

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (4) pages				
Department/ Office: Mayor's Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<u>Common Office Supplies</u>												
	Bond Paper (Letter 8.5" x 11")	₱ 1,250.00	60	boxes	₱ 75,000.00	15	₱ 18,750.00	15	₱ 18,750.00	15	₱ 18,750.00	15	₱ 18,750.00
	Bond Paper (Legal 8.5" x 14")	₱ 1,400.00	60	boxes	₱ 84,000.00	15	₱ 21,000.00	15	₱ 21,000.00	15	₱ 21,000.00	15	₱ 21,000.00
	Bond Paper (A4 Size)	₱ 1,300.00	20	boxes	₱ 26,000.00	5	₱ 6,500.00	5	₱ 6,500.00	5	₱ 6,500.00	5	₱ 6,500.00
	Ballpen (Black Fiber Castel)	₱ 150.00	20	doz.	₱ 3,000.00	5	₱ 750.00	5	₱ 750.00	5	₱ 750.00	5	₱ 750.00
	Sig Pen (Gel Black 0.5)	₱ 250.00	20	boxes	₱ 5,000.00	5	₱ 1,250.00	5	₱ 1,250.00	5	₱ 1,250.00	5	₱ 1,250.00
	Staple Wire no. 35	₱ 100.00	10	boxes	₱ 1,000.00	4	₱ 400.00	2	₱ 200.00	2	₱ 200.00	2	₱ 200.00
	Venyl Paper Clip (Big)	₱ 50.00	10	boxes	₱ 500.00	4	₱ 200.00	2	₱ 100.00	2	₱ 100.00	2	₱ 100.00
	Venyl Paper Clip (Small)	₱ 30.00	10	boxes	₱ 300.00	4	₱ 120.00	2	₱ 60.00	2	₱ 60.00	2	₱ 60.00
	Folder White (Long)	₱ 84.00	20	dozens	₱ 1,680.00	5	₱ 420.00	5	₱ 420.00	5	₱ 420.00	5	₱ 420.00
	Folder White (Short)	₱ 60.00	20	dozens	₱ 1,200.00	5	₱ 300.00	5	₱ 300.00	5	₱ 300.00	5	₱ 300.00
	Brown Envelope (Long)	₱ 84.00	20	dozens	₱ 1,680.00	5	₱ 420.00	5	₱ 420.00	5	₱ 420.00	5	₱ 420.00
	Brown Envelope (Short)	₱ 60.00	20	dozens	₱ 1,200.00	5	₱ 300.00	5	₱ 300.00	5	₱ 300.00	5	₱ 300.00
	DTR	₱ 25.00	20	pads	₱ 500.00	5	₱ 125.00	5	₱ 125.00	5	₱ 125.00	5	₱ 125.00
	Correction Tape	₱ 25.00	40	pcs	₱ 1,000.00	10	₱ 250.00	10	₱ 250.00	10	₱ 250.00	10	₱ 250.00
	Pentel Pen (Pilot Black)	₱ 100.00	20	boxes	₱ 2,000.00	5	₱ 500.00	5	₱ 500.00	5	₱ 500.00	5	₱ 500.00
	Alcohol	₱ 100.00	30	bots	₱ 3,000.00	10	₱ 1,000.00	5	₱ 500.00	5	₱ 500.00	10	₱ 1,000.00
	#003 Epson Printer Ink (Black)	₱ 766.67	6	bots	₱ 4,600.00	2	₱ 1,533.33	2	₱ 1,533.33	1	₱ 766.67	1	₱ 766.67
	#003 Epson Printer Ink (Cyan)	₱ 766.67	6	bots	₱ 4,600.00	2	₱ 1,533.33	2	₱ 1,533.33	1	₱ 766.67	1	₱ 766.67
	#003 Epson Printer Ink (Magenta)	₱ 766.67	6	bots	₱ 4,600.00	2	₱ 1,533.33	2	₱ 1,533.33	1	₱ 766.67	1	₱ 766.67
	#003 Epson Printer Ink (Yellow)	₱ 766.67	6	bots	₱ 4,600.00	2	₱ 1,533.33	2	₱ 1,533.33	1	₱ 766.67	1	₱ 766.67

	USB 32GB	₱ 200.00	10	pcs	₱ 2,000.00	3	₱ 600.00	2	₱ 400.00	3	₱ 600.00	2	₱ 400.00
	Paper Fastener	₱ 83.33	12	boxes	₱ 1,000.00	5	₱ 416.67	3	₱ 250.00	3	₱ 250.00	1	₱ 83.33
	Scotch Tape (1" wide)	₱ 100.00	4	pcs	₱ 400.00	1	₱ 100.00	1	₱ 100.00	1	₱ 100.00	1	₱ 100.00
	Packing tape (3" wide)	₱ 125.00	4	pcs	₱ 500.00	1	₱ 125.00	1	₱ 125.00	1	₱ 125.00	1	₱ 125.00
	Scissor	₱ 100.00	2	pcs	₱ 200.00	1	₱ 100.00		-	1	₱ 100.00		-
	Stamp Pad Ink (Black)	₱ 50.00	10	bots.	₱ 500.00	3	₱ 150.00	3	₱ 150.00	2	₱ 100.00	2	₱ 100.00
	Staple Wire no. 10	₱ 75.00	4	boxes	₱ 300.00	2	₱ 150.00		-		-	2	₱ 150.00
	Sign Pen Refill	₱ 116.67	12	packs	₱ 1,400.00	3	₱ 350.00	3	₱ 350.00	3	₱ 350.00	3	₱ 350.00
	Stapler	₱ 100.00	10	pcs	₱ 1,000.00	2	₱ 200.00	3	₱ 300.00	3	₱ 300.00	2	₱ 200.00
	Mailing Envelope (White/Long)	₱ 300.00	3	boxes	₱ 900.00	1	₱ 300.00	1	₱ 300.00	1	₱ 300.00		-
	Record Book	₱ 152.00	10	pcs	₱ 1,520.00	3	₱ 456.00	2	₱ 304.00	3	₱ 456.00	2	₱ 304.00
	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Zonrox (Big)	₱ 100.00	20	bots	₱ 2,000.00	4	₱ 400.00	4	₱ 400.00	6	₱ 600.00	6	₱ 600.00
	Joy Dishwashing Liquid (Big)	₱ 100.00	10	bots	₱ 1,000.00	2	₱ 200.00	2	₱ 200.00	3	₱ 300.00	3	₱ 300.00
	Tissue/Napkin Box	₱ 60.00	12	boxes	₱ 720.00	3	₱ 180.00	3	₱ 180.00	3	₱ 180.00	3	₱ 180.00
	Cup	₱ 700.00	1	dozen	₱ 700.00	1	₱ 700.00						
	Kutcharita	₱ 1,000.00	1	dozen	₱ 1,000.00	1	₱ 1,000.00						
	Desk Rack (for Plate)	₱ 1,500.00	1	pc	₱ 1,500.00	1	₱ 1,500.00						
	Rice Plate	₱ 1,000.00	1	dozen	₱ 1,000.00	1	₱ 1,000.00						
	Glass (Tall)	₱ 1,000.00	1	dozen	₱ 1,000.00	1	₱ 1,000.00						
	Spoon	₱ 350.00	1	dozen	₱ 350.00	1	₱ 350.00						
	Fork	₱ 350.00	1	dozen	₱ 350.00	1	₱ 350.00						
	<b>Other Supplies &amp; Materials Expenses- Visibility Materials</b>				-		-		-		-		-
	Tarpaulins	₱ 500.00	100	pcs	₱ 50,000.00	25	₱ 12,500.00	25	₱ 12,500.00	25	₱ 12,500.00	25	₱ 12,500.00
	Token	₱ 666.67	30	pcs	₱ 20,000.00	10	₱ 6,666.67	10	₱ 6,666.67	5	₱ 3,333.33	5	₱ 3,333.33
	Philippine Flag	₱ 4,000.00	2	pcs	₱ 8,000.00	2	₱ 8,000.00						
	<b>Capital Outlay</b>				-		-		-		-		-
	Digital Camera	25,000.00	2	pcs	50,000.00	2	50,000.00						
	Desktop	₱ 45,000.00	4	units	₱ 180,000.00	2	₱ 90,000.00	1	45,000.00	1	45,000.00		-
	Laptop	₱ 65,000.00	6	units	₱ 390,000.00	3	₱ 195,000.00	2	130,000.00	1	65,000.00		-
	Projector with Screen	₱ 30,000.00	2	units	₱ 60,000.00	2	₱ 60,000.00		-				-
	Printer 3 in 1 (Continues Ink, Scan, Photocopy Long)	₱ 21,500.00	3	units	₱ 64,500.00	2	₱ 43,000.00	1	21,500.00		-		-
	Aircon (Split Type)	₱ 60,000.00	2	units	₱ 240,000.00	2	₱ 120,000.00	2	120,000.00		-		-
	Office Table	₱ 18,000.00	2	units	₱ 36,000.00	1	₱ 18,000.00	1	18,000.00		-		-
	Digital Weighing Scale Livestocks (pigs,Goats,Cows Vetenerary Scale)	₱ 72,500.00	2	units	145,000.00	2	₱ 145,000.00						
	LED TV	₱ 30,000.00	2	pcs	₱ 60,000.00	1	₱ 30,000.00	1	30,000.00		-		-

<b>Other Supplies &amp; Materials Expenses- IT/Communication Equipments</b>													
UPS	₱ 3,500.00	3	units	₱ 10,500.00	2	₱ 7,000.00	1	3,500.00		-			-
External Drive 1TB	₱ 4,600.00	4	pcs	₱ 18,400.00	3	₱ 13,800.00	1	4,600.00		-			-
USB 64GB	₱ 750.00	8	pcs	₱ 6,000.00	4	₱ 3,000.00	4	3,000.00		-			-
Internet Wifi	₱ 1,800.00	3	pcs	₱ 5,400.00	2	₱ 3,600.00	1	1,800.00		-			-
Portable Sound System	₱ 12,000.00	15	pcs	₱ 180,000.00	15	₱ 180,000.00							
Extension Wire 3 gang	₱ 500.00	5	pcs	₱ 2,500.00	5	₱ 2,500.00							
Microphone	₱ 500.00	5	pcs	₱ 2,500.00	5	₱ 2,500.00							
Radio Transistor	₱ 300.00	60	pcs	₱ 18,000.00	60	₱ 18,000.00							
<b>Other Supplies &amp; Materials Expenses- Office Equipments</b>													
Wood Mobile Pedestal Cabinet Drawer (3 layers)	₱ 3,500.00	6	pcs	₱ 21,000.00	6	₱ 21,000.00							
Steel File Cabinet Drawer (4 layers)	₱ 5,100.00	2	pcs	₱ 10,200.00	2	₱ 10,200.00							
Signal TV	₱ 4,000.00	2	pcs	₱ 8,000.00	1	₱ 4,000.00	1	4,000.00		-			-
Water Dispenser	₱ 9,000.00	3	pcs	₱ 27,000.00	2	₱ 18,000.00	1	9,000.00		-			-
Stand Fan	₱ 4,000.00	6	pcs	₱ 24,000.00	3	₱ 12,000.00	3	12,000.00		-			-
Monoblock Chairs	₱ 700.00	30	pcs	₱ 21,000.00	30	₱ 21,000.00				-			-
Swivel Chair	₱ 4,000.00	10	pcs	₱ 40,000.00	10	₱ 40,000.00							
<b>Other Supplies &amp; Materials Expenses- Software Expenses</b>													
MS Office (365)	₱ 4,500.00	3	pc	₱ 13,500.00	2	₱ 9,000.00	1	4,500.00		-			-
<b>Covid-19 Crisis Response Program</b>													
Food Supplies Expenses	₱ 1,200,000.00	1	lot	₱ 1,200,000.00	1	₱ 1,200,000.00							
Drugs and Medicines Expenses	₱ 1,200,000.00	1	lot	₱ 1,200,000.00	1	₱ 1,200,000.00							
Medical, Dental and Laboratory Supplies	₱ 1,200,000.00	1	lot	₱ 1,200,000.00	1	₱ 1,200,000.00							
Fuel, Oil and Lubricants	₱ 1,200,000.00	1	lot	₱ 1,200,000.00	1	₱ 1,200,000.00							
Repairs and Maintenance - Transportation Equipments	₱ 1,200,000.00	1	lot	₱ 1,200,000.00	1	₱ 1,200,000.00							
<b>Projects, Programs, and Activities</b>													
<i>Representation Expenses</i>				-		-		-		-			-
Meals, Tents, Chairs, Tables, Sound System	₱ 85,000.00	12	lot	₱ 1,020,000.00	3	₱ 255,000.00	3	₱ 255,000.00	3	₱ 255,000.00	3	₱ 255,000.00	₱ 255,000.00
Hotel Accomodation	₱ 25,000.00	8	lot	₱ 200,000.00	2	₱ 50,000.00	2	₱ 50,000.00	2	₱ 50,000.00	2	₱ 50,000.00	₱ 50,000.00
Construction of Catch Basin/Soaking Chamber At Cantahay Elementary School	₱ 83,000.00	1	lot	₱ 83,000.00	1	₱ 83,000.00							
Construction of Timbangan ng Bayan Post at the Guiuan Public Market Brgy. 6 Guiuan E. Samar	₱ 85,000.00	1	lot	₱ 85,000.00	1	₱ 85,000.00							
<b>Unforeseen Office Supplies</b>													
Unforeseen Office Supplies	₱ 190,000.00	1	lot	₱ 190,000.00	1	₱ 190,000.00				-			-
<b>Unforeseen Miscellaneous Meals</b>													
Unforeseen Miscellaneous Meals	₱ 195,000.00	1	lot	₱ 195,000.00	1	₱ 195,000.00				-			-

TOTAL				₱ 9,729,300.00		₱ 8,069,812.67		₱ 791,684.00		₱ 489,086.00		₱ 378,717.33
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This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. ANNALIZA P. GONZALES-KWAN**

Municipal Mayor

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (5) pages				
Department/ Office: Municipal Disaster Risk Reduction and Management Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Charged to: General Fund</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Letter 8.5" x 11")	₱ 260.00	24	reams	₱ 6,240.00	6	₱ 1,560.00	6	₱ 1,560.00	6	₱ 1,560.00	6	₱ 1,560.00
	Bond Paper (Legal 8.5" x 14")	₱ 290.00	24	reams	₱ 6,960.00	6	₱ 1,740.00	6	₱ 1,740.00	6	₱ 1,740.00	6	₱ 1,740.00
	Bond Paper (A4 Size)	₱ 270.00	24	reams	₱ 6,480.00	6	₱ 1,620.00	6	₱ 1,620.00	6	₱ 1,620.00	6	₱ 1,620.00
	Printer Ink BT6000 Ink (Black)	₱ 495.00	5	pcs	₱ 2,475.00	3	₱ 1,485.00		-	2	₱ 990.00		-
	Printer Ink BT60 Ink (Black)	₱ 495.00	5	pcs	₱ 2,475.00	3	₱ 1,485.00		-	2	₱ 990.00		-
	Printer Ink BT5000 Ink (Cyan)	₱ 495.00	10	pcs	₱ 4,950.00	5	₱ 2,475.00		-	5	₱ 2,475.00		-
	Printer Ink BT5000 Ink (Magenta)	₱ 495.00	10	pcs	₱ 4,950.00	5	₱ 2,475.00		-	5	₱ 2,475.00		-
	Printer Ink BT5000 Ink (Yellow)	₱ 495.00	10	pcs	₱ 4,950.00	5	₱ 2,475.00		-	5	₱ 2,475.00		-
	Ballpen (Black)	₱ 250.00	3	boxes	₱ 750.00	1	₱ 250.00		-	1	₱ 250.00	1	₱ 250.00
	White Mailing Envelope (Long)	₱ 5.00	100	pcs	₱ 500.00	50	₱ 250.00		-	50	₱ 250.00		-
	Folder Brown (Long)	₱ 15.00	100	pcs	₱ 1,500.00	50	₱ 750.00		-	50	₱ 750.00		-
	Folder Brown (Short)	₱ 13.00	60	pcs	₱ 780.00	30	₱ 390.00		-	30	₱ 390.00		-
	Push Pins	₱ 40.00	10	boxes	₱ 400.00	5	₱ 200.00		-	5	₱ 200.00		-
	Pencil	₱ 67.00	3	boxes	₱ 201.00	2	₱ 134.00		-	1	₱ 67.00		-
	Ink (Stamping Pad)	₱ 47.00	3	pcs	₱ 141.00	2	₱ 94.00		-	1	₱ 47.00		-
	Ink (Permanent Marker - Black)	₱ 100.00	5	bots.	₱ 500.00	2	₱ 200.00		-	3	₱ 300.00		-
	Pentel Pen (Black)	₱ 208.00	3	boxes	₱ 624.00	2	₱ 416.00		-	1	₱ 208.00		-
	Stapler Heavy Duty (Big)	₱ 350.00	5	pcs	₱ 1,750.00	3	₱ 1,050.00		-	2	₱ 700.00		-
	Stapler Wire #35	₱ 75.00	10	boxes	₱ 750.00	5	₱ 375.00		-	5	₱ 375.00		-
	Correction Tape	₱ 50.00	20	pcs	₱ 1,000.00	10	₱ 500.00		-	10	₱ 500.00		-
	Scientific Calculator	₱ 250.00	5	pcs	₱ 1,250.00	3	₱ 750.00		-	2	₱ 500.00		-
	Binder Clips (Large)	₱ 75.00	10	boxes	₱ 750.00	5	₱ 375.00		-	5	₱ 375.00		-

Binder Clips (Medium)	₱ 65.00	10	boxes	₱ 650.00	5	₱ 325.00	-	5	₱ 325.00	-	-
Paper Clips (Large)	₱ 65.00	10	boxes	₱ 650.00	5	₱ 325.00	-	5	₱ 325.00	-	-
Paper Clips (Small)	₱ 55.00	10	boxes	₱ 550.00	5	₱ 275.00	-	5	₱ 275.00	-	-
Elmers Glue (Big)	₱ 150.00	6	pcs	₱ 900.00	3	₱ 450.00	-	3	₱ 450.00	-	-
Paper Fastener	₱ 45.00	5	boxes	₱ 225.00	3	₱ 135.00	-	2	₱ 90.00	-	-
Carbon Paper (Long)	₱ 130.00	2	boxes	₱ 260.00	1	₱ 130.00	-	1	₱ 130.00	-	-
Typewriter Ribbon	₱ 50.00	5	rolls	₱ 250.00	3	₱ 150.00	-	2	₱ 100.00	-	-
Flash Drive (8GB)	₱ 399.00	3	pcs	₱ 1,197.00	2	₱ 798.00	-	1	₱ 399.00	-	-
Flash Drive (64GB)	₱ 799.00	3	pcs	₱ 2,397.00	2	₱ 1,598.00	-	1	₱ 799.00	-	-
1 TB Computer Mass Storage (Back-Up-Plus)	₱ 4,000.00	1	pc	₱ 4,000.00	1	₱ 4,000.00	-		₱ -	-	-
OTG 3.0 USB (64 GB)	₱ 520.00	1	pc	₱ 520.00	1	₱ 520.00	-		₱ -	-	-
Office DTR	₱ 40.00	6	pads	₱ 240.00	3	₱ 120.00	-	3	₱ 120.00	-	-
Brown Envelop (Long)	₱ 15.00	50	pcs	₱ 750.00	25	₱ 375.00	-	25	₱ 375.00	-	-
Brown Envelop (Short)	₱ 10.00	50	pcs	₱ 500.00	25	₱ 250.00	-	25	₱ 250.00	-	-
Record Book (Long 500 Pages)	₱ 600.00	6	pcs	₱ 3,600.00	3	₱ 1,800.00	-	3	₱ 1,800.00	-	-
Packing Tape (Big Brown)	₱ 65.00	10	pcs	₱ 650.00	5	₱ 325.00	-	5	₱ 325.00	-	-
Masking tape (White)	₱ 65.00	10	pcs	₱ 650.00	5	₱ 325.00	-	5	₱ 325.00	-	-
Scotch tape (Transparent)	₱ 65.00	10	pcs	₱ 650.00	5	₱ 325.00	-	5	₱ 325.00	-	-
Double Sided Tape	₱ 80.00	10	pcs	₱ 800.00	5	₱ 400.00	-	5	₱ 400.00	-	-
Scissors	₱ 65.00	5	pcs	₱ 325.00	3	₱ 195.00	-	2	₱ 130.00	-	-
Steadler Pen (Black)	₱ 100.00	6	pcs	₱ 600.00	3	₱ 300.00	-	3	₱ 300.00	-	-
Steadler Eraser	₱ 55.00	5	pcs	₱ 275.00	3	₱ 165.00	-	2	₱ 110.00	-	-
Folder Organizer (4 Rows)	₱ 250.00	10	pcs	₱ 2,500.00	5	₱ 1,250.00	-	5	₱ 1,250.00	-	-
Universal USB Charger (Mobile Phone)	₱ 500.00	1	unit	₱ 500.00	1	₱ 500.00	-		₱ -	-	-
Alcohol	₱ 650.00	15	gals.	₱ 9,750.00	5	₱ 3,250.00	-	5	₱ 3,250.00	5	₱ 3,250.00
Puncher (Heavy Duty - Big)	₱ 350.00	5	pcs	₱ 1,750.00	3	₱ 1,050.00	-	2	₱ 700.00	-	-
Clip Board (Long)	₱ 200.00	3	pcs	₱ 600.00	2	₱ 400.00	-	1	₱ 200.00	-	-
Everyday Triple A (Battery)	₱ 95.00	50	packs	₱ 4,750.00	25	₱ 2,375.00	-	25	₱ 2,375.00	-	-
<b>Other Office Supplies/Materials Expense - Sanitation &amp; Janitorial Supplies</b>				₱ -		₱ -	-		₱ -	-	-
Baby Wipes	₱ 80.00	10	pcs	₱ 800.00	5	₱ 400.00	-	5	₱ 400.00	-	-
Spirit of Ammonia (150ml)	₱ 80.00	6	bots	₱ 480.00	3	₱ 240.00	-	3	₱ 240.00	-	-
Tornado Mop	₱ 600.00	3	pcs	₱ 1,800.00	2	₱ 1,200.00	-	1	₱ 600.00	-	-
Office Broom	₱ 200.00	3	pcs	₱ 600.00	2	₱ 400.00	-	1	₱ 200.00	-	-
Office Matt	₱ 150.00	6	pcs	₱ 900.00	3	₱ 450.00	-	3	₱ 450.00	-	-
Zonrox Disinfectant	₱ 2,000.00	5	gals	₱ 10,000.00	5	₱ 10,000.00	-		₱ -	-	-
Hand Sanitizer	₱ 1,250.00	8	bots.	₱ 10,000.00	4	₱ 5,000.00	-	4	₱ 5,000.00	-	-

Ethyl Alcohol 70%	₱ 1,500.00	10	gals	₱ 15,000.00	5	₱ 7,500.00		-	5	₱ 7,500.00		-
<b>Other Office Supplies/Materials Expense - Office Repairs &amp; Maintenance</b>												
LED Light for Office	₱ 2,500.00	10	pcs	₱ 25,000.00		-	10	₱ 25,000.00		-		-
<b>Provision of Personal Protective Gear (PPG's &amp; Other Rescue Tools)</b>				₱ -		-		-		-		-
Hand Gloves (Disposable)	₱ 1,500.00	10	bxs	₱ 15,000.00	5	₱ 7,500.00		-	5	₱ 7,500.00		-
100 Pairs of Non-Woven Disposable Shoe Cover (Blue)	₱ 250.00	10	packs	₱ 2,500.00	5	₱ 1,250.00		-	5	₱ 1,250.00		-
Boots (Rain Boots)	₱ 500.00	20	pcs	₱ 10,000.00	20	₱ 10,000.00		-		-		-
Reflectorized Vest	₱ 750.00	20	pcs	₱ 15,000.00	20	₱ 15,000.00		-		-		-
'24 Aluminum Ladder	₱ 10,000.00	1	unit	₱ 10,000.00	1	₱ 10,000.00		-		-		-
<b>Other Office Supplies/Materials Expense -Other Medical Supplies</b>				-		-		-		-		-
Band Aid	₱ 40.00	10	boxes	₱ 400.00	5	₱ 200.00		-	5	₱ 200.00		-
Betadine (120ml)	₱ 85.00	10	bots	₱ 850.00	5	₱ 425.00		-	5	₱ 425.00		-
Cotton Balls (150pcs)	₱ 40.00	6	packs	₱ 240.00	3	₱ 120.00		-	3	₱ 120.00		-
Face Mask (Disposable)	₱ 750.00	20	boxes	₱ 15,000.00	10	₱ 7,500.00		-	10	₱ 7,500.00		-
Medical Tape	₱ 65.00	20	pcs	₱ 1,300.00	10	₱ 650.00		-	10	₱ 650.00		-
Elastic Bandage	₱ 85.00	10	pcs	₱ 850.00	5	₱ 425.00		-	5	₱ 425.00		-
Gauze Pad "2x2"	₱ 400.00	4	boxes	₱ 1,600.00	2	₱ 800.00		-	2	₱ 800.00		-
Gauze Pad "3x3"	₱ 600.00	4	boxes	₱ 2,400.00	2	₱ 1,200.00		-	2	₱ 1,200.00		-
Triangular Bandage	₱ 600.00	5	doz	₱ 3,000.00	3	₱ 1,800.00		-	2	₱ 1,200.00		-
Alcohol	₱ 650.00	10	gals	₱ 6,500.00	5	₱ 3,250.00		-	5	₱ 3,250.00		-
PPE Hazmat	₱ 150.00	100	pcs	₱ 15,000.00	50	₱ 7,500.00		-	50	₱ 7,500.00		-
<b>Internet Expenses/Telephone Expenses</b>				-		-		-		-		-
Internet/Mobile Phone Load	₱ 7,500.00	4	lot	₱ 30,000.00	1	₱ 7,500.00	1	₱ 7,500.00	1	₱ 7,500.00	1	₱ 7,500.00
<b>Water Refill Expense</b>				-		-		-		-		-
Drinking Water	₱ 25.00	200	jugs	₱ 5,000.00	50	₱ 1,250.00	50	₱ 1,250.00	50	₱ 1,250.00	50	₱ 1,250.00
<b>Postal Deliveries</b>				-		-		-		-		-
Postal Deliveries	₱ 1,250.00	4	lot	₱ 5,000.00	1	₱ 1,250.00	1	₱ 1,250.00	1	₱ 1,250.00	1	₱ 1,250.00
<b>UNFORSEEN EXPENDITURE DURING EMERGENCY CALAMITIES</b>				-		-		-		-		-
Emergency Rescue Vehicle Repair	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		-		-		-
Emergency Spare Parts Purchase	₱ 40,000.00	1	lot	₱ 40,000.00	1	₱ 40,000.00		-		-		-
Emergency Radio Repeater Repair & Spare Parts Replacement	₱ 40,000.00	1	lot	₱ 40,000.00	1	₱ 40,000.00		-		-		-
Emergency CCTV Repair & Parts Replacement	₱ 40,000.00	1	lot	₱ 40,000.00	1	₱ 40,000.00		-		-		-
Emergency Cellphone Load & Internet Wifi Load	₱ 10,000.00	1	lot	₱ 10,000.00	1	₱ 10,000.00		-		-		-
Emergency Diesel & Gasoline Purchase during Calamity	₱ 20,000.00	1	lot	₱ 20,000.00	1	₱ 20,000.00		-		-		-
Emergencies Signages for materials on Disaster Month & Other Activities	₱ 20,000.00	1	lot	₱ 20,000.00	1	₱ 20,000.00		-		-		-
<b>Repairs &amp; Maintenance - Transportation Services</b>				-		-		-		-		-
Tires (Rescue Motorcycle)	₱ 5,000.00	1	lot	₱ 5,000.00	1	₱ 5,000.00		-		-		-



	<b>CAPITAL OUTLAY</b>					-		-		-		-		-
	Ceiling Fan	₱ 7,500.00	2	pcs	₱ 15,000.00	2	₱ 15,000.00		-		-		-	
	Desktop & Printer	₱ 45,000.00	1	set	₱ 45,000.00	1	₱ 45,000.00		-		-		-	
	Laptop	₱ 35,000.00	1	unit	₱ 35,000.00	1	₱ 35,000.00		-		-		-	
	Steel Cabinet (4 Rows)	₱ 40,000.00	1	unit	₱ 40,000.00	1	₱ 40,000.00		-		-		-	
	2HP Aircon (Split Type)	₱ 35,000.00	1	unit	₱ 35,000.00	1	₱ 35,000.00		-		-		-	
	<b>Charged to: MDRRMF</b>					-		-		-		-		-
	<b>Activities/Projects/Programs</b>					-		-		-		-		-
	<b>A-PRE DISASTER &amp; MITIGATION</b>					-		-		-		-		-
	a.) Updating of CDRA Data Base until 2023	₱ 100,000.00	1	lot	₱ 100,000.00	1	₱ 100,000.00		-		-		-	
	b.) Conduct Hazard Mapping Yearly until 2023	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		-		-		-	
	c.) Advocacy Campaign on Coastal Resource Management	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		-		-		-	
	d.) Acquisition of Handheld Radio Communication Equipments	₱ 150,000.00	1	lot	₱ 150,000.00	1	₱ 150,000.00		-		-		-	
	e.) Enhanced Broadcasting System Coastal Barangay	₱ 150,000.00	1	lot	₱ 150,000.00	1	₱ 150,000.00		-		-		-	
	f.) Enhanced EWS Coastal Barangays	₱ 195,000.00	1	lot	₱ 195,000.00	1	₱ 195,000.00		-		-		-	
	g.) Emergency Medical Rescue Tools	₱ 100,000.00	1	lot	₱ 100,000.00	1	₱ 100,000.00		-		-		-	
	h.) AED Pro. CPR Tool	₱ 400,000.00	1	lot	₱ 400,000.00	1	₱ 400,000.00		-		-		-	
	i.) Restoration of Container Vans Stock Room for DRR Office Supplies & Equipments	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		-		-		-	
	j.) Survival / Hygiene Kits	₱ 190,000.00	1	lot	₱ 190,000.00	1	₱ 190,000.00		-		-		-	
	k.) Covid-19 Response	₱ 1,000,000.00	1	lot	₱ 1,000,000.00	1	₱ 1,000,000.00		-		-		-	
	l.) Solar Panel Lights	₱ 200,000.00	1	lot	₱ 200,000.00	1	₱ 200,000.00		-		-		-	
	m.) Improvement of Warehouse for Stockpiling of food & Non-Food Items	₱ 300,000.00	1	lot	₱ 300,000.00	1	₱ 300,000.00		-		-		-	
	n.) Portable Generators	₱ 150,000.00	1	lot	₱ 150,000.00	1	₱ 150,000.00		-		-		-	
	<b>B- PREPAREDNESS</b>					-		-		-		-		-
	a.) Conduct of Disaster Risk Reduction Drills in all Schools	₱ 60,000.00	1	lot	₱ 60,000.00	1	₱ 60,000.00		-		-		-	
	b.) Training Expenses	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		-		-		-	
	c.) Enhanced Standard Manual Operation for Operation Center	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		-		-		-	
	d.) Conduct Inventory of existing resources & services	₱ -			₱ -		₱ -		-		-		-	
	e.) Conduct Seminar on coordination mechanism on Contingency Plan	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		-		-		-	
	f.) Stockpiling of Food and Non-food items, medicine and fuel	₱ 1,400,000.00	1	lot	₱ 1,400,000.00	1	₱ 1,400,000.00		-		-		-	
	g.) Purchase of ERT Uniform	₱ 60,000.00	1	lot	₱ 60,000.00	1	₱ 60,000.00		-		-		-	
	h.) Insurance of ERT Volunteers, Vehicle & Licensing of Equipments	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		-		-		-	
	i.) Disaster Resiliency Month	₱ 20,000.00	1	lot	₱ 20,000.00	1	₱ 20,000.00		-		-		-	
	j.) Coastal Clean-up & Sisid Basura	₱ 30,825.00	1	lot	₱ 30,825.00	1	₱ 30,825.00		-		-		-	
	k.) Supply and Maintenance for Sirungan Ha Guiuan/Gym	₱ 321,000.00	1	lot	₱ 321,000.00	1	₱ 321,000.00		-		-		-	
	l.) Unclogging of Drainage Canals/drainage construction	₱ 1,200,000.00	1	lot	₱ 1,200,000.00	1	₱ 1,200,000.00		-		-		-	

m.) Acquisition of Basic Disaster Tools & Equipment for DRR	₱ 300,000.00	1	lot	₱ 300,000.00	1	₱ 300,000.00			-		-		-
n.) Purchase of Rescue Vehicle/Ambulance/Truck	₱ 2,500,000.00	1	lot	₱ 2,500,000.00	1	₱ 2,500,000.00			-		-		-
o.) Livelihood Assistance Program for Farmer and Fisherfolks	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00			-		-		-
p.) Acquisition of Lot for Evacuation Center	₱ 1,000,000.00	1	lot	₱ 1,000,000.00	1	₱ 1,000,000.00			-		-		-
<b>C- DISASTER RESPONSE-QRF</b>				-		-			-		-		-
a.) Issue Public Advisories in accordance Protocol Developed	-			-		-			-		-		-
b.) Activation of Relief Distribution Point Center	-			-		-			-		-		-
c.) Conduct Relief Operation and Humanitarian Services	-			-		-			-		-		-
d.) Conduct Actual Search, Research Retrieval Operation	-			-		-			-		-		-
e.) Camp Management Protocol	-			-		-			-		-		-
<b>D- RECOVERY/REHABILITATION</b>				-		-			-		-		-
a.) Restoration/Rehabilitation	-			-		-			-		-		-
Repair of Government Facilities and Building	-			-		-			-		-		-
b.) Unclogging of Drainage System	-			-		-			-		-		-
c.) Planting/Replanting of Mangroves	-			-		-			-		-		-
d.) Rehabilitation of Marine Sanctuary	-			-		-			-		-		-
<b>MUNICIPAL DISASTER RISK REDUCTION &amp; MANAGEMENT OFFICE</b>													
Welfare Goods Expenses	₱ 700,000.00	1	lot	₱ 700,000.00		₱ 700,000.00							
Other Maintenance and Operating Expenses	₱ 300,000.00	1	lot	₱ 300,000.00		₱ 300,000.00							
<b>Representation Expense</b>				-		-			-		-		-
Catering Services	₱ 480.00	480	pax	₱ 230,400.00	120	₱ 57,600.00	120	₱ 57,600.00	120	₱ 57,600.00	120	₱ 57,600.00	120
Tables & Chairs Rental	₱ 31.25	480	pcs	₱ 15,000.00	120	₱ 3,750.00	120	₱ 3,750.00	120	₱ 3,750.00	120	₱ 3,750.00	120
Venue	₱ 1,250.00	8	lot	₱ 10,000.00	2	₱ 2,500.00		-	3	₱ 3,750.00	3	₱ 3,750.00	3
Tent	₱ 667.00	9	units	₱ 6,003.00	3	₱ 2,001.00		-	3	₱ 2,001.00	3	₱ 2,001.00	3
<b>TOTAL</b>				₱ 12,178,313.00		₱ 11,833,646.00		₱ 101,270.00		₱ 157,876.00		₱ 85,521.00	

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**EUGENIA C. PADUAL**

OIC-MDDRMO

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (5) pages			
Department/ Office: Municipal General Services Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Sanitation &amp; Janitorial Supplies</b>												
	Tissue	₱ 25.00	160	Pcs.	₱ 4,000.00	40	₱ 1,000.00	40	₱ 1,000.00	40	₱ 1,000.00	40	₱ 1,000.00
	Soft Broom	₱ 280.00	20	Pcs.	₱ 5,600.00	10	₱ 2,800.00		₱ -	10	₱ 2,800.00		₱ -
	Walis Ting Ting	₱ 80.00	36	Pcs.	₱ 2,880.00	18	₱ 1,440.00		₱ -	18	₱ 1,440.00		₱ -
	Garbage Bag (Extra Large) 100's	₱ 1,000.00	4	Packs	₱ 4,000.00	1	₱ 1,000.00	1	₱ 1,000.00	1	₱ 1,000.00	1	₱ 1,000.00
	Garbage Bag (Large) 100's	₱ 900.00	4	Packs	₱ 3,600.00	1	₱ 900.00	1	₱ 900.00	1	₱ 900.00	1	₱ 900.00
	Bacteria/Odor Spray	₱ 400.00	8	Pcs.	₱ 3,200.00	4	₱ 1,600.00		₱ -	4	₱ 1,600.00		₱ -
	Toilet Bowl Freshener	₱ 35.00	80	Pcs.	₱ 2,800.00	20	₱ 700.00	20	₱ 700.00	20	₱ 700.00	20	₱ 700.00
	Toilet Cleaner 500ml	₱ 230.00	18	Pcs.	₱ 4,140.00	6	₱ 1,380.00	4	₱ 920.00	4	₱ 920.00	4	₱ 920.00
	Muriatic Acid	₱ 137.50	14	Pcs.	₱ 2,750.00	10	₱ 1,375.00		₱ -	10	₱ 1,375.00		₱ -
	Trashcan Small	₱ 150.00	3	Pcs.	₱ 450.00	3	₱ 450.00		₱ -				₱ -
	Fabric Conditioner	₱ 53.00	20	Bots	₱ 1,060.00	5	₱ 265.00	5	₱ 265.00	5	₱ 265.00	5	₱ 265.00
	Dishwashing Soap Medium	₱ 51.00	10	Pcs.	₱ 510.00	5	₱ 255.00		₱ -	5	₱ 255.00		₱ -
	Hand Soap	₱ 30.00	8	Pcs.	₱ 240.00	2	₱ 60.00	2	₱ 60.00	2	₱ 60.00	2	₱ 60.00
	Glass Cleaner	₱ 350.00	5	Pcs.	₱ 1,750.00	5	₱ 1,750.00		₱ -		₱ -		₱ -
	Door Mat	₱ 85.00	25	Pcs.	₱ 2,125.00	15	₱ 1,275.00		₱ -	10	₱ 850.00		₱ -
	Floor Wax	₱ 40.00	18	Pcs.	₱ 720.00	9	₱ 360.00		₱ -	9	₱ 360.00		₱ -
	Cleaning Rug/Towel	₱ 60.00	50	Pcs.	₱ 3,000.00	25	₱ 1,500.00		₱ -	25	₱ 1,500.00		₱ -
	Dust Pan	₱ 180.00	12	Pcs.	₱ 2,160.00	3	₱ 540.00	3	₱ 540.00	3	₱ 540.00	3	₱ 540.00
	Floor Mop	₱ 300.00	6	Pcs.	₱ 1,800.00	3	₱ 900.00		₱ -	3	₱ 900.00		₱ -
	Mop Head (Tornado Mop)	₱ 855.00	1	Pcs.	₱ 855.00	1	₱ 855.00		₱ -		₱ -		₱ -
	Pail	₱ 385.00	4	Pcs.	₱ 1,540.00	2	₱ 770.00		₱ -	2	₱ 770.00		₱ -
	Water Dipper	₱ 75.00	4	Pcs.	₱ 300.00	2	₱ 150.00		₱ -	2	₱ 150.00		₱ -
	Toilet Brush	₱ 50.00	12	Pcs.	₱ 600.00	3	₱ 150.00	3	₱ 150.00	3	₱ 150.00	3	₱ 150.00

Pesticide Spray	₱ 239.00	10	Pcs.	₱ 2,390.00	5	₱ 1,195.00		₱ -	5	₱ 1,195.00		₱ -
Powder Soap (Sachet)	₱ 95.00	10	Kgs	₱ 950.00	5	₱ 475.00		₱ -	5	₱ 475.00		₱ -
Zonrox/Bleach 500ml	₱ 200.00	10	Pcs.	₱ 2,000.00	5	₱ 1,000.00		₱ -	5	₱ 1,000.00		₱ -
<b>Other Supplies &amp; Materials Expenses Provision of Personal Protective Gear (PPG's)</b>												
Gloves Heavy Duty (Protective Equipment)	₱ 72.00	40	Pairs	₱ 2,880.00	20	₱ 1,440.00		₱ -	20	₱ 1,440.00		₱ -
Boots (Protective Equipment)	₱ 450.00	15	Pcs.	₱ 6,750.00		₱ -		₱ -	15	₱ 6,750.00		₱ -
Raincoat (Protective Equipment)	₱ 450.00	30	Pcs.	₱ 13,500.00	15	₱ 6,750.00		₱ -	15	₱ 6,750.00		₱ -
Long Sleeves (Protective Equipment)	₱ 350.00	30	Pcs.	₱ 10,500.00	30	₱ 10,500.00		₱ -		₱ -		₱ -
<b>Other Supplies &amp; Materials Expenses - Minor Tools/Equipment</b>												
Dull Bolo	₱ 375.00	12	Pcs.	₱ 4,500.00	8	₱ 3,000.00		₱ -	4	₱ 1,500.00		₱ -
Sharp Bolo	₱ 750.00	2	Pcs.	₱ 1,500.00	2	₱ 1,500.00		₱ -		₱ -		₱ -
Nylon Chord No. 100	₱ 300.00	3	Kgs	₱ 900.00	3	₱ 900.00		₱ -		₱ -		₱ -
LED Bulb 12W or 15 W or 18W	₱ 200.00	6	Pcs.	₱ 1,200.00	6	₱ 1,200.00		₱ -		₱ -		₱ -
Hedgeshear	₱ 1,200.00	2	Pcs.	₱ 2,400.00	2	₱ 2,400.00		₱ -		₱ -		₱ -
Door Knob	₱ 450.00	1	Pc	₱ 450.00	1	₱ 450.00		₱ -		₱ -		₱ -
<b>Common Office Supplies</b>												
Bond Paper (Legal 8.5" x 14")	₱ 1,470.00	7	Bxs.	₱ 10,290.00	2	₱ 2,940.00	2	₱ 2,940.00	1	₱ 1,470.00	2	₱ 2,940.00
Bond Paper (Letter 8.5" x 11")	₱ 1,470.00	7	Bxs.	₱ 10,290.00	2	₱ 2,940.00	2	₱ 2,940.00	1	₱ 1,470.00	2	₱ 2,940.00
A4 Bond Paper Substance 20	₱ 1,470.00	7	Bxs.	₱ 10,290.00	2	₱ 2,940.00	2	₱ 2,940.00	1	₱ 1,470.00	2	₱ 2,940.00
Short Envelope	₱ 204.00	6	Doz.	₱ 1,224.00	3	₱ 612.00		₱ -	3	₱ 612.00		₱ -
Long Envelope	₱ 204.00	6	Doz.	₱ 1,224.00	3	₱ 612.00		₱ -	3	₱ 612.00		₱ -
Long Folder	₱ 204.00	6	Doz.	₱ 1,224.00	3	₱ 612.00		₱ -	3	₱ 612.00		₱ -
Short Folder	₱ 204.00	6	Doz.	₱ 1,224.00	3	₱ 612.00		₱ -	3	₱ 612.00		₱ -
Record Book (300 pgs.)	₱ 140.00	8	Pcs.	₱ 1,120.00	2	₱ 280.00	2	₱ 280.00	2	₱ 280.00	2	₱ 280.00
Paper Clip (Small)	₱ 35.00	4	Bxs.	₱ 140.00	1	₱ 35.00	1	₱ 35.00	1	₱ 35.00	1	₱ 35.00
Paper Clip (Big)	₱ 50.00	4	Bxs.	₱ 200.00	1	₱ 50.00	1	₱ 50.00	1	₱ 50.00	1	₱ 50.00
Correction tape	₱ 35.00	24	Pcs.	₱ 840.00	6	₱ 210.00	6	₱ 210.00	6	₱ 210.00	6	₱ 210.00
Printer Ink (BK) Epson 003	₱ 505.00	1	Pcs.	₱ 505.00	1	₱ 505.00		₱ -		₱ -		₱ -
Printer Ink (C) Epson 003	₱ 495.00	1	Pcs.	₱ 495.00	1	₱ 495.00		₱ -		₱ -		₱ -
Printer Ink (Y) Epson 003	₱ 495.00	1	Pcs.	₱ 495.00	1	₱ 495.00		₱ -		₱ -		₱ -
Printer Ink (M) Epson 003	₱ 495.00	1	Pcs.	₱ 495.00	1	₱ 495.00		₱ -		₱ -		₱ -
Printer Ink (BK) Epson 664	₱ 490.00	1	Pcs.	₱ 490.00	1	₱ 490.00		₱ -		₱ -		₱ -
Printer Ink (C) Epson 664	₱ 490.00	1	Pcs.	₱ 490.00	1	₱ 490.00		₱ -		₱ -		₱ -
Printer Ink (Y) Epson 664	₱ 490.00	1	Pcs.	₱ 490.00	1	₱ 490.00		₱ -		₱ -		₱ -
Printer Ink (M) Epson 664	₱ 490.00	1	Pcs.	₱ 490.00	1	₱ 490.00		₱ -		₱ -		₱ -
Printer Ink (PGBK) Canon GI-71	₱ 600.00	2	Pcs.	₱ 1,200.00	1	₱ 600.00		₱ -	1	₱ 600.00		₱ -

Printer Ink (C) Canon GI-71	₱ 600.00	2	Pcs.	₱ 1,200.00	1	₱ 600.00		₱ -	1	₱ 600.00		₱ -
Printer Ink (Y) Canon GI-71	₱ 600.00	2	Pcs.	₱ 1,200.00	1	₱ 600.00		₱ -	1	₱ 600.00		₱ -
Printer Ink (M) Canon GI-71	₱ 600.00	2	Pcs.	₱ 1,200.00	1	₱ 600.00		₱ -	1	₱ 600.00		₱ -
Ballpen (My Gel - Black)	₱ 490.00	2	Doz.	₱ 980.00	0.5	₱ 245.00	0.5	₱ 245.00	0.5	₱ 245.00	0.5	₱ 245.00
Ballpen (Ordinary - Black)	₱ 135.00	2	Doz.	₱ 270.00	1	₱ 135.00		₱ -	1	₱ 135.00		₱ -
Pentelpen (Broad/Fine)	₱ 65.00	4	Pcs.	₱ 260.00	1	₱ 65.00	1	₱ 65.00	1	₱ 65.00	1	₱ 65.00
Pencil	₱ 135.00	2	Doz.	₱ 270.00	1	₱ 135.00		₱ -	1	₱ 135.00		₱ -
Stapler (big) #35	₱ 560.00	2	Pcs.	₱ 1,120.00	2	₱ 1,120.00		₱ -		₱ -		₱ -
Staple wire #35	₱ 1,080.00	1	Doz.	₱ 1,080.00	0.25	₱ 270.00	0.25	₱ 270.00	0.25	₱ 270.00	0.25	₱ 270.00
Scissor(Big)	₱ 152.00	2	Pcs.	₱ 304.00	1	₱ 152.00		₱ -	1	₱ 152.00		₱ -
Ruler	₱ 25.00	4	Pcs.	₱ 100.00	1	₱ 25.00	1	₱ 25.00	1	₱ 25.00	1	₱ 25.00
DTR	₱ 35.00	6	Pads	₱ 210.00	3	₱ 105.00		₱ -	3	₱ 105.00		₱ -
Elmer's Glue 240G	₱ 105.00	2	Pcs.	₱ 210.00	1	₱ 105.00		₱ -	1	₱ 105.00		₱ -
Mailing Envelope	₱ 1.40	100	Pcs.	₱ 140.00	50	₱ 70.00		₱ -	50	₱ 70.00		₱ -
Alcohol (Gals.)	₱ 980.00	6	Pcs.	₱ 5,880.00	3	₱ 2,940.00		₱ -	3	₱ 2,940.00		₱ -
Disposable Face Mask (3 Ply) Surgical	₱ 280.00	24	Bxs.	₱ 6,720.00	6	₱ 1,680.00	6	₱ 1,680.00	6	₱ 1,680.00	6	₱ 1,680.00
Calculator ( Casio)	₱ 650.00	2	Pcs.	₱ 1,300.00	1	₱ 650.00		₱ -	1	₱ 650.00		₱ -
Binder Clips 1 1/2 inch	₱ 85.00	6	Bxs.	₱ 510.00	3	₱ 255.00		₱ -	3	₱ 255.00		₱ -
Binder Clips 1 inch	₱ 45.00	6	Bxs.	₱ 270.00	3	₱ 135.00		₱ -	3	₱ 135.00		₱ -
Binder Clips 1/4 inch	₱ 32.50	8	Bxs.	₱ 260.00	4	₱ 130.00		₱ -	4	₱ 130.00		₱ -
Sticky Note (Medium)	₱ 45.00	10	Pads	₱ 450.00	3	₱ 135.00	2	₱ 90.00	2	₱ 90.00	3	₱ 135.00
Sticky Note (Small)	₱ 30.00	10	Pads	₱ 300.00	3	₱ 90.00	2	₱ 60.00	2	₱ 60.00	3	₱ 90.00
Stapler Remover	₱ 25.00	4	Pcs.	₱ 100.00	2	₱ 50.00		₱ -	2	₱ 50.00		₱ -
Correction Fluid	₱ 60.00	12	Pcs.	₱ 720.00	3	₱ 180.00	3	₱ 180.00	3	₱ 180.00	3	₱ 180.00
Highlighter (Stabilo) Assorted Color	₱ 45.00	12	Pcs.	₱ 540.00	3	₱ 135.00	3	₱ 135.00	3	₱ 135.00	3	₱ 135.00
Scotch Tape 1"	₱ 35.00	7	Pcs.	₱ 245.00	2	₱ 70.00	2	₱ 70.00	2	₱ 70.00	1	₱ 35.00
Scotch Tape 2"	₱ 45.00	7	Pcs.	₱ 315.00	2	₱ 90.00	2	₱ 90.00	2	₱ 90.00	1	₱ 45.00
Packing Tape 2"	₱ 60.00	8	Pcs.	₱ 480.00	2	₱ 120.00	2	₱ 120.00	2	₱ 120.00	2	₱ 120.00
Masking Tape 1"	₱ 35.00	8	Pcs.	₱ 280.00	2	₱ 70.00	2	₱ 70.00	2	₱ 70.00	2	₱ 70.00
Masking Tape 2"	₱ 45.00	8	Pcs.	₱ 360.00	2	₱ 90.00	2	₱ 90.00	2	₱ 90.00	2	₱ 90.00
Document Filer	₱ 300.00	5	Pcs.	₱ 1,500.00	5	₱ 1,500.00		₱ -		₱ -		₱ -
Book Binder (Blue)	₱ 400.00	5	Pcs.	₱ 2,000.00	5	₱ 2,000.00		₱ -		₱ -		₱ -
Clipboard (Long)	₱ 220.00	2	Pcs.	₱ 440.00	2	₱ 440.00		₱ -		₱ -		₱ -
External Hard Drive 1TB	₱ 3,950.00	1	unit	₱ 3,950.00	1	₱ 3,950.00		₱ -		₱ -		₱ -
Expanded Envelope Long	₱ 25.00	20	Pcs.	₱ 500.00	10	₱ 250.00		₱ -	10	₱ 250.00		₱ -
Padlock 1 1/2 x 1 1/2	₱ 280.00	4	Pcs.	₱ 1,120.00	4	₱ 1,120.00		₱ -		₱ -		₱ -

<b>Fuel, Oil &amp; Lubricants - For use of all Land &amp; Sea Vehicles, Equipment &amp; Machines of the LGU</b>													
Diesel Fuel	₱ 73.45	52568	Liters	₱ 3,861,119.60	13142	₱ 965,279.90	13142	₱ 965,279.90	13142	₱ 965,279.90	13142	₱ 965,279.90	13142
Premium Gasoline	₱ 84.55	11340	Liters	₱ 958,797.00	2835	₱ 239,699.25	2835	₱ 239,699.25	2835	₱ 239,699.25	2835	₱ 239,699.25	2835
Oil 40	₱ 300.00	258.5	Liters	₱ 77,550.00	65	₱ 19,500.00	65	₱ 19,500.00	64.5	₱ 19,350.00	64	₱ 19,200.00	64
Oil 30	₱ 255.00	118	Liters	₱ 30,090.00	29.5	₱ 7,522.50	29.5	₱ 7,522.50	29.5	₱ 7,522.50	29.5	₱ 7,522.50	29.5
Brake Fluid	₱ 380.00	70	Liters	₱ 26,600.00	17.5	₱ 6,650.00	17.5	₱ 6,650.00	17.5	₱ 6,650.00	17.5	₱ 6,650.00	17.5
ATF Oil	₱ 380.00	72	Liters	₱ 27,360.00	18	₱ 6,840.00	18	₱ 6,840.00	18	₱ 6,840.00	18	₱ 6,840.00	18
Grease	₱ 460.00	40	Liters	₱ 18,400.00	10	₱ 4,600.00	10	₱ 4,600.00	10	₱ 4,600.00	10	₱ 4,600.00	10
<b>Telephone Expenses</b>													
Phone Load Call/Text	₱ 2,500.00	12	Mos.	₱ 30,000.00	3	₱ 7,500.00	3	₱ 7,500.00	3	₱ 7,500.00	3	₱ 7,500.00	3
<b>Repair &amp; Maintenance - Transportation Equipments</b>													
12. 00R20 - 14 Ply Log Tire w/ Flape & Tube	₱ 18,650.00	2	Set	₱ 37,300.00	2	₱ 37,300.00				₱ -			
8.25 R20 - 14 Ply Log Tire w/ Flape & Tube	₱ 14,600.00	2	Set	₱ 29,200.00	2	₱ 29,200.00				₱ -			
8.25 R16-14 Ply Log Tire w/ Flape & Tube	₱ 11,800.00	6	Set	₱ 70,800.00	3	₱ 35,400.00			3	₱ 35,400.00			
1.95 R14 Tubeless Tire	₱ 6,800.00	4	Pcs.	₱ 27,200.00	4	₱ 27,200.00				₱ -			
5.00-12.00 Racal Tri-Bike Tire with tube	₱ 3,200.00	4	Set	₱ 12,800.00	2	₱ 6,400.00			2	₱ 6,400.00			
Tie Rod end (For FAW Truck)	₱ 2,800.00	1	Set	₱ 2,800.00	1	₱ 2,800.00				₱ -			
Oil Filter for FAW Dump Truck	₱ 1,850.00	2	Pcs.	₱ 3,700.00	1	₱ 1,850.00			1	₱ 1,850.00			
Fuel Filter for FAW Dump Truck	₱ 1,200.00	2	Pcs.	₱ 2,400.00	1	₱ 1,200.00			1	₱ 1,200.00			
4HF1 Oil Filter ISUZU	₱ 1,600.00	2	Pcs.	₱ 3,200.00	1	₱ 1,600.00			1	₱ 1,600.00			
Oil Filter for PC 70 Komatsu Backhoe	₱ 3,200.00	2	Pcs.	₱ 6,400.00	2	₱ 6,400.00				₱ -			
12-Volts 13 Plates Maintenance Free Battery	₱ 7,500.00	6	Pcs.	₱ 45,000.00	4	₱ 30,000.00			2	₱ 15,000.00			
Oil Filter for KIA Pick-Up Truck	₱ 920.00	2	Pcs.	₱ 1,840.00	1	₱ 920.00			1	₱ 920.00			
Fuel Filter for KIA Pick-Up Truck	₱ 1,150.00	2	Pcs.	₱ 2,300.00	1	₱ 1,150.00			1	₱ 1,150.00			
Clutch Master Assembly KIA	₱ 1,900.00	1	Set	₱ 1,900.00	1	₱ 1,900.00							
Oil 10 Hydraulic Oil	₱ 2,600.00	2	Pail	₱ 5,200.00	2	₱ 5,200.00							
S-Blue Fluid for Euro 4 Engine	₱ 2,900.00	1	Pail	₱ 2,900.00	1	₱ 2,900.00							
Unforseen Repairs & Maintenance of Vehicles & Equipments	₱ 345,060.00	1	Lot	₱ 345,060.00	1	₱ 345,060.00							
<b>Repair &amp; Maintenance - Office Equipments</b>													
Repair & Maintenance - Office Equipments	₱ 40,000.00	1	Lot	₱ 40,000.00	1	₱ 40,000.00							
<b>Repair &amp; Maintenance - Eco-Waste Management Center</b>													
Repair & Maintenance - Eco-Waste Management Center	₱ 200,000.00	1	Lot	₱ 200,000.00	1	₱ 200,000.00							
<b>Insurance Expense</b>													
Insurance Expense	₱ 50,000.00	1	Lot	₱ 50,000.00	1	₱ 50,000.00							
<b>Other Maintenance &amp; Operating Expenses</b>													
				₱ -		₱ -							

	Other Maintenance & Operating Expenses	₱ 162,000.00	1	Lot	₱ 162,000.00	1	₱ 162,000.00						
	<b>Other Supplies &amp; Materials Expenses - Office Equipment</b>												
	Monitor	₱ 8,000.00	1	Unit	₱ 8,000.00			1	₱ 8,000.00				
	Power Supply	₱ 3,500.00	1	Unit	₱ 3,500.00			1	₱ 3,500.00				
	Air Purifier	₱ 5,000.00	1	Unit	₱ 5,000.00			1	₱ 5,000.00				
	<b>CAPITAL OUTLAY</b>												
	Procurement of One Unit Pick-Up Truck	₱ 1,400,000.00	1	Unit	₱ 1,400,000.00	1	₱ 1,400,000.00						
	Procurement of One Unit 2-HP Split Type Airconditioning	₱ 45,000.00	1	Unit	₱ 45,000.00	1	₱ 45,000.00						
	Laptop i3	₱ 40,000.00	1	Unit	₱ 40,000.00			1	₱ 40,000.00				
	Desktop i3	₱ 35,000.00	1	Unit	₱ 30,000.00			1	₱ 30,000.00				
	<b>Other Supplies &amp; Materials Expenses - Office Equipment</b>												
	Procurement of Garbage Cargo Push Cart 10-Unit	₱ 8,500.00	10	Units	₱ 85,000.00	10	₱ 85,000.00						
	<b>Other Supplies &amp; Materials Expenses - Office Furnitures &amp; Fixtures</b>												
	Procurement of 4 Swivel Chairs	₱ 4,500.00	4	Units	₱ 18,000.00	4	₱ 18,000.00						
	Procurement of 3 Units Mobile Pedestal	₱ 5,500.00	3	Units	₱ 16,500.00	3	₱ 16,500.00						
	Purchase of Monitor	₱ 7,500.00	1	Unit	₱ 7,500.00			1	7,500.00				
<b>TOTAL</b>					<b>₱ 7,912,916.60</b>		<b>₱ 3,899,556.65</b>		<b>₱ 1,362,211.65</b>		<b>₱ 1,375,741.65</b>		<b>₱ 1,275,406.65</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**RIZALDE C. SALAMIDA**

Municipal General Services Officer

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (2) pages			
Department/ Office: DILG					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	A4 Bond Paper	₱ 260.00	8	reams	₱ 2,080.00	2	₱ 520.00	2	₱ 520.00	2	₱ 520.00	2	₱ 520.00
	Bond Paper (Legal 8.5" x 14")	₱ 260.00	8	reams	₱ 2,080.00	2	₱ 520.00	2	₱ 520.00	2	₱ 520.00	2	₱ 520.00
	Mongol Pencil #2	₱ 120.00	2	boxes	₱ 240.00	1	₱ 120.00		-	1	₱ 120.00		-
	FlexStick Ballpen 0.5mm Black	₱ 120.00	3	boxes	₱ 360.00	1	₱ 120.00	1	₱ 120.00	1	₱ 120.00		-
	#T664 Epson Printer Ink (Black)	₱ 350.00	2	pcs	₱ 700.00	2	₱ 700.00		-		-		-
	#T664 Epson Printer Ink (Cyan)	₱ 350.00	2	pcs	₱ 700.00	2	₱ 700.00		-		-		-
	#T664 Epson Printer Ink (Magenta)	₱ 350.00	2	pcs	₱ 700.00	2	₱ 700.00		-		-		-
	#T664 Epson Printer Ink (Yellow)	₱ 350.00	2	pcs	₱ 700.00	2	₱ 700.00		-		-		-
	#003 Epson Printer Ink (Black)	₱ 350.00	2	pcs	₱ 700.00	2	₱ 700.00		-		-		-
	#003 Epson Printer Ink (Cyan)	₱ 350.00	2	pcs	₱ 700.00	2	₱ 700.00		-		-		-
	#003 Epson Printer Ink (Magenta)	₱ 350.00	2	pcs	₱ 700.00	2	₱ 700.00		-		-		-
	#003 Epson Printer Ink (Yellow)	₱ 350.00	2	pcs	₱ 700.00	2	₱ 700.00		-		-		-
	Long Brown Envelope	₱ 8.00	50	pcs	₱ 400.00	25	₱ 200.00		-	25	₱ 200.00		-
	Short Brown Envelope	₱ 8.00	50	pcs	₱ 400.00	25	₱ 200.00		-	25	₱ 200.00		-
	Long Expanding Envelope	₱ 25.00	24	pcs	₱ 600.00	12	₱ 300.00		-	12	₱ 300.00		-
	Document Tray 3 Layers	₱ 500.00	3	pcs	₱ 1,500.00	3	₱ 1,500.00		-		-		-
	70% Alcohol 500ml	₱ 75.00	4	pcs	₱ 300.00	2	₱ 150.00	2	₱ 150.00		-		-
	Small Paper Clip	₱ 28.00	3	boxes	₱ 84.00	1	₱ 28.00	1	₱ 28.00	1	₱ 28.00		-
	Big Paper Clip	₱ 28.00	6	boxes	₱ 168.00	2	₱ 56.00	2	₱ 56.00	2	₱ 56.00		-
	Disposable Face Mask	₱ 300.00	5	boxes	₱ 1,500.00	2	₱ 600.00	2	₱ 600.00	2	₱ 600.00		-
	16Gb SanDisk Cruzer Blade Flash Drive	₱ 300.00	3	pcs	₱ 900.00	4	₱ 1,200.00		-		-		-
	200 Pages Record Book	₱ 150.00	2	pcs	₱ 300.00	2	₱ 300.00		-		-		-
	2" Masking Tape	₱ 30.00	10	pcs	₱ 300.00	5	₱ 150.00	5	₱ 150.00		-		-



	12" Wall Clock	₱ 388.00	1	pc	₱ 388.00	1	₱ 388.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses</b>				-		-		-		-		-
	Tornado Mop Spin & Dry	₱ 1,000.00	1	unit	₱ 1,000.00	1	₱ 1,000.00		-		-		-
	<b>Telephone Expenses</b>				-		-		-		-		-
	Phone Load Call/Text	₱ 300.00	6	pcs	₱ 1,800.00	3	₱ 900.00		-	3	₱ 900.00		-
	<b>Other Supplies &amp; Materials Expenses - Office Furnitures &amp; Fixtures</b>				-		-		-		-		-
	Steel File Storage Rack (5 Layers)	₱ 6,000.00	1	pc	₱ 6,000.00	1	₱ 6,000.00		-		-		-
	Ergodynamic Swivel Mesh Chair	₱ 4,000.00	1	pc	₱ 4,000.00	1	₱ 4,000.00		-		-		-
<b>TOTAL</b>					<b>₱ 30,000.00</b>		<b>₱ 23,852.00</b>		<b>₱ 2,144.00</b>		<b>₱ 3,564.00</b>		<b>₱ 1,040.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**EDUARDO S. GONZAGA**

MLGOO

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (2) pages			
Department/ Office: BAC					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	MOOE												
	<u>Common Office Supplies</u>												
	Sign Pen Gel 0.5	₱ 320.00	8	boxes	₱ 2,560.00	2	₱ 640.00	2	₱ 640.00	2	₱ 640.00	2	₱ 640.00
	Bond Paper A4	₱ 1,300.00	8	boxes	₱ 10,400.00	2	₱ 2,600.00	2	₱ 2,600.00	2	₱ 2,600.00	2	₱ 2,600.00
	Bond Paper (Legal 8.5" x 14")	₱ 1,300.00	4	boxes	₱ 5,200.00	1	₱ 1,300.00	1	₱ 1,300.00	1	₱ 1,300.00	1	₱ 1,300.00
	Universal Ink	₱ 400.00	12	sets	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00
	Heavy Duty Stapler No. 35	₱ 800.00	2	pcs	₱ 1,600.00	2	₱ 1,600.00		₱ -		₱ -		₱ -
	Staple Wire No. 35	₱ 480.00	8	boxes	₱ 3,840.00	2	₱ 960.00	2	₱ 960.00	2	₱ 960.00	2	₱ 960.00
	Book Filer	₱ 400.00	10	pcs	₱ 4,000.00	10	₱ 4,000.00		₱ -		₱ -		₱ -
	Whiteboard Marker (Black)	₱ 70.00	2	pcs	₱ 140.00	1	₱ 70.00		₱ -	1	₱ 70.00		₱ -
	Whiteboard Marker (Red)	₱ 70.00	2	pcs	₱ 140.00	1	₱ 70.00		₱ -	1	₱ 70.00		₱ -
	Whiteboard Marker (Blue)	₱ 70.00	2	pcs	₱ 140.00	1	₱ 70.00		₱ -	1	₱ 70.00		₱ -
	Expandable Colored Folder	₱ 240.00	8	doz	₱ 1,920.00	2	₱ 480.00	2	₱ 480.00	2	₱ 480.00	2	₱ 480.00
	Refill Ink For Whiteboard Marker (Blue)	₱ 70.00	1	pc	₱ 70.00	1	₱ 70.00		₱ -		₱ -		₱ -
	Refill Ink For Whiteboard Marker (Red)	₱ 70.00	1	pc	₱ 70.00	1	₱ 70.00		₱ -		₱ -		₱ -
	Expanded Envelope Long	₱ 240.00	8	doz	₱ 1,920.00	2	₱ 480.00	2	₱ 480.00	2	₱ 480.00	2	₱ 480.00
	Long Brown Folder	₱ 96.00	16	doz	₱ 1,536.00	4	₱ 384.00	4	₱ 384.00	4	₱ 384.00	4	₱ 384.00
	Refill Permanent Marker	₱ 60.00	1	pc	₱ 60.00	1	₱ 60.00		₱ -		₱ -		₱ -
	Correction Tape	₱ 30.00	16	pcs	₱ 480.00	4	₱ 120.00	4	₱ 120.00	4	₱ 120.00	4	₱ 120.00
	Scotch Tape 1"	₱ 30.00	4	pcs	₱ 120.00	1	₱ 30.00	1	₱ 30.00	1	₱ 30.00	1	₱ 30.00
	Scotch Tape 2"	₱ 30.00	4	pcs	₱ 120.00	1	₱ 30.00	1	₱ 30.00	1	₱ 30.00	1	₱ 30.00
	Masking Tape 1"	₱ 50.00	12	pcs	₱ 600.00	3	₱ 150.00	3	₱ 150.00	3	₱ 150.00	3	₱ 150.00
	Colored Folder Long	₱ 240.00	3	doz	₱ 720.00	1	₱ 240.00	1	₱ 240.00	1	₱ 240.00		₱ -
	Colored Envelope Long	₱ 380.00	3	doz	₱ 1,140.00	1	₱ 380.00	1	₱ 380.00	1	₱ 380.00		₱ -

	Glue	₱ 60.00	4	pcs	₱ 240.00	1	₱ 60.00	1	₱ 60.00	1	₱ 60.00	1	₱ 60.00
	Paper Binder Clips (Large)	₱ 75.00	16	boxes	₱ 1,200.00	4	₱ 300.00	4	₱ 300.00	4	₱ 300.00	4	₱ 300.00
	Paper Binder Clips (Small)	₱ 40.00	8	boxes	₱ 320.00	2	₱ 80.00	2	₱ 80.00	2	₱ 80.00	2	₱ 80.00
	Permanent Marker (Fine)	₱ 80.00	2	pcs	₱ 160.00	1	₱ 80.00		-	1	₱ 80.00		-
	Permanent Marker (Broad)	₱ 80.00	2	pcs	₱ 160.00	1	₱ 80.00		-	1	₱ 80.00		-
	AA Battery	₱ 55.00	4	packs	₱ 220.00	4	₱ 220.00		-		-		-
	Puncher 2 Hole Heavy Duty	₱ 150.00	1	pc	₱ 150.00	1	₱ 150.00		-		-		-
	200 Pages Record Book	₱ 180.00	3	pcs	₱ 540.00	3	₱ 540.00		-		-		-
	Mailing Envelope (long)	₱ 500.00	1	box	₱ 500.00	1	₱ 500.00		-		-		-
	Paper Fastener	₱ 100.00	4	boxes	₱ 400.00	2	₱ 200.00		-	2	₱ 200.00		-
	Refill Ink for Permanent Ink	₱ 60.00	1	pc	₱ 60.00	1	₱ 60.00		-		-		-
	Storage Box Organizer	₱ 450.00	10	boxes	₱ 4,500.00	10	₱ 4,500.00		-		-		-
	Big Calculator	₱ 500.00	1	pc	₱ 500.00	1	₱ 500.00		-		-		-
	Push pins	₱ 50.00	4	boxes	₱ 200.00	2	₱ 100.00		-	2	₱ 100.00		-
	Duct Tape	₱ 300.00	2	pcs	₱ 600.00	2	₱ 600.00		-		-		-
	Disposable Face Mask	₱ 180.00	40	boxes	₱ 7,200.00	10	₱ 1,800.00	10	₱ 1,800.00	10	₱ 1,800.00	10	₱ 1,800.00
	Ethyl Alcohol	₱ 800.00	8	gals.	₱ 6,400.00	2	₱ 1,600.00	2	₱ 1,600.00	2	₱ 1,600.00	2	₱ 1,600.00
	<b>Capital Outlay</b>				-		-		-		-		-
	Laptop	₱ 35,000.00	1	unit	₱ 35,000.00	1	₱ 35,000.00		-		-		-
	Steel Cabinet	₱ 17,500.00	2	units	₱ 35,000.00	2	₱ 35,000.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses - Office Furnitures &amp; Fixtures</b>												
	Office Table (3.5 x 2.5ft)	₱ 5,000.00	1	unit	₱ 5,000.00	1	₱ 5,000.00		-		-		-
	Office Chair (Swivel)	₱ 4,500.00	1	unit	₱ 4,500.00	1	₱ 4,500.00		-		-		-
	Extension Wire/Outlet	₱ 3,000.00	1	unit	₱ 3,000.00	1	₱ 3,000.00		-		-		-
	Vacuum	₱ 6,000.00	1	unit	₱ 6,000.00	1	₱ 6,000.00		-		-		-
	Coffee Maker	₱ 1,500.00	1	unit	₱ 1,500.00	1	₱ 1,500.00		-		-		-
	Hot & Cold Dispenser with Cold Compressor	₱ 9,000.00	1	unit	₱ 9,000.00	1	₱ 9,000.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses - ICT Equipment</b>												
	Bluetooth Speaker	₱ 2,500.00	2	units	₱ 5,000.00	2	₱ 5,000.00		-		-		-
	Projector	₱ 8,000.00	1	unit	₱ 8,000.00	1	₱ 8,000.00		-		-		-
	Printer 3 in 1	₱ 35,000.00	1	unit	₱ 35,000.00	1	₱ 35,000.00		-		-		-
<b>TOTAL</b>					<b>₱ 211,926.00</b>		<b>₱ 173,374.00</b>		<b>₱ 12,834.00</b>		<b>₱ 13,504.00</b>		<b>₱ 12,214.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ENGR. JOSELITO G. BAES**

Bids & Awards Committee Chairman

Head of Department/Office



Load Wifi	₱ 1,000.00	4	pcs	₱ 4,000.00	1	₱ 1,000.00	1	₱ 1,000.00	1	₱ 1,000.00	1	₱ 1,000.00
<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>												
Soft Broom	₱ 120.00	8	pcs	₱ 960.00	2	₱ 240.00	2	₱ 240.00	2	₱ 240.00	2	₱ 240.00
Dust Pan	₱ 150.00	2	pcs	₱ 300.00	1	₱ 150.00			1	₱ 150.00		
Tissue Paper	₱ 35.00	48	rolls	₱ 1,680.00	12	₱ 420.00	12	₱ 420.00	12	₱ 420.00	12	₱ 420.00
<b>CAPITAL OUTLAY/PPE's</b>												
Table Top Glass (Conference Table)	₱ 10,000.00	1	unit	₱ 10,000.00	1	₱ 10,000.00		₱ -		₱ -		₱ -
Table Top Glass (Office Table)	₱ 15,000.00	4	units	₱ 60,000.00	4	₱ 60,000.00		₱ -		₱ -		₱ -
Office Cabinet	₱ 40,000.00	1	unit	₱ 40,000.00	1	₱ 40,000.00		₱ -		₱ -		₱ -
Tornado Mop	₱ 600.00	1	unit	₱ 600.00	1	₱ 600.00		₱ -		₱ -		₱ -
<b>Repairs &amp; Maintenance of Office Equipments</b>												
Repairs & Maintenance of Office Equipments	₱ 20,000.00	1	lot	₱ 20,000.00	1	₱ 20,000.00		₱ -		₱ -		₱ -
<b>Activities/Events/Programs</b>												
<b>A. Annual Commemoration of the Philippine Part of the First Circumnavigation of the World</b>												
<b>Brgy. Pagbabangnan, Homonhon Island</b>												
Sound System (Pumpboat included)	₱ 20,000.00	1	lot	₱ 20,000.00	1	₱ 20,000.00		₱ -		₱ -		₱ -
Tents	₱ 2,500.00	2	unit	₱ 5,000.00	2	₱ 5,000.00		₱ -		₱ -		₱ -
Tables	₱ 25.00	50	units	₱ 1,250.00	50	₱ 1,250.00		₱ -		₱ -		₱ -
Chairs	₱ 15.00	200	units	₱ 3,000.00	200	₱ 3,000.00		₱ -		₱ -		₱ -
Tarpaulins	₱ 1,250.00	4	pcs	₱ 5,000.00	4	₱ 5,000.00		₱ -		₱ -		₱ -
Venue Preparations/Decorations	₱ 15,000.00	1	lot	₱ 15,000.00	1	₱ 15,000.00		₱ -		₱ -		₱ -
Pumpboat Hire	₱ 30,000.00	2	units	₱ 60,000.00	2	₱ 60,000.00		₱ -		₱ -		₱ -
Food and Catering	₱ 300.00	200	pax	₱ 60,000.00	200	₱ 60,000.00		₱ -		₱ -		₱ -
Wreath	₱ 2,500.00	1	lot	₱ 2,500.00	1	₱ 2,500.00		₱ -		₱ -		₱ -
<b>Brgy. Sulu-an Island</b>												
Sound System (Pumpboat included)	₱ 20,000.00	1	unit	₱ 20,000.00	1	₱ 20,000.00		₱ -		₱ -		₱ -
Pumpboat Hire	₱ 30,000.00	2	units	₱ 60,000.00					2	₱ 60,000.00		
Tables	₱ 25.00	50	units	₱ 1,250.00	50	₱ 1,250.00		₱ -		₱ -		₱ -
Chairs	₱ 15.00	150	units	₱ 2,250.00	150	₱ 2,250.00		₱ -		₱ -		₱ -
Tarpaulins	₱ 1,000.00	4	units	₱ 4,000.00	4	₱ 4,000.00		₱ -		₱ -		₱ -
Venue Preparations/Decorations	₱ 20,000.00	1	lot	₱ 20,000.00	1	₱ 20,000.00		₱ -		₱ -		₱ -
Food and Catering	₱ 300.00	150	pax	₱ 45,000.00	150	₱ 45,000.00		₱ -		₱ -		₱ -
Wreath	₱ 2,500.00	1	lot	₱ 2,500.00	1	₱ 2,500.00		₱ -		₱ -		₱ -
<b>Calicoan Island</b>												
Sound System	₱ 8,000.00	1	unit	₱ 8,000.00	1	₱ 8,000.00		₱ -		₱ -		₱ -

Tents 20x20	₱ 1,500.00	4	units	₱ 6,000.00	4	₱ 6,000.00		₱ -		₱ -		₱ -
Chairs	₱ 15.00	200	units	₱ 3,000.00	200	₱ 3,000.00		₱ -		₱ -		₱ -
Tarpaulins	₱ 1,000.00	4	units	₱ 4,000.00	4	₱ 4,000.00		₱ -		₱ -		₱ -
Venue Preparations/Decorations	₱ 20,000.00	1	lot	₱ 20,000.00	1	₱ 20,000.00		₱ -		₱ -		₱ -
Food and Catering	₱ 300.00	150	pax	₱ 45,000.00	150	₱ 45,000.00		₱ -		₱ -		₱ -
Wreath	₱ 2,500.00	1	unit	₱ 2,500.00	1	₱ 2,500.00		₱ -		₱ -		₱ -
<b>B. Trade Fair at the Plaza</b>												
Tents 10x20	₱ 4,000.00	25	units	₱ 100,000.00	25	₱ 100,000.00		₱ -		₱ -		₱ -
Tarpaulins	₱ 1,500.00	2	pcs	₱ 3,000.00	2	₱ 3,000.00		₱ -		₱ -		₱ -
Chairs (100 pcs for 5 days)	₱ 15.00	500	units	₱ 7,500.00	500	₱ 7,500.00		₱ -		₱ -		₱ -
Tables For Exhibitors (50 units for 5 days)	₱ 25.00	250	units	₱ 6,250.00	250	₱ 6,250.00		₱ -		₱ -		₱ -
Arc (Entrance) - Construction	₱ 7,000.00	1	lot	₱ 7,000.00	1	₱ 7,000.00		₱ -		₱ -		₱ -
<b>Opening of the Trade Fair</b>												
Chairs	₱ 15.00	50	units	₱ 750.00	50	₱ 750.00		₱ -		₱ -		₱ -
Sound System	₱ 3,500.00	1	unit	₱ 3,500.00	1	₱ 3,500.00		₱ -		₱ -		₱ -
Ribbon and other Decorations	₱ 1,000.00	1	unit	₱ 1,000.00	1	₱ 1,000.00		₱ -		₱ -		₱ -
Snacks	₱ 50.00	50	pax	₱ 2,500.00	50	₱ 2,500.00		₱ -		₱ -		₱ -
<b>Independence Day Celebration</b>												
Tarpaulin	₱ 4,000.00	1	pc.	₱ 4,000.00		₱ -	1	₱ 4,000.00		₱ -		₱ -
Sound System	₱ 3,000.00	1	units	₱ 3,000.00		₱ -	1	₱ 3,000.00		₱ -		₱ -
Wreath	₱ 2,500.00	1	lot	₱ 2,500.00		₱ -	1	₱ 2,500.00		₱ -		₱ -
Snacks	₱ 50.00	100	pax	₱ 5,000.00		₱ -	100	₱ 5,000.00		₱ -		₱ -
<b>C. 77TH SULU-AN RAID: THE SENTIMENTAL</b>												
Flags of the 8 Allied Nations	₱ 1,000.00	8	pcs	₱ 8,000.00		₱ -		₱ -		₱ -	8	₱ 8,000.00
Tents 10x20	₱ 1,000.00	3	units	₱ 3,000.00		₱ -		₱ -		₱ -	3	₱ 3,000.00
Chairs	₱ 15.00	100	units	₱ 1,500.00		₱ -		₱ -		₱ -	100	₱ 1,500.00
Wreath	₱ 2,500.00	1	lot	₱ 2,500.00		₱ -		₱ -		₱ -	1	₱ 2,500.00
Tarpaulins	₱ 3,000.00	1	pc	₱ 3,000.00		₱ -		₱ -		₱ -	1	₱ 3,000.00
Sound System	₱ 6,000.00	1	unit	₱ 6,000.00		₱ -		₱ -		₱ -	1	₱ 6,000.00
Snack for Participants	₱ 100.00	100	pax	₱ 10,000.00		₱ -		₱ -		₱ -	100	₱ 10,000.00
<b>D. Capability Building For Tourism Stakeholders</b>												
<b>Orientation and Trainings</b>												
Sound System (5 Trainings/Orientation)	₱ 25,000.00	1	lot	₱ 25,000.00		₱ -	1	₱ 25,000.00		₱ -		₱ -
Registration Kits/Materials	₱ 5,000.00	1	set	₱ 5,000.00		₱ -	1	₱ 5,000.00		₱ -		₱ -
Venue Rentals (5days)	₱ 25,000.00	1	lot	₱ 25,000.00		₱ -	1	₱ 25,000.00		₱ -		₱ -
Tokens/Certificates	₱ 4,000.00	1	lot	₱ 4,000.00		₱ -	1	₱ 4,000.00		₱ -		₱ -

	Honorarium for Speakers	₱ 50,000.00	1	lot	₱ 50,000.00		₱ -	1	₱ 50,000.00		₱ -		₱ -
	Tarpulins	₱ 1,000.00	5	pcs	₱ 5,000.00		₱ -	5	₱ 5,000.00		₱ -		₱ -
	Meals/Snacks for Participants	₱ 250.00	200	pax	₱ 50,000.00		₱ -	200	₱ 50,000.00		₱ -		₱ -
	<b>Tourism Promotions</b>												
	Signage (Tourism Sites)	₱ 50,000.00	1	lot	₱ 50,000.00		₱ -	1	50000		₱ -		₱ -
	Guiuan Brochures	₱ 30,000.00	1	lot	₱ 30,000.00		₱ -	1	30000		₱ -		₱ -
	Souvenirs/Tokens for VIP's	₱ 20,000.00	1	lot	₱ 20,000.00		₱ -	1	20000		₱ -		₱ -
	Snacks for Meetings	₱ 40,000.00	1	pax	₱ 40,000.00		₱ -	1	40000		₱ -		₱ -
	<b>Tourism Branding and AV Productions</b>	₱ 100,000.00	1	lot	₱ 100,000.00		₱ -	1	100000		₱ -		₱ -
	<b>Cultural Shows (Online)</b>	₱ 100,000.00	1	lot	₱ 100,000.00		₱ -		₱ -	1	₱ 100,000.00		₱ -
	<b>E. ODYSSEY WAVES NATIONAL SURFING COMPETITION</b>												
	Prizes	₱ 56,000.00	1	lot	₱ 56,000.00		₱ -		₱ -		₱ -	1	₱ 56,000.00
	Sound System	₱ 24,000.00	1	unit	₱ 24,000.00		₱ -		₱ -		₱ -	1	₱ 24,000.00
	Tents 10 x 20 (5 units x 3 days)	₱ 12,000.00	1	lot	₱ 12,000.00		₱ -		₱ -		₱ -	1	₱ 12,000.00
	Tables (15units x 25php x 3days)	₱ 25.00	45	units	₱ 1,125.00		₱ -		₱ -		₱ -	45	₱ 1,125.00
	Chairs (50units x 15php x 3days)	₱ 15.00	150	units	₱ 2,250.00		₱ -		₱ -		₱ -	150	₱ 2,250.00
	Food & Services	₱ 50,000.00	1	lot	₱ 50,000.00		₱ -		₱ -		₱ -	1	₱ 50,000.00
	Honorarium of Judges/Flagmen, etc.	₱ 40,000.00	1	lot	₱ 40,000.00		₱ -		₱ -		₱ -	1	₱ 40,000.00
	Trophies	₱ 10,000.00	1	lot	₱ 10,000.00		₱ -		₱ -		₱ -	1	₱ 10,000.00
	Tarpaulin	₱ 4,000.00	1	lot	₱ 4,000.00		₱ -		₱ -		₱ -	1	₱ 4,000.00
	<b>F. Commemoration of the History of the Tubabao Refugee Camp</b>												
	Sound System	₱ 8,000.00	1	unit	₱ 8,000.00		₱ -		₱ -		₱ -	1	₱ 8,000.00
	Tents	₱ 1,000.00	3	units	₱ 3,000.00		₱ -		₱ -		₱ -	3	₱ 3,000.00
	Chairs	₱ 15.00	50	units	₱ 750.00		₱ -		₱ -		₱ -	50	₱ 750.00
	Wreath	₱ 2,500.00	1	unit	₱ 2,500.00		₱ -		₱ -		₱ -	1	₱ 2,500.00
	Tarpaulin	₱ 2,000.00	1	unit	₱ 2,000.00		₱ -		₱ -		₱ -	1	₱ 2,000.00
	Pumpboat Hire	₱ 5,000.00	1	unit	₱ 5,000.00		₱ -		₱ -		₱ -	1	₱ 5,000.00
	Snacks	₱ 50.00	100	pax	₱ 5,000.00		₱ -		₱ -		₱ -	100	₱ 5,000.00
	<b>G. YOLANDA OBSERVANCE</b>												
	Sound System	₱ 3,000.00	1	unit	₱ 3,000.00		₱ -		₱ -	0	₱ -	1	₱ 3,000.00
	Chairs	₱ 15.00	50	units	₱ 750.00		₱ -		₱ -	0	₱ -	50	₱ 750.00
	Tarpaulin 8 x 16	₱ 2,000.00	1	pc	₱ 2,000.00		₱ -		₱ -	0	₱ -	1	₱ 2,000.00
	<b>H. Rizal Day Celebration</b>												
	Tarpaulin	₱ 3,000.00	1	pc	₱ 3,000.00		₱ -		₱ -		₱ -	1	₱ 3,000.00
	Sound System	₱ 3,000.00	1	unit	₱ 3,000.00		₱ -		₱ -		₱ -	1	₱ 3,000.00
	Wreath	₱ 2,000.00	1	lot	₱ 2,000.00		₱ -		₱ -		₱ -	1	₱ 2,000.00



	Snacks	₱ 50.00	200	pax	₱ 10,000.00		₱ -		₱ -		₱ -	200	₱ 10,000.00
	<b>I. Composite Team Annual Inspection</b>												
	Fare and Other Miscellaneous to Tourism Sites and other Stakeholders	₱ 20,000.00	1	lot	₱ 20,000.00		₱ -		₱ -	1	₱ 20,000.00		₱ -
	<b>J. MS. GUIUAN TOURISM PAGEANT</b>												
	Prizes:												
	Ms. Guiuan	₱ 30,000.00	1	lot	₱ 30,000.00		₱ -		₱ -	1	₱ 30,000.00		₱ -
	Ms. Guiuan Tourism	₱ 20,000.00	1	lot	₱ 20,000.00		₱ -		₱ -	1	₱ 20,000.00		₱ -
	First Runner Up	₱ 15,000.00	1	lot	₱ 15,000.00		₱ -		₱ -	1	₱ 15,000.00		₱ -
	Second Runner Up	₱ 10,000.00	1	lot	₱ 10,000.00		₱ -		₱ -	1	₱ 10,000.00		₱ -
	Third Runner Up	₱ 5,000.00	1	lot	₱ 5,000.00		₱ -		₱ -	1	₱ 5,000.00		₱ -
	Consolation Prizes	₱ 1,000.00	15	lot	₱ 15,000.00		₱ -		₱ -	15	₱ 15,000.00		₱ -
	<i>Other Expenses:</i>												
	Board of Judges	₱ 5,000.00	8	pax	₱ 40,000.00		₱ -		₱ -	8	₱ 40,000.00		₱ -
	Emcee	₱ 5,000.00	1	pax	₱ 5,000.00		₱ -		₱ -	1	₱ 5,000.00		₱ -
	Stage decorations	₱ 20,000.00	1	lot	₱ 20,000.00		₱ -		₱ -	1	₱ 20,000.00		₱ -
	Sound System	₱ 15,000.00	1	unit	₱ 15,000.00		₱ -		₱ -	1	₱ 15,000.00		₱ -
	Other Expenses (Trophy, Sash, Crowns, etc.)	₱ 20,000.00	1	lot	₱ 20,000.00		₱ -		₱ -	1	₱ 20,000.00		₱ -
	Talent Fees of Performers	₱ 20,000.00	1	lot	₱ 20,000.00		₱ -		₱ -	1	₱ 20,000.00		₱ -
<b>TOTAL</b>					₱ 1,822,794.00		₱ 686,972.25		₱ 431,402.25		₱ 408,142.25		₱ 296,277.25

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**JANET ISRAEL-RAMOS**

OIC-Municipal Investment and Tourism Office

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (3) pages				
Department/ Office: Assessor's Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	MOOE												
	<u>Common Office Supplies</u>												
	Hard Bound Bookcover with knots: size Length - 27.5 cm. & Width - 23cm.	₱ 600.00	160	pcs	₱ 96,000.00	80	₱ 48,000.00	80	₱ 48,000.00		-		-
	Alcohol	₱ 750.00	20	gals	₱ 15,000.00	5	₱ 3,750.00	5	₱ 3,750.00	5	₱ 3,750.00	5	₱ 3,750.00
	Surgical Masks (Black)	₱ 146.00	55	boxes	₱ 8,030.00	25	₱ 3,650.00	20	₱ 2,920.00	10	₱ 1,460.00		-
	Surgical Masks (Gray)	₱ 146.00	55	boxes	₱ 8,030.00	25	₱ 3,650.00	20	₱ 2,920.00	10	₱ 1,460.00		-
	KF94 Masks (White)	₱ 45.00	600	pcs	₱ 27,000.00	200	₱ 9,000.00	200	₱ 9,000.00	200	₱ 9,000.00		-
	Bond Paper (A3)	₱ 662.50	12	reams	₱ 7,950.00	6	₱ 3,975.00	6	₱ 3,975.00		-		-
	Bond Paper (Letter 8.5" x 11")	₱ 550.00	56	reams	₱ 30,800.00	20	₱ 11,000.00	20	₱ 11,000.00	16	₱ 8,800.00		-
	Bond Paper (Legal 8.5" x 14")	₱ 650.00	30	reams	₱ 19,500.00	10	₱ 6,500.00	10	₱ 6,500.00	10	₱ 6,500.00		-
	Record Book 500 Pages	₱ 290.00	2	pcs	₱ 580.00	2	₱ 580.00		-		-		-
	Record Book 300 Pages	₱ 250.00	2	pcs	₱ 500.00	2	₱ 500.00		-		-		-
	#003 Epson Printer Ink (Black)	₱ 600.00	40	bots.	₱ 24,000.00	15	₱ 9,000.00	15	₱ 9,000.00	10	₱ 6,000.00		-
	#003 Epson Printer Ink (Cyan)	₱ 600.00	20	bots.	₱ 12,000.00	10	₱ 6,000.00	5	₱ 3,000.00	5	₱ 3,000.00		-
	#003 Epson Printer Ink (Magenta)	₱ 600.00	20	bots.	₱ 12,000.00	10	₱ 6,000.00	5	₱ 3,000.00	5	₱ 3,000.00		-
	#003 Epson Printer Ink (Yellow)	₱ 600.00	20	bots.	₱ 12,000.00	10	₱ 6,000.00	5	₱ 3,000.00	5	₱ 3,000.00		-
	Scientific Calculator 12 Digits	₱ 2,800.00	2	unit	₱ 5,600.00	2	₱ 5,600.00		-		-		-
	Computer Mouse	₱ 1,000.00	4	pcs	₱ 4,000.00	2	₱ 2,000.00	2	₱ 2,000.00		-		-
	Mouse Pad	₱ 347.00	2	pcs	₱ 694.00	2	₱ 694.00		-		-		-
	Ballpen Red	₱ 216.00	2	doz.	₱ 432.00	2	₱ 432.00		-		-		-
	Ballpen Black 0.5	₱ 216.00	5	doz.	₱ 1,080.00	3	₱ 648.00	2	₱ 432.00		-		-
	Sign Pen My Gel Ballpen 0.5 Black	₱ 540.00	8	doz.	₱ 4,320.00	4	₱ 2,160.00	2	₱ 1,080.00	2	₱ 1,080.00		-
	Correction Tape	₱ 1,260.00	2	doz.	₱ 2,520.00	1	₱ 1,260.00	1	₱ 1,260.00		-		-
	White Out Correction Fluid	₱ 840.00	2	doz.	₱ 1,680.00	1	₱ 840.00		-	1	₱ 840.00		-
	Folder Long	₱ 160.00	16	doz.	₱ 2,560.00	12	₱ 1,920.00	4	₱ 640.00		-		-
	Folder Short	₱ 120.00	12	doz.	₱ 1,440.00	8	₱ 960.00	4	₱ 480.00		-		-



	Table Wood Width - 65cm & Length - 60cm	₱ 5,000.00	1	pc	₱ 5,000.00	1	₱ 5,000.00		-		-		-
<b>TOTAL</b>					<b>₱ 640,640.00</b>		<b>₱ 399,838.02</b>		<b>₱ 185,355.98</b>		<b>₱ 49,560.00</b>		<b>₱ 5,886.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ENGR. JOSELITO G. BAES**

Municipal General Services Officer

Head of Department/Office

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2022

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (2) pages				
Department/ Office: Office of Municipal Agriculture Services					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Binder Clips	₱ 200.00	3	boxes	₱ 600.00	2	₱ 400.00		-	1	₱ 200.00		-
	Correction Tape	₱ 50.00	10	pcs	₱ 500.00	4	₱ 200.00	3	₱ 150.00	3	₱ 150.00		-
	Calculator (Solar)	₱ 400.00	2	pcs	₱ 800.00	2	₱ 800.00		-		-		-
	Bond Paper (Letter 8.5" x 11")	₱ 150.00	10	reams	₱ 1,500.00	4	₱ 600.00	2	₱ 300.00	2	₱ 300.00	2	₱ 300.00
	Bond Paper (Legal 8.5" x 14")	₱ 175.00	10	reams	₱ 1,750.00	6	₱ 1,050.00	2	₱ 350.00		-	2	₱ 350.00
	Bond Paper (A4 Size)	₱ 350.00	30	reams	₱ 10,500.00	9	₱ 3,150.00	9	₱ 3,150.00	6	₱ 2,100.00	6	₱ 2,100.00
	Staple Wire # 35	₱ 40.00	3	boxes	₱ 120.00	1	₱ 40.00	1	₱ 40.00		-	1	₱ 40.00
	DTR	₱ 25.00	10	pads	₱ 250.00	4	₱ 100.00	2	₱ 50.00	2	₱ 50.00	2	₱ 50.00
	Record Book	₱ 200.00	5	pcs	₱ 1,000.00	3	₱ 600.00	1	₱ 200.00	1	₱ 200.00		-
	Printer Ink Brother BTD60 Black	₱ 250.00	25	pcs	₱ 6,250.00	15	₱ 3,750.00	7	₱ 1,750.00	3	₱ 750.00		-
	Printer Ink Brother BT5000 Cyan	₱ 250.00	9	pcs	₱ 2,250.00	7	₱ 1,750.00	1	₱ 250.00	1	₱ 250.00		-
	Printer Ink Brother BT5000 Magenta	₱ 250.00	8	pcs	₱ 2,000.00	6	₱ 1,500.00	1	₱ 250.00	1	₱ 250.00		-
	Printer Ink Brother BT5000 Yellow	₱ 250.00	8	pcs	₱ 2,000.00	6	₱ 1,500.00	1	₱ 250.00	1	₱ 250.00		-
	#T664 Epson Printer Ink (Black)	₱ 500.00	2	pcs	₱ 1,000.00	2	₱ 1,000.00		-		-		-
	#T664 Epson Printer Ink (Cyan)	₱ 500.00	1	pcs	₱ 500.00	1	₱ 500.00		-		-		-
	#T664 Epson Printer Ink (Magenta)	₱ 500.00	1	pcs	₱ 500.00	1	₱ 500.00		-		-		-
	#T664 Epson Printer Ink (Yellow)	₱ 500.00	1	pcs	₱ 500.00	1	₱ 500.00		-		-		-
	Ballpen	₱ 180.00	5	pcs	₱ 900.00	2	₱ 360.00	1	₱ 180.00	1	₱ 180.00	1	₱ 180.00
	Paper Fastener	₱ 60.00	3	boxes	₱ 180.00	1	₱ 60.00	1	₱ 60.00		-	1	₱ 60.00
	Face Mask	₱ 200.00	10	boxes	₱ 2,000.00	3	₱ 600.00	3	₱ 600.00	3	₱ 600.00	1	₱ 200.00
	Alcohol	₱ 500.00	3	gals	₱ 1,500.00	1	₱ 500.00	1	₱ 500.00		-	1	₱ 500.00
	<b>Other Supplies &amp; Materials Expenses - Visibility Materials</b>				-		-		-		-		-
	Tarpaulin/Signage	₱ 2,500.00	2	pcs	₱ 5,000.00	2	₱ 5,000.00		-		-		-
	<b>CAPITAL OUTLAY</b>				-		-		-		-		-
	Venetian Blinds	₱ 4,466.67	3	panels	₱ 13,400.00	3	₱ 13,400.00		-		-		-
	<b>Utilities Expense</b>				-		-		-		-		-
	Water/Electricity Installations	₱ 12,500.00	4	lot	₱ 50,000.00	1	₱ 12,500.00	1	₱ 12,500.00	1	₱ 12,500.00	1	₱ 12,500.00

	<b>Repair &amp; Maintenance - Existing Structure</b>				-		-		-		-		-
	Dog Impounding Facility	₱ 30,000.00	4	lot	₱ 120,000.00	1	₱ 30,000.00	1	₱ 30,000.00	1	₱ 30,000.00	1	₱ 30,000.00
	<b>Repair &amp; Maintenance - Office Equipments</b>				-		-		-		-		-
	Repair & Maintenance - Office Equipments	₱ 25,000.00	4	lot	₱ 100,000.00	1	₱ 25,000.00	1	₱ 25,000.00	1	₱ 25,000.00	1	₱ 25,000.00
	<b>Repair &amp; Maintenance - Transportation Equipments</b>				-		-		-		-		-
	Transportation Equipments	₱ 25,000.00	4	lot	₱ 100,000.00	1	₱ 25,000.00	1	₱ 25,000.00	1	₱ 25,000.00	1	₱ 25,000.00
	<b>Activities/Programs/Projects</b>				-		-		-		-		-
	Purchase of Various Marine Supplies & Materials, M/Boat Accessories	₱ 25,000.00	4	lot	₱ 100,000.00	1	₱ 25,000.00	1	₱ 25,000.00	1	₱ 25,000.00	1	₱ 25,000.00
	Purchase of Anti-Tabies Vaccine	₱ 34,195.00	4	lot	₱ 136,780.00	1	₱ 34,195.00	1	₱ 34,195.00	1	₱ 34,195.00	1	₱ 34,195.00
	Purchase of Vegetable Seeds/Biologics, Farming Tools	₱ 37,500.00	4	lot	₱ 150,000.00	1	₱ 37,500.00	1	₱ 37,500.00	1	₱ 37,500.00	1	₱ 37,500.00
	CFLC Operating Expenses	₱ 62,500.00	4	lot	₱ 250,000.00	1	₱ 62,500.00	1	₱ 62,500.00	1	₱ 62,500.00	1	₱ 62,500.00
	Purchase of Various Needs Materials,Awards, Prizes, Plaque, Others in Holding Tabo/farmers & Fisherfolk Day	₱ 12,500.00	4	lot	₱ 50,000.00	1	₱ 12,500.00	1	₱ 12,500.00	1	₱ 12,500.00	1	₱ 12,500.00
	<i>Conduct of On-Site Livelihood Skills trainings/Seminars</i>				-		-		-		-		-
	Skills and Capability Building Training to Fish Catch monitoring Enumerators (50 pax/day @ P 300.00/day/head including AM/PM Snacks for 3 days)	₱ 300.00	150	pax/hds.	₱ 45,000.00	150	₱ 45,000.00		-		-		-
	Agri-Fishery Information Caravan (66 pax/day @ P300.00/hd. Including AM/PM Snacks conducted for 10 batches	₱ 300.00	660	pax/hds.	₱ 198,000.00	330	₱ 99,000.00	330	₱ 99,000.00		-		-
	Livelihood Enhancement and Capability Building Training for farmers/Fisherfolk	₱ 300.00	660	pax/hds.	₱ 198,000.00	220	₱ 66,000.00	220	₱ 66,000.00	220	₱ 66,000.00		-
	Holding of Farmers and Fisherfolk Day (660 pax @ P 300.00/head conducted for 1 day)	₱ 300.00	660	pax/hds.	₱ 198,000.00		-		-	660	₱ 198,000.00		-
	Coastal Resource Management (CRM) Program Protection/Management/Fishery Profile Updating for island Barangays 66/ pax/day @ P 300.00/head including AM/PM Snacks conducted for 10 batches	₱ 300.00	660	pax/hds.	₱ 198,000.00		-	220	₱ 66,000.00	220	₱ 66,000.00	220	₱ 66,000.00
	Organizational Capacity/Capability Building for Association (1,000 pax @ P 100.00/head (snack) conducted for 20 batches @ 50 pax/session)	₱ 100.00	1000	pax/hds.	₱ 100,000.00	250	₱ 25,000.00	250	₱ 25,000.00	250	₱ 25,000.00	250	₱ 25,000.00
	Year End Meeting and Workshop Planning Seminars for Key Leaders (85 pax/day @ P 300.00/day including AM/PM Snacks conducted for 3 days				-		-		-		-		-
	Agriculture Program Key Leaders (85 pax/day @ P300.00/day including AM/PM Snacks conducted for 3 days	₱ 300.00	255	pax/hds.	₱ 76,500.00		-		-		-	255	₱ 76,500.00
	Fishery Program Implementers (85 pax/day @ 300.00/head including AM/PM Snacks conducted for 3 days	₱ 300.00	255	pax/hds.	₱ 76,500.00		-		-		-	255	₱ 76,500.00
	<b>UNFORSEEN EXPENDITURES</b>				-		-		-		-		-
	UNFORSEEN EXPENDITURES				-		-		-		-		-
<b>TOTAL</b>					<b>₱ 2,201,780.00</b>		<b>₱ 537,055.00</b>		<b>₱ 528,275.00</b>		<b>₱ 624,475.00</b>		<b>₱ 511,975.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**Efren A. Berongoy**

Municipal Agriculturist

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (6) pages			
Department/ Office: Municipal Planning and Development Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Letter 8.5" x 11")	₱ 300.00	60	reams	₱ 18,000.00	15	₱ 4,500.00	15	₱ 4,500.00	15	₱ 4,500.00	15	₱ 4,500.00
	Bond Paper (Legal 8.5" x 14")	₱ 300.00	24	reams	₱ 7,200.00	6	₱ 1,800.00	6	₱ 1,800.00	6	₱ 1,800.00	6	₱ 1,800.00
	Bond Paper (A4 Size)	₱ 300.00	24	reams	₱ 7,200.00	6	₱ 1,800.00	6	₱ 1,800.00	6	₱ 1,800.00	6	₱ 1,800.00
	Folder Long	₱ 20.00	50	pcs	₱ 1,000.00	25	₱ 500.00		-	25	₱ 500.00		-
	Brown Envelope Long	₱ 20.00	50	pcs	₱ 1,000.00	25	₱ 500.00		-	25	₱ 500.00		-
	DTR	₱ 50.00	6	pad	₱ 300.00	3	₱ 150.00		-	3	₱ 150.00		-
	Sign Pen (black 0.5)	₱ 100.00	20	pcs	₱ 2,000.00	20	₱ 2,000.00		-		-		-
	Refill Ink Sign Pen (black 0.5)	₱ 50.00	20	pcs	₱ 1,000.00	10	₱ 500.00		-	10	₱ 500.00		-
	Ballpen Ordinary (black)	₱ 20.00	30	pcs	₱ 600.00	15	₱ 300.00		-	15	₱ 300.00		-
	Pencil	₱ 15.00	30	pcs	₱ 450.00	15	₱ 225.00		-	15	₱ 225.00		-
	Puncher	₱ 200.00	5	pcs	₱ 1,000.00	5	₱ 1,000.00		-		-		-
	Sticky Notes	₱ 100.00	10	pcs	₱ 1,000.00	5	₱ 500.00		-	5	₱ 500.00		-
	Lan Cable (5m)	₱ 300.00	5	pcs	₱ 1,500.00	5	₱ 1,500.00		-		-		-
	Lan Cable (30m)	₱ 3,000.00	1	pcs	₱ 3,000.00	1	₱ 3,000.00		-		-		-
	Printer Ink Pad Epson L120	₱ 2,000.00	1	pc	₱ 2,000.00	1	₱ 2,000.00		-		-		-
	Printer Ink Pad Epson L3110	₱ 2,000.00	1	pc	₱ 2,000.00	1	₱ 2,000.00		-		-		-
	#T664 Epson Printer Ink (Black)	₱ 400.00	24	pcs	₱ 9,600.00	6	₱ 2,400.00	6	₱ 2,400.00	6	₱ 2,400.00	6	₱ 2,400.00
	#T664 Epson Printer Ink (Cyan)	₱ 400.00	12	pcs	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00
	#T664 Epson Printer Ink (Magenta)	₱ 400.00	12	pcs	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00
	#T664 Epson Printer Ink (Yellow)	₱ 400.00	12	pcs	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00
	#003 Epson Printer Ink (Black)	₱ 400.00	24	pcs	₱ 9,600.00	6	₱ 2,400.00	6	₱ 2,400.00	6	₱ 2,400.00	6	₱ 2,400.00
	#003 Epson Printer Ink (Cyan)	₱ 400.00	12	pcs	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00
	#003 Epson Printer Ink (Magenta)	₱ 400.00	12	pcs	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00

#003 Epson Printer Ink (Yellow)	₱ 400.00	12	pcs	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00
Printer Ink Brother BTD60 (Black)	₱ 400.00	12	pcs	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00
Printer Ink Brother BT5000 (Cyan)	₱ 400.00	6	pcs	₱ 2,400.00	3	₱ 1,200.00		-	3	₱ 1,200.00		-
Printer Ink Brother BT5000 (Magenta)	₱ 400.00	6	pcs	₱ 2,400.00	3	₱ 1,200.00		-	3	₱ 1,200.00		-
Printer Ink Brother BT5000 (Yellow)	₱ 400.00	6	pcs	₱ 2,400.00	3	₱ 1,200.00		-	3	₱ 1,200.00		-
Computer Ink (Black)	₱ 400.00	12	pcs	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00
Computer Ink (Cyan)	₱ 400.00	12	pcs	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00
Computer Ink (Magenta)	₱ 400.00	12	pcs	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00
Computer Ink (Yellow)	₱ 400.00	12	pcs	₱ 4,800.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00	3	₱ 1,200.00
Clear Folder	₱ 40.00	50	pcs	₱ 2,000.00	25	₱ 1,000.00		-	25	₱ 1,000.00		-
Stapler	₱ 200.00	5	boxes	₱ 1,000.00	5	₱ 1,000.00		-		-		-
Staple Wire No. 35	₱ 50.00	10	boxes	₱ 500.00	5	₱ 250.00		-	5	₱ 250.00		-
Binder Clip (big)	₱ 75.00	10	boxes	₱ 750.00	5	₱ 375.00		-	5	₱ 375.00		-
Binder Clip (medium)	₱ 75.00	10	boxes	₱ 750.00	5	₱ 375.00		-	5	₱ 375.00		-
Binder Clip (small)	₱ 75.00	10	boxes	₱ 750.00	5	₱ 375.00		-	5	₱ 375.00		-
Double A Batteries	₱ 50.00	10	pcs	₱ 500.00	5	₱ 250.00		-	5	₱ 250.00		-
Triple A Batteries	₱ 50.00	10	pcs	₱ 500.00	5	₱ 250.00		-	5	₱ 250.00		-
Permanent Marker Broad (Black)	₱ 120.00	5	pcs	₱ 600.00	5	₱ 600.00		-		-		-
Typewriter Ribbon	₱ 100.00	6	pcs	₱ 600.00	3	₱ 300.00		-	3	₱ 300.00		-
Correction Tape	₱ 50.00	20	pcs	₱ 1,000.00	10	₱ 500.00		-	10	₱ 500.00		-
Sticker Paper (10s)	₱ 150.00	20	packs	₱ 3,000.00	10	₱ 1,500.00		-	10	₱ 1,500.00		-
Scissor (big)	₱ 100.00	5	pcs	₱ 500.00	5	₱ 500.00		-		-		-
Ruler	₱ 100.00	5	pcs	₱ 500.00	5	₱ 500.00		-		-		-
Record Book 300 Pages	₱ 250.00	6	pcs	₱ 1,500.00	3	₱ 750.00		-	3	₱ 750.00		-
Record Book 200 Pages	₱ 250.00	6	pcs	₱ 1,500.00	3	₱ 750.00		-	3	₱ 750.00		-
Box Filler, Long	₱ 200.00	10	pcs	₱ 2,000.00	5	₱ 1,000.00		-	5	₱ 1,000.00		-
Paper Clip Big (Vinyl Coated)	₱ 100.00	10	boxes	₱ 1,000.00	5	₱ 500.00		-	5	₱ 500.00		-
Paper Clip Small (Vinyl Coated)	₱ 100.00	10	boxes	₱ 1,000.00	5	₱ 500.00		-	5	₱ 500.00		-
Paper Cutter	₱ 10,000.00	1	unit	₱ 10,000.00	1	₱ 10,000.00		-		-		-
Paper Fastener	₱ 100.00	5	boxes	₱ 500.00	3	₱ 300.00		-	2	₱ 200.00		-
Plastic Ring (Big) for binding	₱ 40.00	40	pcs	₱ 1,600.00	20	₱ 800.00		-	20	₱ 800.00		-
Plastic Ring (Small) for binding	₱ 40.00	40	pcs	₱ 1,600.00	20	₱ 800.00		-	20	₱ 800.00		-
Alcohol	₱ 750.00	8	gals	₱ 6,000.00	4	₱ 3,000.00		-	4	₱ 3,000.00		-
Disposable Facemask	₱ 200.00	30	boxes	₱ 6,000.00	15	₱ 3,000.00		-	15	₱ 3,000.00		-
HP Laserjet Pro M435nw Toner Cartridge (HP 93A)	₱ 20,000.00	1	pc	₱ 20,000.00	1	₱ 20,000.00		-		-		-
Wifi Dongle	₱ 1,000.00	2	pcs	₱ 2,000.00	2	₱ 2,000.00		-		-		-



	Double Adhesive Tape	₱ 50.00	10	pcs	₱ 500.00	5	₱ 250.00		-	5	₱ 250.00		-
	<b>Other Supplies &amp; Materials Expenses- Software Expenses</b>				-		-		-		-		-
	Microsoft Office	₱ 6,000.00	1	unit	₱ 6,000.00	1	₱ 6,000.00		-		-		-
	Antivirus Software	₱ 3,000.00	1	unit	₱ 3,000.00	1	₱ 3,000.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Tissue Paper	₱ 40.00	50	rolls	₱ 2,000.00	25	₱ 1,000.00		-	25	₱ 1,000.00		-
	Trash Bags	₱ 50.00	10	packs	₱ 500.00	5	₱ 250.00		-	5	₱ 250.00		-
	Trash Bins	₱ 250.00	2	500	₱ 500.00	2	₱ 500.00		-		-		-
	Soft Broom	₱ 200.00	2	400	₱ 400.00	2	₱ 400.00		-		-		-
	<b>Activities/Projects/Programs</b>				-		-		-		-		-
	<i>Representation Expenses</i>				-		-		-		-		-
	Catering Services	₱ 20,000.00	5	lot	₱ 100,000.00	2	₱ 40,000.00	2	₱ 40,000.00	1	₱ 20,000.00		-
	Meals/Snacks	₱ 100.00	200	packs	₱ 20,000.00	50	₱ 5,000.00	50	₱ 5,000.00	50	₱ 5,000.00	50	₱ 5,000.00
	<b>Other Supplies &amp; Materials Expenses - ICT Equipment</b>												
	Router (for LAN)	₱ 1,500.00	1	unit	₱ 1,500.00	1	₱ 1,500.00		-		-		-
	Wireless Antenna	₱ 3,000.00	1	unit	₱ 3,000.00	1	₱ 3,000.00		-		-		-
	Monitor (for desktop)	₱ 10,000.00	2	units	₱ 20,000.00	2	₱ 20,000.00		-		-		-
	Extension Wire	₱ 500.00	3	units	₱ 1,500.00	3	₱ 1,500.00		-		-		-
	Paper Shredder	₱ 10,000.00	1	unit	₱ 10,000.00	1	₱ 10,000.00		-		-		-
	<b>Capital Outlay</b>				-		-		-		-		-
	Laptop	₱ 100,000.00	1	unit	₱ 100,000.00	1	₱ 100,000.00		-		-		-
	Printer/Photocopier/Scanner	₱ 25,000.00	2	units	₱ 50,000.00	2	₱ 50,000.00		-		-		-
	Projector	₱ 30,000.00	1	unit	₱ 30,000.00	1	₱ 30,000.00		-		-		-
	Comb Binding Machine	₱ 15,000.00	1	unit	₱ 15,000.00	1	₱ 15,000.00		-		-		-
	<b>TOTAL</b>				<b>₱ 560,000.00</b>		<b>₱ 382,450.00</b>		<b>₱ 71,100.00</b>		<b>₱ 75,350.00</b>		<b>₱ 31,100.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ANTONIO S. ECLEO JR.**

OIC-Municipal Planning and Development Office

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (3) pages			
Department/ Office: GUIUAN INTEGRATED TRANSPORT TERMINAL					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Letter 8.5" x 11")	₱ 250.00	30	reams	₱ 7,500.00	10	₱ 2,500.00	10	₱ 2,500.00	5	₱ 1,250.00	5	₱ 1,250.00
	A4 Bond Paper Substance 20	₱ 280.00	40	reams	₱ 11,200.00	10	₱ 2,800.00	10	₱ 2,800.00	10	₱ 2,800.00	10	₱ 2,800.00
	Highlighter	₱ 150.00	6	pcs	₱ 900.00	3	₱ 450.00		-	3	₱ 450.00		-
	Alcohol	₱ 250.00	12	gals	₱ 3,000.00	3	₱ 750.00	3	₱ 750.00	3	₱ 750.00	3	₱ 750.00
	Face Mask	₱ 210.00	60	boxes	₱ 12,600.00	15	₱ 3,150.00	15	₱ 3,150.00	15	₱ 3,150.00	15	₱ 3,150.00
	Record Book 500 Pages	₱ 1,260.00	2	doz.	₱ 2,520.00	1	₱ 1,260.00		-	1	₱ 1,260.00		-
	Record Book 150 Pages	₱ 1,140.00	2	doz.	₱ 2,280.00	1	₱ 1,140.00		-	1	₱ 1,140.00		-
	Brown Folder (Long)	₱ 80.00	36	doz.	₱ 2,880.00	9	₱ 720.00	9	₱ 720.00	9	₱ 720.00	9	₱ 720.00
	Brown Folder (Short)	₱ 60.00	6	doz.	₱ 360.00	3	₱ 180.00		-	3	₱ 180.00		-
	#003 Epson Printer Ink (Black)	₱ 350.00	12	bots.	₱ 4,200.00	3	₱ 1,050.00	3	₱ 1,050.00	3	₱ 1,050.00	3	₱ 1,050.00
	#003 Epson Printer Ink (Cyan)	₱ 350.00	12	bots.	₱ 4,200.00	3	₱ 1,050.00	3	₱ 1,050.00	3	₱ 1,050.00	3	₱ 1,050.00
	#003 Epson Printer Ink (Magenta)	₱ 350.00	12	bots.	₱ 4,200.00	3	₱ 1,050.00	3	₱ 1,050.00	3	₱ 1,050.00	3	₱ 1,050.00
	#003 Epson Printer Ink (Yellow)	₱ 350.00	12	bots.	₱ 4,200.00	3	₱ 1,050.00	3	₱ 1,050.00	3	₱ 1,050.00	3	₱ 1,050.00
	Ballpen	₱ 60.00	40	doz.	₱ 2,400.00	10	₱ 600.00	10	₱ 600.00	10	₱ 600.00	10	₱ 600.00
	Puncher (big)	₱ 150.00	2	pcs.	₱ 300.00	1	₱ 150.00		-	1	₱ 150.00		-
	Stapler No. 135	₱ 150.00	4	pcs.	₱ 600.00	2	₱ 300.00		-	2	₱ 300.00		-
	Staple Wire No. 135	₱ 150.00	40	doz.	₱ 6,000.00	10	₱ 1,500.00	10	₱ 1,500.00	10	₱ 1,500.00	10	₱ 1,500.00
	Stamping Pad	₱ 150.00	2	pcs.	₱ 300.00	2	₱ 300.00		-		-		-
	Stamping Pad Ink	₱ 100.00	4	bots.	₱ 400.00	2	₱ 200.00		-	2	₱ 200.00		-
	Correction Tape	₱ 300.00	8	doz.	₱ 2,400.00	2	₱ 600.00	2	₱ 600.00	2	₱ 600.00	2	₱ 600.00
	Glue (Big)	₱ 100.00	4	pcs.	₱ 400.00	1	₱ 100.00	1	₱ 100.00	1	₱ 100.00	1	₱ 100.00
	Paper Fastener	₱ 100.00	8	boxes	₱ 800.00	2	₱ 200.00	2	₱ 200.00	2	₱ 200.00	2	₱ 200.00
	DTR	₱ 35.00	12	pads	₱ 420.00	3	₱ 105.00	3	₱ 105.00	3	₱ 105.00	3	₱ 105.00

Ruler	₱ 200.00	1	doz.	₱ 200.00	0.5	₱ 100.00			-	0.5	₱ 100.00		-
Scotch tape	₱ 1,200.00	1	doz.	₱ 1,200.00	1	₱ 1,200.00			-		-		-
Scissor	₱ 50.00	8	pcs.	₱ 400.00	2	₱ 100.00	2	₱ 100.00	2	₱ 100.00	2	₱ 100.00	
Stick Note Pad	₱ 360.00	2	doz.	₱ 720.00	1	₱ 360.00			-	1	₱ 360.00		-
Pocket Notebook	₱ 144.00	4	doz.	₱ 576.00	1	₱ 144.00	1	₱ 144.00	1	₱ 144.00	1	₱ 144.00	1
Calculator (Big)	₱ 250.00	6	pcs	₱ 1,500.00	6	₱ 1,500.00			-		-		-
<b>Other Supplies and Materials Expenses - Visibility Materials</b>				-		-			-		-		-
Mobile Sticker	₱ 60.00	350	pcs.	₱ 21,000.00	350	₱ 21,000.00			-		-		-
<b>Repair &amp; Maintenance - Existing Structures</b>				-		-			-		-		-
Roofing Sealant	₱ 700.00	10	ltrs.	₱ 7,000.00	10	₱ 7,000.00			-		-		-
LED Bulb 18 watts	₱ 3,480.00	3	doz.	₱ 10,440.00	3	₱ 10,440.00			-		-		-
LED Flashlight	₱ 300.00	8	pcs.	₱ 2,400.00	8	₱ 2,400.00			-		-		-
LED Lamp Post Bulb 100 watts	₱ 5,000.00	10	pcs.	₱ 50,000.00	10	₱ 50,000.00			-		-		-
Electrical Tape	₱ 960.00	1	doz.	₱ 960.00	1	₱ 960.00			-		-		-
Fuse 30 AMP	₱ 840.00	2	doz.	₱ 1,680.00	2	₱ 1,680.00			-		-		-
<b>Other Supplies and Materials Expenses - Provision of PPE</b>				-		-			-		-		-
Rain Coat	₱ 300.00	9	pcs	₱ 2,700.00	9	₱ 2,700.00			-		-		-
<b>Repair &amp; Maintenance - Transportation Equipments</b>				-		-			-		-		-
Motor Cycle Tire 275 x 18	₱ 720.00	2	pcs.	₱ 1,440.00	2	₱ 1,440.00			-		-		-
Motorcycle Cycle Tire 300 x 18	₱ 820.00	2	pcs.	₱ 1,640.00	2	₱ 1,640.00			-		-		-
Interior 275 x 18	₱ 190.00	2	pcs.	₱ 380.00	2	₱ 380.00			-		-		-
Interior 300 x 18	₱ 1,900.00	2	pcs.	₱ 3,800.00	2	₱ 3,800.00			-		-		-
Motor Cycle Head light bulb	₱ 200.00	2	pcs.	₱ 400.00	2	₱ 400.00			-		-		-
C Size Battery	₱ 55.56	144	pcs.	₱ 8,000.00	36	₱ 2,000.00	36	₱ 2,000.00	36	₱ 2,000.00	36	₱ 2,000.00	36
<b>Other Supplies and Materials Expenses - Office Furnitures &amp; Fixtures</b>													
Office Tables	₱ 9,000.00	6	units	₱ 54,000.00	6	₱ 54,000.00							
Office Chairs	₱ 3,000.00	6	units	₱ 18,000.00	6	₱ 18,000.00							
Plastic Chairs	₱ 450.00	48	units	₱ 21,600.00	48	₱ 21,600.00							
<b>Other Supplies and Materials Expenses - Sanitation &amp; Janitorial Expenses</b>				-		-			-		-		-
Plastic Trash Bags	₱ 150.00	12	rolls	₱ 1,800.00	3	₱ 450.00	3	₱ 450.00	3	₱ 450.00	3	₱ 450.00	3
Soft Broom	₱ 100.00	3	pcs.	₱ 300.00	2	₱ 200.00			-	1	₱ 100.00		-
Floor Mop	₱ 300.00	2	pcs.	₱ 600.00	1	₱ 300.00			-	1	₱ 300.00		-
Muriatic Acid (Big)	₱ 600.00	4	doz.	₱ 2,400.00	1	₱ 600.00	1	₱ 600.00	1	₱ 600.00	1	₱ 600.00	1
Soap Powder	₱ 60.00	12	doz.	₱ 720.00	3	₱ 180.00	3	₱ 180.00	3	₱ 180.00	3	₱ 180.00	3
Tissue	₱ 15.00	40	rolls	₱ 600.00	10	₱ 150.00	10	₱ 150.00	10	₱ 150.00	10	₱ 150.00	10
<b>Internet Expenses</b>				-		-			-		-		-

7,000.00  
10,440.00  
2,400.00  
50,000.00  
960.00  
1,680.00

	Wifi Load	₱ 7,500.00	4	lot	₱ 30,000.00	1	₱ 7,500.00	1	₱ 7,500.00	1	₱ 7,500.00	1	₱ 7,500.00
	<b>Repair &amp; Maintenance - Building &amp; other Structure</b>				-		-		-		-		-
	Repainting of Terminal Buildings & Facilities	₱ 1,000,000.00	1	1	₱ 1,000,000.00	1	₱ 1,000,000.00		-		-		-
	Maintenance and Roofing Works of Terminal Building C, D, E & F	₱ 400,000.00	1	1	₱ 400,000.00	1	₱ 400,000.00		-		-		-
	<b>Capital Outlay</b>				-		-		-		-		-
	Air Condition	₱ 50,000.00	1	1	₱ 50,000.00	1	₱ 50,000.00		-		-		-
	CCTV Cameras	₱ 300,000.00	1	1	₱ 300,000.00	1	₱ 300,000.00		-		-		-
	Solar light	₱ 200,000.00	1	1	₱ 200,000.00	1	₱ 200,000.00		-		-		-
	Grass Cutter	₱ 20,000.00	1	1	₱ 20,000.00	1	₱ 20,000.00		-		-		-
	Desktop With Printer	₱ 50,000.00	1	1	₱ 50,000.00	1	₱ 50,000.00		-		-		-
	Two Way Radio	₱ 45,000.00	3	3	₱ 135,000.00	3	₱ 135,000.00		-		-		-
	<b>Activities/Programs/Projects</b>				-		-		-		-		-
	<b>**Buildings</b>				-		-		-		-		-
	Construction of Commercial Stalls	₱ 250,000.00	16	16	₱ 4,000,000.00	16	₱ 4,000,000.00		-		-		-
	<b>**Other Structure</b>				-		-		-		-		-
	Fabrication and Installation of concrete benches	₱ 200,000.00	1	1	₱ 200,000.00	1	₱ 200,000.00		-		-		-
	Steel tent	₱ 22,000.00	5	5	₱ 110,000.00	5	₱ 110,000.00		-		-		-
	Improvement & Landscaping of Terminal Berthing Facility Area	₱ 2,000,000.00	1	1	₱ 2,000,000.00	1	₱ 2,000,000.00		-		-		-
	<b>TOTAL</b>				<b>₱ 8,785,516.00</b>		<b>₱ 8,698,429.00</b>		<b>₱ 28,349.00</b>		<b>₱ 31,639.00</b>		<b>₱ 27,099.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**DONATO A. PABELLO**

SPURO

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (4)pages				
Department/ Office: Municipal Engineering Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Ballpen (Flex Stick) Black	₱ 150.00	15	boxes	₱ 2,250.00		-	8	₱ 1,200.00	7	₱ 1,050.00		-
	Disposable Face mask	₱ 150.00	10	boxes	₱ 1,500.00	4	₱ 600.00	3	₱ 450.00	3	₱ 450.00		-
	Alcohol	₱ 580.00	10	gals.	₱ 5,800.00	3	₱ 1,740.00		-	3	₱ 1,740.00	4	₱ 2,320.00
	Scissor	₱ 36.00	3	pcs.	₱ 108.00	3	₱ 108.00		-		-		-
	Correction Tape	₱ 36.00	12	pcs.	₱ 432.00	6	₱ 216.00		-	6	₱ 216.00		-
	Binder Clip Small	₱ 28.00	7	boxes	₱ 196.00	4	₱ 112.00		-		-	3	₱ 84.00
	Folder (Long)	₱ 8.00	50	pcs.	₱ 400.00		-	50	₱ 400.00		-		-
	Folder (Short)	₱ 6.00	30	pcs.	₱ 180.00		-	30	₱ 180.00		-		-
	DTR	₱ 58.00	3	pads	₱ 174.00		-	3	₱ 174.00		-		-
	Stapler	₱ 55.00	3	pcs.	₱ 165.00	3	₱ 165.00		-		-		-
	Pencil (Mongol)	₱ 95.00	5	boxes	₱ 475.00	5	₱ 475.00		-		-		-
	Masking tape 1"	₱ 47.00	6	rolls	₱ 282.00	6	₱ 282.00		-		-		-
	Scotch 1"	₱ 55.00	5	rolls	₱ 275.00	5	₱ 275.00		-		-		-
	Calculator 12 digits (Casio)	₱ 425.00	2	pcs.	₱ 850.00	2	₱ 850.00		-		-		-
	Double Sized Tape	₱ 58.00	2	pcs.	₱ 116.00	2	₱ 116.00		-		-		-
	Sticky Note	₱ 26.00	4	pcs.	₱ 104.00	4	₱ 104.00		-		-		-
	Log Book 300 pages	₱ 94.00	4	pcs.	₱ 376.00	4	₱ 376.00		-		-		-
	Expanded Envelope Long	₱ 28.00	20	pcs.	₱ 560.00	20	₱ 560.00		-		-		-
	Staple Wire No. 35	₱ 38.00	6	boxes	₱ 228.00	3	₱ 114.00		-		-	3	₱ 114.00
	Stapler Wire No. 10	₱ 15.00	6	boxes	₱ 90.00	6	₱ 90.00		-		-		-
	Ballpen Red Ordinary	₱ 8.00	12	pcs.	₱ 96.00	6	₱ 48.00		-	6	₱ 48.00		-
	Sliding Clear Folder - Long	₱ 26.00	30	pcs.	₱ 780.00		-	30	₱ 780.00		-		-
	Sliding Clear Folder - Short	₱ 20.00	30	pcs.	₱ 600.00		-	30	₱ 600.00		-		-

Cartolina Assorted Color	₱ 8.00	10	rolls	₱ 80.00	5	₱ 40.00		-	5	₱ 40.00		-
Risograph - Long (Back to Back)	₱ 600.00	10	reams	₱ 6,000.00		-		-	10	₱ 6,000.00		-
Risograph - Short	₱ 485.00	5	reams	₱ 2,425.00		-		-	5	₱ 2,425.00		-
Photocopy - Short	₱ 30.00	500	copies	₱ 15,000.00		-		-	500	₱ 15,000.00		-
Photocopy - Long	₱ 30.00	500	copies	₱ 15,000.00		-		-	500	₱ 15,000.00		-
Paper Fastener	₱ 48.00	2	boxes	₱ 96.00		-	2	₱ 96.00		-		-
Labor Payroll	₱ 225.00	10	pads	₱ 2,250.00		-	5	₱ 1,125.00		-	5	₱ 1,125.00
Bond Paper (Letter 8.5" x 11")	₱ 280.00	13	reams	₱ 3,640.00		-	3	₱ 840.00	5	₱ 1,400.00	5	₱ 1,400.00
Bond Paper (Legal 8.5" x 14")	₱ 300.00	20	reams	₱ 6,000.00		-	8	₱ 2,400.00	6	₱ 1,800.00	6	₱ 1,800.00
Bond Paper (A3 Size)	₱ 700.00	9	reams	₱ 6,300.00		-	3	₱ 2,100.00	4	₱ 2,800.00	2	₱ 1,400.00
Printer Ink Brother LC539XL	₱ 498.00	6	pcs.	₱ 2,988.00		-	2	₱ 996.00	2	₱ 996.00	2	₱ 996.00
Printer Ink Brother LC535XL	₱ 498.00	12	pcs.	₱ 5,976.00		-	6	₱ 2,988.00		-	6	₱ 2,988.00
#T664 Epson Printer Ink (Black)	₱ 355.00	5	pcs.	₱ 1,775.00		-	3	₱ 1,065.00	2	₱ 710.00		-
#T664 Epson Printer Ink (Cyan)	₱ 355.00	2	pcs.	₱ 710.00		-	1	₱ 355.00	1	₱ 355.00		-
#T664 Epson Printer Ink (Magenta)	₱ 355.00	2	pcs.	₱ 710.00		-	1	₱ 355.00	1	₱ 355.00		-
#T664 Epson Printer Ink (Yellow)	₱ 355.00	2	pcs.	₱ 710.00		-	1	₱ 355.00	1	₱ 355.00		-
Printer Ink Brother BTD60 (Black)	₱ 498.00	6	pcs.	₱ 2,988.00		-	3	₱ 1,494.00	3	₱ 1,494.00		-
Printer Ink Brother BT5000 (Cyan)	₱ 498.00	2	pcs.	₱ 996.00		-	1	₱ 498.00	1	₱ 498.00		-
Printer Ink Brother BT5000 (Magenta)	₱ 498.00	2	pcs.	₱ 996.00		-	1	₱ 498.00	1	₱ 498.00		-
Printer Ink Brother BT5000 (Yellow)	₱ 498.00	2	pcs.	₱ 996.00		-	1	₱ 498.00	1	₱ 498.00		-
White Board marker With Ink	₱ 350.00	2	pcs.	₱ 700.00	2	₱ 700.00		-		-		-
Gun Tacker	₱ 285.00	1	pc.	₱ 285.00		-	1	₱ 285.00		-		-
Gun Tacker Staple Wire	₱ 150.00	3	boxes	₱ 450.00		-	1	₱ 150.00		-	2	₱ 300.00
Typewriter Ribbon	₱ 55.00	4	pcs.	₱ 220.00	1	₱ 55.00	1	₱ 55.00	1	₱ 55.00	1	₱ 55.00
Acetate	₱ 30.00	15	mtrs.	₱ 450.00	15	₱ 450.00		-		-		-
USB 32G	₱ 450.00	3	pcs.	₱ 1,350.00	3	₱ 1,350.00		-		-		-
Calculator Scientific	₱ 1,800.00	3	pcs.	₱ 5,400.00		-	3	₱ 5,400.00		-		-
<b>Other Supplies &amp; Materials Expenses - Minor Tools/Equipment</b>				-		-		-		-		-
Long Nose Plier	₱ 435.00	1	pc.	₱ 435.00	1	₱ 435.00		-		-		-
Side Cutting Plier	₱ 350.00	1	pc.	₱ 350.00	1	₱ 350.00		-		-		-
Cutting Plier	₱ 650.00	1	pc.	₱ 650.00	1	₱ 650.00		-		-		-
Screw Driver	₱ 345.00	1	pc.	₱ 345.00	1	₱ 345.00		-		-		-
Philip Screw	₱ 345.00	1	pc.	₱ 345.00	1	₱ 345.00		-		-		-
Safety Harnish	₱ 650.00	1	pc.	₱ 650.00	1	₱ 650.00		-		-		-
Cham Meter	₱ 285.00	1	pc.	₱ 285.00	1	₱ 285.00		-		-		-
Tester Crew	₱ 1,500.00	1	pc.	₱ 1,500.00	1	₱ 1,500.00		-		-		-

	<b>Other Supplies &amp; Materials Expenses- Visibility Materials</b>				-		-		-		-		-
	Tapaulin (8 x 4)	₱ 133.33	3	pcs.	₱ 400.00	3	₱ 400.00		-		-		-
	Tarpaulin (4 x 4)	₱ 137.50	4	pcs.	₱ 550.00	4	₱ 550.00		-		-		-
	Tarpaulin (2 x 10)	₱ 62.50	4	pcs.	₱ 250.00	4	₱ 250.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses-Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Tissue Paper (2 Ply)	₱ 8.00	36	rolls	₱ 288.00	9	₱ 72.00	9	₱ 72.00	9	₱ 72.00	9	₱ 72.00
	Mop with Handle	₱ 600.00	1	set	₱ 600.00	1	₱ 600.00		-		-		-
	Dishwashing Liquid	₱ 80.00	4	bots	₱ 320.00	1	₱ 80.00	1	₱ 80.00	1	₱ 80.00	1	₱ 80.00
	<b>Telephone/Internet Expenses</b>				-		-		-		-		-
	Load Wifi Globe	₱ 1,000.00	4	pcs.	₱ 4,000.00	1	₱ 1,000.00	1	₱ 1,000.00	1	₱ 1,000.00	1	₱ 1,000.00
	Load Signal	₱ 500.00	4	pcs.	₱ 2,000.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00
	<b>Water Refill Expense</b>				-		-		-		-		-
	Drinking Water	₱ 25.00	10	jugs	₱ 250.00	3	₱ 75.00	3	₱ 75.00	2	₱ 50.00	2	₱ 50.00
	<b>Capital Outlay</b>				-		-		-		-		-
	Computer Chair	₱ 3,000.00	1	unit	₱ 3,000.00	1	₱ 3,000.00		-		-		-
	Office Chairs	₱ 5,000.00	8	unit	₱ 40,000.00	8	₱ 40,000.00		-		-		-
	Printer (EPSON)	₱ 50,000.00	1	unit	₱ 50,000.00		-	1	₱ 50,000.00		-		-
	<b>Repair &amp; Maintenance - Transportation Equipments</b>												
	Tires for MEO Truck	₱ 7,000.00	6	pcs.	₱ 42,000.00		-	6	₱ 42,000.00		-		-
	<b>Activities/Projects/Programs</b>				-		-		-		-		-
	<b>DEVELOPMENT FUND</b>				-		-		-		-		-
	<i>a. Social Development - Disaster, Calamity, Health and Education</i>				-		-		-		-		-
	Health Development Program	₱ 2,000,000.00	1	lot	₱ 2,000,000.00	1	₱ 2,000,000.00		-		-		-
	Continuation of Site Development At Marig-on Housing Project	₱ 3,000,000.00	1	lot	₱ 3,000,000.00	1	₱ 3,000,000.00		-		-		-
	Construction of Multi-Purpose Hall - Brgy. Hagna	₱ 3,000,000.00	1	lot	₱ 3,000,000.00	1	₱ 3,000,000.00		-		-		-
	Construction of Multi-Purpose Hall - Brgy. Habag, Homonhon Island	₱ 4,000,000.00	1	lot	₱ 4,000,000.00	1	₱ 4,000,000.00		-		-		-
	Construction of Multi-Purpose Hall - Brgy. Gahoy	₱ 3,000,000.00	1	lot	₱ 3,000,000.00	1	₱ 3,000,000.00		-		-		-
	Construction of Multi-Purpose Hall - Brgy. Canawayon, Homonhon Island	₱ 4,000,000.00	1	lot	₱ 4,000,000.00	1	₱ 4,000,000.00		-		-		-
	Construction of Multi-Purpose Hall - Cogon	₱ 3,000,000.00	1	lot	₱ 3,000,000.00	1	₱ 3,000,000.00		-		-		-
	Construction of Multi-Purpose Hall - Campoyong	₱ 3,000,000.00	1	lot	₱ 3,000,000.00	1	₱ 3,000,000.00		-		-		-
	Construction of Multi-Purpose Hall - Dalaragan (2nd Phase)	₱ 2,000,000.00	1	lot	₱ 2,000,000.00	1	₱ 2,000,000.00		-		-		-
	Construction of Multi-Purpose Hall - Brgy. Mayana	₱ 3,000,000.00	1	lot	₱ 3,000,000.00	1	₱ 3,000,000.00		-		-		-
	Classroom Building	₱ 1,500,000.00	1	lot	₱ 1,500,000.00	1	₱ 1,500,000.00		-		-		-
	<i>b. Economic Development</i>				-		-		-		-		-
	Construction and Rehabilitation of Brgy. 11 Municipal Road (Odang St.)	₱ 3,000,000.00	1	lot	₱ 3,000,000.00	1	₱ 3,000,000.00		-		-		-
	Construction, Rehabilitation, Reblocking, Opening of Local Roads	₱ 4,000,000.00	1	lot	₱ 4,000,000.00	1	₱ 4,000,000.00		-		-		-

	Improvement, Development and Rehabilitation of Municipal Building Premises & other LGU-Owned Structures and Facilities	₱ 4,000,000.00	1	lot	₱ 4,000,000.00	1	₱ 4,000,000.00		-		-		-
	Tourism Development Program	₱ 4,000,000.00	1	lot	₱ 4,000,000.00	1	₱ 4,000,000.00		-		-		-
	Agri-Fishery Development Program	₱ 2,000,000.00	1	lot	₱ 2,000,000.00	1	₱ 2,000,000.00		-		-		-
	Development of Municipal Cemetery and Land Acquisition	₱ 4,000,000.00	1	lot	₱ 4,000,000.00	1	₱ 4,000,000.00		-		-		-
	Improvement of Guiuan Public Market	₱ 3,000,000.00	1	lot	₱ 3,000,000.00	1	₱ 3,000,000.00		-		-		-
	Improvement of the Guiuan Integrated Transport Terminal	₱ 2,000,000.00	1	lot	₱ 2,000,000.00	1	₱ 2,000,000.00		-		-		-
	Improvement and Rehabilitation of Tulay, Brgy. 6	₱ 4,000,000.00	1	lot	₱ 4,000,000.00	1	₱ 4,000,000.00		-		-		-
	Road Rehabilitation San Nicolas St., Brgy. 1	₱ 2,500,000.00	1	lot	₱ 2,500,000.00	1	₱ 2,500,000.00		-		-		-
	<i>c. Environmental Management</i>				-		-		-		-		-
	Rehabilitation and Construction of Drainage Systems	₱ 3,000,000.00	1	lot	₱ 3,000,000.00	1	₱ 3,000,000.00		-		-		-
	<i>d. Rural Development Program (RDP)</i>				-		-		-		-		-
	Rural Development Program (RDP)	₱ 1,078,364.00	1	lot	₱ 1,078,364.00	1	₱ 1,078,364.00		-		-		-
<b>TOTAL</b>					<b>₱ 68,327,110.00</b>		<b>₱ 68,138,277.00</b>		<b>₱ 119,064.00</b>		<b>₱ 55,485.00</b>		<b>₱ 14,284.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ENGR. ROMEL BERNARD S. LAYGO**

OIC - Municipal Engineer

Head of Department/Office



**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (6) pages			
Department/ Office: Municipal Social Welfare and Development					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Letter 8.5" x 11")	₱ 270.00	20	reams	₱ 5,400.00	8	₱ 2,160.00	4	₱ 1,080.00	4	₱ 1,080.00	4	₱ 1,080.00
	Bond Paper (Legal 8.5" x 14")	₱ 270.00	20	reams	₱ 5,400.00	8	₱ 2,160.00	4	₱ 1,080.00	4	₱ 1,080.00	4	₱ 1,080.00
	Bond Paper (A4 Size)	₱ 270.00	10	reams	₱ 2,700.00	4	₱ 1,080.00	2	₱ 540.00	2	₱ 540.00	2	₱ 540.00
	Ballpen HBW	₱ 140.00	8	boxes	₱ 1,120.00	3	₱ 420.00	2	₱ 280.00	1	₱ 140.00	2	₱ 280.00
	Ballpen Faber Castel	₱ 140.00	10	pcs.	₱ 1,400.00	5	₱ 700.00	1	₱ 140.00	2	₱ 280.00	2	₱ 280.00
	Folder Short	₱ 205.00	10	doz.	₱ 2,050.00	5	₱ 1,025.00	2	₱ 410.00	1	₱ 205.00	2	₱ 410.00
	Folder Long	₱ 205.00	10	doz.	₱ 2,050.00	5	₱ 1,025.00	2	₱ 410.00	1	₱ 205.00	2	₱ 410.00
	Masking Tape 2"	₱ 40.00	5	rolls	₱ 200.00	3	₱ 120.00		-	2	₱ 80.00		-
	Scotch Tape 2 "	₱ 40.00	5	rolls	₱ 200.00	3	₱ 120.00	2	₱ 80.00		-		-
	DTR	₱ 30.00	5	pads	₱ 150.00	3	₱ 90.00		-	2	₱ 60.00		-
	RER	₱ 30.00	5	pads	₱ 150.00	2	₱ 60.00	2	₱ 60.00	1	₱ 30.00		-
	ALCOHOL 70% SOLUTION	₱ 600.00	5	gals	₱ 3,000.00	3	₱ 1,800.00		-	2	₱ 1,200.00		-
	Cartolina (Assorted Color)	₱ 20.00	22	pcs.	₱ 440.00	11	₱ 220.00	11	₱ 220.00		-		-
	#003 Epson Printer Ink (Black)	₱ 420.00	7	pcs.	₱ 2,940.00	3	₱ 1,260.00	2	₱ 840.00	1	₱ 420.00	1	₱ 420.00
	#003 Epson Printer Ink (Cyan)	₱ 420.00	6	pcs.	₱ 2,520.00	2	₱ 840.00	2	₱ 840.00	1	₱ 420.00	1	₱ 420.00
	#003 Epson Printer Ink (Magenta)	₱ 420.00	6	pcs.	₱ 2,520.00	2	₱ 840.00	2	₱ 840.00	1	₱ 420.00	1	₱ 420.00
	#003 Epson Printer Ink (Yellow)	₱ 420.00	6	pcs.	₱ 2,520.00	2	₱ 840.00	2	₱ 840.00	1	₱ 420.00	1	₱ 420.00
	Manila Paper	₱ 20.00	20	pcs.	₱ 400.00		-	5	₱ 100.00	5	₱ 100.00	10	₱ 200.00
	Staple Wire No. 35	₱ 90.00	3	boxes	₱ 270.00	3	₱ 270.00		-		-		-
	Stapler No. 35	₱ 450.00	3	units	₱ 1,350.00	3	₱ 1,350.00		-		-		-
	Paper Fastener (Plastic)	₱ 45.00	5	boxes	₱ 225.00	2	₱ 90.00	2	₱ 90.00	1	₱ 45.00		-
	Correction Tape	₱ 35.00	24	pcs.	₱ 840.00	8	₱ 280.00	8	₱ 280.00	5	₱ 175.00	3	₱ 105.00
	Typewriter Ribbon	₱ 75.00	10	boxes	₱ 750.00		-	3	₱ 225.00	3	₱ 225.00	4	₱ 300.00

Paper Clip Vinyl (Big)	₱ 50.00	6	boxes	₱ 300.00	2	₱ 100.00	2	₱ 100.00	2	₱ 100.00		-
Binder Clips 32 mm	₱ 65.00	6	boxes	₱ 390.00	2	₱ 130.00	2	₱ 130.00	2	₱ 130.00		-
Paper Clip Vinyl (SMALL)	₱ 45.00	6	boxes	₱ 270.00	2	₱ 90.00	2	₱ 90.00	2	₱ 90.00		-
Carbon Paper	₱ 800.00	3	boxes	₱ 2,400.00		-	1	₱ 800.00	1	₱ 800.00	1	₱ 800.00
Stamping Pad Joy 2 " Blue	₱ 200.00	2	boxes	₱ 400.00	1	₱ 200.00	1	₱ 200.00		-		-
Stamping Pad Ink Blue	₱ 65.00	2	bots.	₱ 130.00	1	₱ 65.00	1	₱ 65.00		-		-
Elmer's Glue (BIG)	₱ 105.00	5	bots.	₱ 525.00	3	₱ 315.00	1	₱ 105.00	1	₱ 105.00		-
Calculator 12 digit	₱ 450.00	3	pcs.	₱ 1,350.00		-	1	₱ 450.00	1	₱ 450.00	1	₱ 450.00
Photo Paper	₱ 250.00	5	packs	₱ 1,250.00	2	₱ 500.00	1	₱ 250.00	1	₱ 250.00	1	₱ 250.00
Sticker Paper	₱ 250.00	5	packs	₱ 1,250.00	2	₱ 500.00	1	₱ 250.00	1	₱ 250.00	1	₱ 250.00
Specialty Paper	₱ 250.00	10	packs	₱ 2,500.00	3	₱ 750.00	3	₱ 750.00	2	₱ 500.00	2	₱ 500.00
Double Sided Tape	₱ 45.00	5	pcs.	₱ 225.00	2	₱ 90.00	1	₱ 45.00	1	₱ 45.00	1	₱ 45.00
Scissors	₱ 70.00	2	pcs.	₱ 140.00	2	₱ 140.00		-		-		-
Curtain	₱ 750.00	8	pcs.	₱ 6,000.00	8	₱ 6,000.00		-		-		-
Disposable Face Mask	₱ 250.00	8	boxes	₱ 2,000.00	5	₱ 1,250.00		-	3	₱ 750.00		-
White Envelope 100's	₱ 200.00	2	packs	₱ 400.00	2	₱ 400.00		-		-		-
<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				₱ -		-		-		-		-
Tissue	₱ 27.00	25	rolls	₱ 675.00	5	₱ 135.00	5	₱ 135.00	5	₱ 135.00	10	₱ 270.00
Soft Broom	₱ 280.00	3	pcs	₱ 840.00	2	₱ 560.00	1	₱ 280.00		-		-
Trash Can	₱ 180.00	2	pcs	₱ 360.00	2	₱ 360.00		-		-		-
<b>Activities/Projects/Programs</b>				₱ -		-		-		-		-
<b>1. Family Welfare Program</b>				₱ -		-		-		-		-
<i>Parent Effectiveness Seminar</i>				₱ -		-		-		-		-
Food (Catering Services)	₱ 360.00	200	pax	₱ 72,000.00	200	₱ 72,000.00		-		-		-
Seminar Supplies:				₱ -		-		-		-		-
Notebook (25 leaves)	₱ 300.00	9	doz.	₱ 2,700.00	9	₱ 2,700.00		-		-		-
Ballpen	₱ 108.00	9	doz.	₱ 972.00	9	₱ 972.00		-		-		-
Cartolina (Assorted Color)	₱ 120.00	10	doz.	₱ 1,200.00	10	₱ 1,200.00		-		-		-
Manila Paper	₱ 120.00	5	doz.	₱ 600.00	5	₱ 600.00		-		-		-
Pentel Pen	₱ 210.00	4	boxes	₱ 840.00	4	₱ 840.00		-		-		-
Adhesive Tape	₱ 80.00	5	pcs.	₱ 400.00	5	₱ 400.00		-		-		-
Masking Tape 1"	₱ 60.00	5	pcs.	₱ 300.00	5	₱ 300.00		-		-		-
Old Newspaper	₱ 10.00	10	sets	₱ 100.00	10	₱ 100.00		-		-		-
Tarpaulin	₱ 400.00	4	pcs.	₱ 1,600.00	4	₱ 1,600.00		-		-		-
Double Crayons	₱ 55.00	10	boxes	₱ 550.00	10	₱ 550.00		-		-		-
Double A Battery	₱ 780.00	1	doz.	₱ 780.00	1	₱ 780.00		-		-		-

Assorted Bond Paper	₱ 350.00	1	ream	₱ 350.00	1	₱ 350.00			-		-		-
Pre-Marrriage Counselling				-		-			-		-		-
Portable Sound System (Acquisition)	₱ 8,000.00	1	unit	₱ 8,000.00	1	₱ 8,000.00			-		-		-
LCD Wire	₱ 2,000.00	1	pc.	₱ 2,000.00		-	1	₱ 2,000.00			-		-
Social Services for Solo parent (Orientation)				-		-		-			-		-
Food (Catering Services)	₱ 70.00	150	pax	₱ 10,500.00		-	150	₱ 10,500.00			-		-
Tarpaulin 3 x 9	₱ 800.00	1	pc.	₱ 800.00		-	1	₱ 800.00			-		-
Skills Training				-		-		-			-		-
Honorarium of Resource Speaker	₱ 2,000.00	9	days	₱ 18,000.00		-	9	₱ 18,000.00			-		-
<b>2. Community Welfare</b>				-		-		-			-		-
Social Preparation for People's Participation BPC Training/Municipal Advisory Council Meeting 4Ps				-		-		-			-		-
Tarpaulin 3x6	₱ 700.00	1	pc.	₱ 700.00		-	1	₱ 700.00			-		-
Seminar Supplies:				-		-		-			-		-
Manila Paper	₱ 84.00	2	doz.	₱ 168.00		-	2	₱ 168.00			-		-
Pentel Pen	₱ 820.00	1	box	₱ 820.00		-	1	₱ 820.00			-		-
Masking Tape	₱ 65.00	3	rolls	₱ 195.00		-	3	₱ 195.00			-		-
Adhesive Tape	₱ 65.00	1	roll	₱ 65.00		-	1	₱ 65.00			-		-
PVC (LCD Connector)	₱ 1,000.00	1	1	₱ 1,000.00		-	1	₱ 1,000.00			-		-
Catering Services 90 hds @ 370/hd day x 2 days	₱ 370.00	180	pax	₱ 66,600.00		-	180	₱ 66,600.00			-		-
<b>3. Elderly Persons Welfare</b>				-		-		-			-		-
Physical Rehabilitation/Therapy Services Home Care Support				-		-		-			-		-
Service Seminar Senior Citizens Week Celebration				-		-		-			-		-
BP Apparatus	₱ 1,000.00	2	unit	₱ 2,000.00		-		-			-	2	₱ 2,000.00
Food (Catering Services) 30x360/hd/day x 2 days	₱ 360.00	60	pax	₱ 21,600.00		-		-			-	60	₱ 21,600.00
Stage Decoration	₱ 5,000.00	1	lot	₱ 5,000.00		-		-			-	1	₱ 5,000.00
Sound System	₱ 5,000.00	1	lot	₱ 5,000.00		-		-			-	1	₱ 5,000.00
Tarpaulin	₱ 700.00	2	pcs	₱ 1,400.00		-		-			-	2	₱ 1,400.00
Chairs	₱ 7.00	700	pcs	₱ 4,900.00		-		-			-	700	₱ 4,900.00
Tables	₱ 15.00	60	pcs	₱ 900.00		-		-			-	60	₱ 900.00
Tent	₱ 500.00	6	pcs	₱ 3,000.00	6	₱ 3,000.00		-			-		-
Meals/Snacks 240 x 70/hd/day x 1 day	₱ 240.00	70	pax	₱ 16,800.00	70	₱ 16,800.00		-			-		-
Support to Social Pension Pay-Out:				-		-		-			-		-
Room & Board of SDO (3 PAX X 3 DAYS)	₱ 4,200.00	4	days	₱ 16,800.00	4	₱ 16,800.00		-			-		-
Meals Food 25 x 550 x 3 days	₱ 550.00	75	pax	₱ 41,250.00	75	₱ 41,250.00		-			-		-
ID of Senior Citizens	₱ 8.00	500	pcs	₱ 4,000.00	500	₱ 4,000.00		-			-		-

Purchase Booklet	₱ 10.00	720	pcs	₱ 7,200.00	720	₱ 7,200.00		-		-		-
Bond Paper (Size A4)	₱ 250.00	5	reams	₱ 1,250.00	5	₱ 1,250.00		-		-		-
Glue	₱ 85.00	5	pcs	₱ 425.00	5	₱ 425.00		-		-		-
<b>4. Child Development Services</b>				-		-		-		-		-
<i>Competency Enhancement Training for Day Care Workers</i>				-		-		-		-		-
Catering Services 70 x 370 x 2 days	₱ 370.00	140	pax	₱ 51,800.00		-	140	₱ 51,800.00		-		-
Tarpaulin 3 x 9	₱ 800.00	1	pc.	₱ 800.00		-	1	₱ 800.00		-		-
Token	₱ 333.33	3	pcs.	₱ 1,000.00		-	3	₱ 1,000.00		-		-
Purchase of IMS for use of Child Development Workers for Day Care Center				-		-		-		-		-
Bond Paper (Letter 8.5" x 11")	₱ 240.00	120	reams	₱ 28,800.00		-	120	₱ 28,800.00		-		-
Vol. Adarna Books	₱ 1,750.00	10	vol.	₱ 17,500.00		-	10	₱ 17,500.00		-		-
CDC	₱ 13.00	1500	pcs.	₱ 19,500.00		-	1500	₱ 19,500.00		-		-
Chairs w/ Arm		200	pcs.	-		-	200	-		-		-
<i>Children's Month Celebration</i>				-		-		-		-		-
Chairs	₱ 7.00	500	pcs	₱ 3,500.00	500	₱ 3,500.00		-		-		-
Tents	₱ 500.00	3	units	₱ 1,500.00	3	₱ 1,500.00		-		-		-
Tarpaulin	₱ 1,000.00	1	pc	₱ 1,000.00	1	₱ 1,000.00		-		-		-
Stage Decoration	₱ 3,000.00	1	lot	₱ 3,000.00	1	₱ 3,000.00		-		-		-
Sound System	₱ 5,000.00	1	lot	₱ 5,000.00	1	₱ 5,000.00		-		-		-
Meals 70 pax at 550	₱ 550.00	70	pax	₱ 38,500.00	70	₱ 38,500.00		-		-		-
Snacks @ 70/hd/day	₱ 300.00	70	pax	₱ 21,000.00	70	₱ 21,000.00		-		-		-
<b>5. Youth Welfare Program</b>				-		-		-		-		-
<i>Adolescent Sexuality &amp; Reproductive Health Training</i>				-		-		-		-		-
Catering Services (100x360/hd/day x 2 days)	₱ 360.00	200	pax	₱ 72,000.00	200	₱ 72,000.00		-		-		-
Cartolina	₱ 120.00	5	doz.	₱ 600.00	5	₱ 600.00		-		-		-
Manila Paper	₱ 72.00	1	doz.	₱ 72.00	1	₱ 72.00		-		-		-
Pentel Pen	₱ 540.00	1	box	₱ 540.00	1	₱ 540.00		-		-		-
Ballpen	₱ 84.00	9	doz.	₱ 756.00	9	₱ 756.00		-		-		-
<i>Leadership Training</i>				-		-		-		-		-
Catering Services 25 pax 360/hd/day x 2 days	₱ 360.00	50	pax	₱ 18,000.00	50	₱ 18,000.00		-		-		-
Accomodation room/day x 3 pax x 2 days	₱ 4,200.00	2	days	₱ 8,400.00	2	₱ 8,400.00		-		-		-
Honorarium of RP	₱ 18,000.00	1	1	₱ 18,000.00	1	₱ 18,000.00		-		-		-
<i>Advocacy on UNLAD-Kabata-an</i>				-		-		-		-		-
Catering Services 100@ 70/hd/day	₱ 100.00	70	pax	₱ 7,000.00	70	₱ 7,000.00		-		-		-
<i>Linggo ng Kabata-an Celebration</i>				-		-		-		-		-
Prizes	₱ 5,000.00	1	lot	₱ 5,000.00	1	₱ 5,000.00		-		-		-

Token	₱ 5,000.00	1	lot	₱ 5,000.00	1	₱ 5,000.00	-	-	-
Tables	₱ 15.00	10	pcs	₱ 150.00	10	₱ 150.00	-	-	-
Chairs	₱ 7.00	100	pcs	₱ 700.00	100	₱ 700.00	-	-	-
Sound System	₱ 5,000.00	1	unit	₱ 5,000.00	1	₱ 5,000.00	-	-	-
Tarpaulin	₱ 7,000.00	1	pc	₱ 7,000.00	1	₱ 7,000.00	-	-	-
<b>6. Persons With Disability</b>				-		-	-	-	-
<i>NDPR Week Celebration</i>				-		-	-	-	-
Sound System	₱ 5,000.00	1	unit	₱ 5,000.00		-	-	1	₱ 5,000.00
Chairs	₱ 7.00	150	pcs	₱ 1,050.00		-	-	150	₱ 1,050.00
Tables	₱ 15.00	10	pcs	₱ 150.00		-	-	10	₱ 150.00
Tarpaulin 3 x 9	₱ 700.00	1	pc	₱ 700.00		-	-	1	₱ 700.00
<i>Prizes</i>				-		-	-		-
Commercial Rice	₱ 250.00	5	sacks	₱ 1,250.00		-	-	5	₱ 1,250.00
Tokens	₱ 2,000.00	1	lot	₱ 2,000.00		-	-	1	₱ 2,000.00
<i>Production of PWD ID's</i>				-		-	-		-
Specialty Paper	₱ 65.00	10	pcs	₱ 650.00	10	₱ 650.00	-	-	-
Production of Purchase Booklet - Risograph	₱ 1,000.00	1	set	₱ 1,000.00	1	₱ 1,000.00	-	-	-
Production of Application Form - Risograph	₱ 1,000.00	1	set	₱ 1,000.00	1	₱ 1,000.00	-	-	-
Purchase of Assistive Device - Risograph	₱ 30,000.00	1	set	₱ 30,000.00	1	₱ 30,000.00	-	-	-
<i>Organizing &amp; Capacitating PWD's</i>				-		-	-	-	-
Catering Services 30 x 360/hd/dayx1 day	₱ 333.33	30	pax	₱ 10,000.00	30	₱ 10,000.00	-	-	-
#003 Epson Printer Ink (Black)	₱ 400.00	1	pc	₱ 400.00	1	₱ 400.00	-	-	-
#003 Epson Printer Ink (Cyan)	₱ 400.00	1	pc	₱ 400.00	1	₱ 400.00	-	-	-
#003 Epson Printer Ink (Magenta)	₱ 400.00	1	pc	₱ 400.00	1	₱ 400.00	-	-	-
#003 Epson Printer Ink (Yellow)	₱ 400.00	1	pc	₱ 400.00	1	₱ 400.00	-	-	-
<b>7. VAWC Advocacy</b>				-		-	-	-	-
<i>Tri Media Advocacy on Women</i>				-		-	-	-	-
Infomercial - Subscription 12 months	₱ 3,000.00	12	set	₱ 36,000.00	12	₱ 36,000.00	-	-	-
Flyers Production	₱ 15.00	1333.3333	pcs	₱ 20,000.00	1333.333	₱ 20,000.00	-	-	-
Brgy. Advocacy VAW Capacity Building 1000x60x1 day	₱ 1,000.00	60	pax	₱ 60,000.00	60	₱ 60,000.00	-	-	-
<b>8. Women Welfare</b>				-		-	-	-	-
<i>IEC Solo Parent Act</i>				-		-	-	-	-
Snacks/meals	₱ 300.00	60	pax	₱ 18,000.00	60	₱ 18,000.00	-	-	-
<i>Women's Month Celebration</i>				-		-	-	-	-
Snacks/meals	₱ 700.00	60	pax	₱ 42,000.00	60	₱ 42,000.00	-	-	-
Tarpulin 3 x 9	₱ 800.00	1	pc	₱ 800.00	1	₱ 800.00	-	-	-

	Basic Business Management Skills				-		-		-		-		-
	Catering Services	₱ 360.00	60	pax	₱ 21,600.00	60	₱ 21,600.00		-		-		-
	<b>9. Child Protection</b>				-		-		-		-		-
	<i>Purchase of School Supplies for CAR/CICL</i>				-		-		-		-		-
	School Supplies	₱ 500.00	10	set	₱ 5,000.00		-	10	₱ 5,000.00		-		-
	School Bags	₱ 500.00	10	set	₱ 5,000.00		-	10	₱ 5,000.00		-		-
	Notebooks	₱ 300.00	10	set	₱ 3,000.00		-	10	₱ 3,000.00		-		-
	School Shoes	₱ 800.00	10	set	₱ 8,000.00		-	10	₱ 8,000.00		-		-
<b>TOTAL</b>					<b>₱ 997,683.00</b>		<b>₱ 673,820.00</b>		<b>₱ 253,253.00</b>		<b>₱ 20,880.00</b>		<b>₱ 49,730.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ZENAIDA M. CUNANAN**

MSWDO

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guian Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (2) pages				
Department/ Office: Office of the Municipal Civil Registrar					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Municipal Form No. 90 (Form No. 2)	₱ 305.00	15	pads	₱ 4,575.00		-	15	₱ 4,575.00		-		-
	Municipal Form No. 97	₱ 305.00	15	pads	₱ 4,575.00		-	15	₱ 4,575.00		-		-
	Municipal Form No. 102	₱ 305.00	35	pads	₱ 10,675.00		-	35	₱ 10,675.00		-		-
	Municipal Form No. 103	₱ 305.00	15	pads	₱ 4,575.00		-	15	₱ 4,575.00		-		-
	Registry Book (Municipal Form No. 111)	₱ 450.00	8	pcs	₱ 3,600.00		-		-	8	₱ 3,600.00		-
	Registry Book Reg. of Livebirth	₱ 450.00	8	pcs	₱ 3,600.00		-		-	8	₱ 3,600.00		-
	Municipal Form No. 110	₱ 305.00	2	pads	₱ 610.00		-	2	₱ 610.00		-		-
	Bond Paper (Letter 8.5" x 11")	₱ 250.00	25	reams	₱ 6,250.00	8	₱ 2,000.00	5	₱ 1,250.00	6	₱ 1,500.00	6	₱ 1,500.00
	Bond Paper (Legal 8.5" x 14")	₱ 230.00	15	reams	₱ 3,450.00	8	₱ 1,840.00		-		-	7	₱ 1,610.00
	Bond Paper (A4 Size)	₱ 280.00	4	reams	₱ 1,120.00	2	₱ 560.00		-		-	2	₱ 560.00
	Carbon Paper (Black) Long	₱ 800.00	6	boxes	₱ 4,800.00	2	₱ 1,600.00		-		-	4	₱ 3,200.00
	Brown Folder Long	₱ 72.00	12	doz	₱ 864.00	6	₱ 432.00		-		-	6	₱ 432.00
	Mailing White Envelope (Long) 500's	₱ 50.00	4	boxes	₱ 200.00		-	4	₱ 200.00		-		-
	Correction Tape	₱ 300.00	6	doz	₱ 1,800.00	2	₱ 600.00		-		-	4	₱ 1,200.00
	Paper Fastener (Plastic)	₱ 150.00	8	boxes	₱ 1,200.00	4	₱ 600.00		-		-	4	₱ 600.00
	Rubbing Alcohol (Gals.)	₱ 500.00	12	gals	₱ 6,000.00	5	₱ 2,500.00	2	₱ 1,000.00		-	5	₱ 2,500.00
	Face Mask	₱ 150.00	40	boxes	₱ 6,000.00	15	₱ 2,250.00	10	₱ 1,500.00		-	15	₱ 2,250.00
	Stapler No. 35	₱ 80.00	5	pcs	₱ 400.00	3	₱ 240.00		-		-	2	₱ 160.00
	Staple Wire No. 35	₱ 110.00	10	boxes	₱ 1,100.00	5	₱ 550.00	5	₱ 550.00		-		-
	Book Binder Long (Green)	₱ 350.00	50	pcs	₱ 17,500.00		-		-	50	₱ 17,500.00		-
	Book Binder Long (Red)	₱ 350.00	15	pcs	₱ 5,250.00		-		-	15	₱ 5,250.00		-
	Book Binder Long (Blue)	₱ 350.00	15	pcs	₱ 5,250.00		-		-	15	₱ 5,250.00		-
	Brown Envelope (Long)	₱ 65.00	3	doz	₱ 195.00	3	₱ 195.00		-		-		-

Type Writer Ribbon (Nylon)	₱ 45.00	10	pcs	₱ 450.00	2	₱ 90.00	2	₱ 90.00	-	6	₱ 270.00
Scotch Tape 1"	₱ 40.00	10	pcs	₱ 400.00	2	₱ 80.00	2	₱ 80.00	-	6	₱ 240.00
Masking Tape 1"	₱ 55.00	2	rolls	₱ 110.00	1	₱ 55.00		-	-	1	₱ 55.00
USB 32GB	₱ 400.00	4	pcs	₱ 1,600.00	2	₱ 800.00		-	-	2	₱ 800.00
Highlighter (Assorted)	₱ 40.00	6	pcs	₱ 240.00	6	₱ 240.00		-	-		-
My Gel Ballpen (0.5) Black	₱ 300.00	8	doz	₱ 2,400.00	2	₱ 600.00	2	₱ 600.00	-	4	₱ 1,200.00
My Gel Refill (0.5) Black	₱ 180.00	8	doz	₱ 1,440.00	2	₱ 360.00	2	₱ 360.00	-	4	₱ 720.00
Paper Clip Plastic (Big)	₱ 55.00	12	boxes	₱ 660.00	4	₱ 220.00	2	₱ 110.00	-	6	₱ 330.00
Ballpen (Ordinary) Black	₱ 60.00	8	doz	₱ 480.00	3	₱ 180.00		-	-	5	₱ 300.00
Ballpen (Ordinary) Red	₱ 60.00	4	doz	₱ 240.00	2	₱ 120.00		-	-	2	₱ 120.00
Correction Fluid	₱ 15.00	20	pcs	₱ 300.00	10	₱ 150.00		-	-	10	₱ 150.00
#003 Epson Printer Ink (Black)	₱ 300.00	15	bots	₱ 4,500.00	8	₱ 2,400.00	5	₱ 1,500.00	-	2	₱ 600.00
#003 Epson Printer Ink (Cyan)	₱ 300.00	10	bots	₱ 3,000.00	4	₱ 1,200.00	1	₱ 300.00	-	5	₱ 1,500.00
#003 Epson Printer Ink (Magenta)	₱ 300.00	10	bots	₱ 3,000.00	4	₱ 1,200.00	1	₱ 300.00	-	5	₱ 1,500.00
#003 Epson Printer Ink (Yellow)	₱ 300.00	10	bots	₱ 3,000.00	4	₱ 1,200.00	1	₱ 300.00	-	5	₱ 1,500.00
Printer Ink HP Ink Tank 315-GT51 (Black)	₱ 400.00	12	bots	₱ 4,800.00	6	₱ 2,400.00	3	₱ 1,200.00	-	3	₱ 1,200.00
Printer Ink HP Ink Tank 315-GT52 (Cyan)	₱ 400.00	4	bots	₱ 1,600.00	4	₱ 1,600.00		-	-		-
Printer Ink HP Ink Tank 315-GT52 (Yellow)	₱ 400.00	4	bots	₱ 1,600.00	4	₱ 1,600.00		-	-		-
Printer Ink HP Ink Tank 315-GT52 (Magenta)	₱ 400.00	4	bots	₱ 1,600.00	4	₱ 1,600.00		-	-		-
<b>Unforeseen Office Supplies</b>				-		-		-	-		-
Unforeseen Office Supplies	₱ 25,000.00	1	lot	₱ 25,000.00	1	₱ 25,000.00		-	-		-
<b>Activities/Projects/Programs</b>				-		-		-	-		-
<i>Kasalang Bayan, Chairs, Tables, Tarpaulin, Stage decorations, Sound System</i>	₱ 50,000.00	1	Lot	₱ 50,000.00	1	₱ 50,000.00					
<i>Free Registration, Chairs, Tables, Office Supplies</i>	₱ 10,000.00	1	lot	₱ 10,000.00			1	₱ 10,000.00			
<b>TOTAL</b>				<b>₱ 210,009.00</b>		<b>₱ 104,462.00</b>		<b>₱ 44,350.00</b>		<b>₱ 36,700.00</b>	<b>₱ 24,497.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ESTER R. GERMINAL**

Municipal Civil Registrar

Head of Department/Office



## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2022

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (2) pages			
Department/ Office: Municipal Treasurer's Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Letter 8.5" x 11")	₱ 250.00	80	reams	₱ 20,000.00	20	₱ 5,000.00	20	₱ 5,000.00	20	₱ 5,000.00	20	₱ 5,000.00
	Bond Paper (Legal 8.5" x 14")	₱ 210.00	80	reams	₱ 16,800.00	20	₱ 4,200.00	20	₱ 4,200.00	20	₱ 4,200.00	20	₱ 4,200.00
	Bond Paper (A4 Size)	₱ 210.00	80	reams	₱ 16,800.00	20	₱ 4,200.00	20	₱ 4,200.00	20	₱ 4,200.00	20	₱ 4,200.00
	Ribbon Cartridge	₱ 350.00	6	pcs	₱ 2,100.00	3	₱ 1,050.00		-	3	₱ 1,050.00		-
	#003 Epson Printer Ink (Black)	₱ 420.00	6	bots	₱ 2,520.00	3	₱ 1,260.00		-	3	₱ 1,260.00		-
	#003 Epson Printer Ink (Cyan)	₱ 420.00	4	bots	₱ 1,680.00	2	₱ 840.00		-	2	₱ 840.00		-
	#003 Epson Printer Ink (Magenta)	₱ 420.00	4	bots	₱ 1,680.00	2	₱ 840.00		-	2	₱ 840.00		-
	#003 Epson Printer Ink (Yellow)	₱ 420.00	4	bots	₱ 1,680.00	2	₱ 840.00		-	2	₱ 840.00		-
	Staple No. 35	₱ 380.00	15	pcs	₱ 5,700.00	15	₱ 5,700.00		-		-		-
	Staple Wire No. 35	₱ 55.00	15	boxes	₱ 825.00	15	₱ 825.00		-		-		-
	Binder Clip (Big)	₱ 20.00	40	boxes	₱ 800.00	40	₱ 800.00		-		-		-
	Binder Clip (Small)	₱ 15.00	40	boxes	₱ 600.00	40	₱ 600.00		-		-		-
	Calculator (12 Digits)	₱ 1,200.00	15	pcs	₱ 18,000.00	15	₱ 18,000.00		-		-		-
	70% Isoprophyl Alcohol	₱ 900.00	10	gals	₱ 9,000.00	5	₱ 4,500.00		-	5	₱ 4,500.00		-
	Disposable facemask (3 Ply)	₱ 180.00	120	boxes	₱ 21,600.00	60	₱ 10,800.00		-	60	₱ 10,800.00		-
	Rubber Band (Big)	₱ 150.00	5	boxes	₱ 750.00	5	₱ 750.00		-		-		-
	Rubber Band (Small)	₱ 150.00	5	boxes	₱ 750.00	5	₱ 750.00		-		-		-
	Battery (AA)	₱ 185.00	6	packs	₱ 1,110.00	6	₱ 1,110.00		-		-		-
	Battery (AAA)	₱ 185.00	6	packs	₱ 1,110.00	6	₱ 1,110.00		-		-		-
	Paper Clip (Small)	₱ 78.33	6	boxes	₱ 470.00	3	₱ 235.00		-	3	₱ 235.00		-
	Paper Clip (Long)	₱ 95.00	6	boxes	₱ 570.00	3	₱ 285.00		-	3	₱ 285.00		-
	Brown Folder (Long)	₱ 5.00	1000	pcs	₱ 5,000.00	1000	₱ 5,000.00		-		-		-
	Cord	₱ 120.00	10	rolls	₱ 1,200.00	5	₱ 600.00		-	5	₱ 600.00		-

	DTR	₱ 30.00	19	pads	₱ 570.00	19	₱ 570.00		-		-		-
	Puncher	₱ 350.00	2	pcs	₱ 700.00	2	₱ 700.00		-		-		-
	Paste	₱ 350.00	1	pc	₱ 350.00	1	₱ 350.00		-		-		-
	Scotch Tape	₱ 43.33	6	rolls	₱ 260.00	6	₱ 260.00		-		-		-
	Paper Fastener	₱ 90.00	6	boxes	₱ 540.00	6	₱ 540.00		-		-		-
	Paper Cutter	₱ 2,000.00	1	pc	₱ 2,000.00	1	₱ 2,000.00		-		-		-
	Stamp Pad	₱ 150.00	1	pc	₱ 150.00	1	₱ 150.00		-		-		-
	Mailing Envelope	₱ 400.00	2	boxes	₱ 800.00	2	₱ 800.00		-		-		-
	Rulers	₱ 10.00	20	pcs	₱ 200.00	20	₱ 200.00		-		-		-
	Ballpen (Assorted Colors)	₱ 20.00	240	pcs	₱ 4,800.00	60	₱ 1,200.00	60	₱ 1,200.00	60	₱ 1,200.00	60	₱ 1,200.00
	Correction Tape	₱ 35.00	19	pcs	₱ 665.00	19	₱ 665.00		-		-		-
	Correction Fluid	₱ 40.00	19	pcs	₱ 760.00	19	₱ 760.00		-		-		-
	Carbon Paper	₱ 288.33	6	boxes	₱ 1,730.00	3	₱ 865.00		-	3	₱ 865.00		-
	Record Book	₱ 200.00	3	pcs	₱ 600.00	3	₱ 600.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses-Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Glass Cleaner	₱ 500.00	2	bots	₱ 1,000.00	1	₱ 500.00		-	1	500.00		-
	Tissue Paper	₱ 20.00	100	rolls	₱ 2,000.00	50	₱ 1,000.00		-	50	1,000.00		-
	Dust Pan	₱ 150.00	2	pcs	₱ 300.00	2	₱ 300.00		-		-		-
	Trash box	₱ 150.00	1	pc	₱ 150.00	1	₱ 150.00		-		-		-
	Duster	₱ 50.00	19	pcs	₱ 950.00	19	₱ 950.00		-		-		-
	Tornado Mop	₱ 600.00	2	pcs	₱ 1,200.00	2	₱ 1,200.00		-		-		-
	Soft Broom	₱ 150.00	2	pcs	₱ 300.00	2	₱ 300.00		-		-		-
	<b>Capital Outlay</b>				-		-		-		-		-
	Service Vehicle	₱ 350,000.00	1	unit	₱ 350,000.00	1	₱ 350,000.00		-		-		-
	Desktop w/ Printers	₱ 50,000.00	2	sets	₱ 100,000.00	2	₱ 100,000.00		-		-		-
	Laptops w/ Printers	₱ 50,000.00	2	sets	₱ 100,000.00	2	₱ 100,000.00		-		-		-
	Safety Vaults	₱ 50,000.00	3	units	₱ 150,000.00	3	₱ 150,000.00		-		-		-
<b>TOTAL</b>					<b>₱ 850,770.00</b>		<b>₱ 783,355.00</b>		<b>₱ 14,600.00</b>		<b>₱ 38,215.00</b>		<b>₱ 14,600.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**FELICISIMA A. BERNARDO**

Municipal Treasurer

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (2) pages			
Department/ Office: Municipal Administrator's Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Letter 8.5" x 11")	₱ 280.00	60	reams	₱ 16,800.00	30	₱ 8,400.00	10	₱ 2,800.00	10	₱ 2,800.00	10	₱ 2,800.00
	Bond Paper (Legal 8.5" x 14")	₱ 300.00	40	reams	₱ 12,000.00	10	₱ 3,000.00	10	₱ 3,000.00	10	₱ 3,000.00	10	₱ 3,000.00
	Bond Paper (A4 Size)	₱ 260.00	60	reams	₱ 15,600.00	30	₱ 7,800.00	10	₱ 2,600.00	10	₱ 2,600.00	10	₱ 2,600.00
	Specialty Paper A4	₱ 40.00	10	packs	₱ 400.00	10	₱ 400.00		-		-		-
	Frame A4	₱ 100.00	10	pcs	₱ 1,000.00	10	₱ 1,000.00		-		-		-
	Sign Pen	₱ 490.00	6	boxes	₱ 2,940.00	3	₱ 1,470.00		-	3	₱ 1,470.00		-
	Trodat Refill Ink - Black 20ml	₱ 240.00	5	bots.	₱ 1,200.00		₱ -	5	₱ 1,200.00		-		-
	Ballpen (Black)	₱ 110.00	10	boxes	₱ 1,100.00	4	₱ 440.00	2	₱ 220.00	2	₱ 220.00	2	₱ 220.00
	Mongol Pencil	₱ 85.00	2	boxes	₱ 170.00	2	₱ 170.00		-		-		-
	Whiteboard Marker (Black)	₱ 85.00	2	pcs	₱ 170.00	2	₱ 170.00		-		-		-
	Whiteboard Marker (Red)	₱ 85.00	2	pcs	₱ 170.00	2	₱ 170.00		-		-		-
	Whiteboard Marker (Blue)	₱ 85.00	2	pcs	₱ 170.00	2	₱ 170.00		-		-		-
	Pentel Pen ( Pilot-Black Fine)	₱ 90.00	2	pcs	₱ 180.00	2	₱ 180.00		-		-		-
	DTR	₱ 37.50	2	pads	₱ 75.00	2	₱ 75.00		-		-		-
	Printer Ink (Canon 790 B)	₱ 625.00	5	bots.	₱ 3,125.00	5	₱ 3,125.00		-		-		-
	Printer Ink (Canon 790 Y)	₱ 625.00	2	bots.	₱ 1,250.00	2	₱ 1,250.00		-		-		-
	Printer Ink (Canon 790 C)	₱ 625.00	2	bots.	₱ 1,250.00	2	₱ 1,250.00		-		-		-
	Printer Ink (Canon 790 M)	₱ 625.00	2	bots.	₱ 1,250.00	2	₱ 1,250.00		-		-		-
	Alcohol	₱ 360.00	10	gals	₱ 3,600.00	5	₱ 1,800.00		-	3	₱ 1,080.00	2	₱ 720.00
	Face Masks	₱ 250.00	5	boxes	₱ 1,250.00	3	₱ 750.00	2	₱ 500.00		-		-
	Folder Long	₱ 10.00	50	pcs	₱ 500.00	25	₱ 250.00	25	₱ 250.00		-		-
	<b>Water Refill Expense</b>				-		-		-		-		-
	Drinking Water	₱ 25.00	145	jugs	₱ 3,625.00	36	₱ 900.00	41	₱ 1,025.00	36	₱ 900.00	32	₱ 800.00

	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Dishwashing Liquid Soap	₱ 40.00	2	bots.	₱ 80.00	2	₱ 80.00		-		-		-
	Softbroom	₱ 180.00	2	pcs	₱ 360.00	1	₱ 180.00		-	1	₱ 180.00		-
	Kitchen Towel	₱ 85.00	12	pcs	₱ 1,020.00	6	₱ 510.00	6	₱ 510.00		-		-
	<b>Other Supplies &amp; Materials Expenses - Communications</b>												
	Telephone Load expenses	₱ 2,900.00	12	lot	₱ 34,800.00	3	₱ 8,700.00	3	₱ 8,700.00	3	8,700.00	3	8,700.00
	<b>Other Supplies &amp; Materials Expenses - Office Maintenance</b>				-		-		-		-		-
	Light Bulb	₱ 150.00	12	pcs	₱ 1,800.00	12	₱ 1,800.00		-		-		-
	Tripod	₱ 550.00	1	unit	₱ 550.00	1	₱ 550.00		-		-		-
	Ring Light	₱ 795.00	1	unit	₱ 795.00	1	₱ 795.00		-		-		-
	<b>Capital Outlay</b>				-		-		-		-		-
	Printer 3 in 1	₱ 16,000.00	1	unit	₱ 16,000.00	1	₱ 16,000.00		-		-		-
	Split Type Aircon	₱ 20,000.00	1	unit	₱ 20,000.00	1	₱ 20,000.00		-		-		-
	Projector	₱ 25,000.00	1	unit	₱ 25,000.00	1	₱ 25,000.00		-		-		-
	Window Blinds	₱ 20,000.00	3	panels	₱ 60,000.00	3	₱ 60,000.00		-		-		-
<b>TOTAL</b>					<b>₱ 228,230.00</b>		<b>₱ 167,635.00</b>		<b>₱ 20,805.00</b>		<b>₱ 20,950.00</b>		<b>₱ 18,840.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**KINNA MAE G. KWAN**

Municipal Administrator

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (1) pages			
Department/ Office: Human Resource Management Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Legal 8.5" x 14")	₱ 350.00	12	reams	₱ 4,200.00	3	₱ 1,050.00	3	₱ 1,050.00	3	₱ 1,050.00	3	₱ 1,050.00
	Bond Paper (A4 Size)	₱ 300.00	12	reams	₱ 3,600.00	3	₱ 900.00	3	₱ 900.00	3	₱ 900.00	3	₱ 900.00
	Printer Ink Epson 003 (Black)	₱ 500.00	5	bots	₱ 2,500.00	2	₱ 1,000.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00
	Printer Ink Epson 003 (Cyan)	₱ 500.00	5	bots	₱ 2,500.00	2	₱ 1,000.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00
	Printer Ink Epson 003 (Magenta)	₱ 500.00	5	bots	₱ 2,500.00	2	₱ 1,000.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00
	Printer Ink Epson 003 (Yellow)	₱ 500.00	5	bots	₱ 2,500.00	2	₱ 1,000.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00
	Paper fastener (Plastic)	₱ 100.00	10	boxes	₱ 1,000.00	3	₱ 300.00	3	₱ 300.00	2	₱ 200.00	2	₱ 200.00
	Brown Folder (Long)	₱ 10.00	200	pcs	₱ 2,000.00	100	₱ 1,000.00	30	₱ 300.00	30	₱ 300.00	40	₱ 400.00
	Correction tape	₱ 50.00	10	pcs	₱ 500.00	3	₱ 150.00	2	₱ 100.00	3	₱ 150.00	2	₱ 100.00
	Alcohol	₱ 500.00	2	gals	₱ 1,000.00	1	₱ 500.00		-	1	₱ 500.00		-
	Facemask	₱ 200.00	10	boxes	₱ 2,000.00	3	₱ 600.00	3	₱ 600.00	2	₱ 400.00	2	₱ 400.00
	<b>Water Refill Expense</b>				-		-		-		-		-
	Drinking Water	₱ 30.00	36	jugs	₱ 1,080.00	9	₱ 270.00	9	₱ 270.00	9	₱ 270.00	9	₱ 270.00
	<b>Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Tissue Paper	₱ 15.00	12	rolls	₱ 180.00	3	₱ 45.00	3	₱ 45.00	3	₱ 45.00	3	₱ 45.00
					-		-		-		-		-
<b>TOTAL</b>					<b>₱ 25,560.00</b>		<b>₱ 8,815.00</b>		<b>₱ 5,565.00</b>		<b>₱ 5,815.00</b>		<b>₱ 5,365.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**MARIA CHUA-ASEBIAS**

HRMO-I

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (3) pages			
Department/ Office: Municipal Accountant's Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Legal 8.5" x 14")	₱ 270.00	96	reams	₱ 25,920.00	30	₱ 8,100.00	20	₱ 5,400.00	30	₱ 8,100.00	16	₱ 4,320.00
	Bond Paper (A4 Size)	₱ 260.00	5	reams	₱ 1,300.00	2	₱ 520.00	2	₱ 520.00	1	₱ 260.00		-
	Sign Pen (0.5)	₱ 320.00	30	boxes	₱ 9,600.00	15	₱ 4,800.00	15	₱ 4,800.00		-		-
	Black Ballpen	₱ 135.00	10	boxes	₱ 1,350.00	10	₱ 1,350.00		-		-		-
	1" Scotch Tape	₱ 35.00	20	rolls	₱ 700.00	5	₱ 175.00	5	₱ 175.00	5	₱ 175.00	5	₱ 175.00
	Correction Pen	₱ 45.00	30	pcs	₱ 1,350.00	10	₱ 450.00	10	₱ 450.00	10	₱ 450.00		-
	#35 Staple Wire	₱ 90.00	10	boxes	₱ 900.00	5	₱ 450.00	5	₱ 450.00		-		-
	Pencil	₱ 145.00	5	boxes	₱ 725.00	2	₱ 290.00	2	₱ 290.00	1	145.00		-
	Legal Sized Folder	₱ 17.00	900	pcs	₱ 15,300.00	300	₱ 5,100.00	200	₱ 3,400.00	200	₱ 3,400.00	200	₱ 3,400.00
	Short Folder	₱ 17.00	200	pcs	₱ 3,400.00	100	₱ 1,700.00	100	₱ 1,700.00		-		-
	Long Mailing Envelope	₱ 120.00	200	pcs	₱ 24,000.00	100	₱ 12,000.00	100	₱ 12,000.00		-		-
	Short Brown Envelope	₱ 17.00	300	pcs	₱ 5,100.00	200	₱ 3,400.00	100	₱ 1,700.00		-		-
	Long Brown Envelope	₱ 17.00	500	pcs	₱ 8,500.00	300	₱ 5,100.00	200	₱ 3,400.00		-		-
	Black Marking Pen	₱ 40.00	50	pcs	₱ 2,000.00	20	₱ 800.00	10	₱ 400.00	10	₱ 400.00	10	₱ 400.00
	White Board Marker	₱ 50.00	12	pcs	₱ 600.00	6	₱ 300.00	6	₱ 300.00		-		-
	White Board Eraser	₱ 35.00	3	pcs	₱ 105.00	2	₱ 70.00		-	1	₱ 35.00		-
	Rubbing Alcohol (Large)	₱ 650.00	8	gals	₱ 5,200.00	2	₱ 1,300.00	2	₱ 1,300.00	2	₱ 1,300.00	2	₱ 1,300.00
	1" Masking Tape	₱ 35.00	10	rolls	₱ 350.00	5	₱ 175.00	5	₱ 175.00		-		-
	2" Packaging tape	₱ 75.00	20	rolls	₱ 1,500.00	5	₱ 375.00	5	₱ 375.00	5	₱ 375.00	5	₱ 375.00
	Printer Ink Brother BTD60 (Black)	₱ 580.00	8	bots	₱ 4,640.00	4	₱ 2,320.00	2	₱ 1,160.00	2	₱ 1,160.00		-
	Printer Ink Brother BT5000 (Cyan)	₱ 580.00	5	bots	₱ 2,900.00	2	₱ 1,160.00	2	₱ 1,160.00	1	₱ 580.00		-
	Printer Ink Brother BT5000 (Magenta)	₱ 580.00	5	bots	₱ 2,900.00	2	₱ 1,160.00	2	₱ 1,160.00	1	₱ 580.00		-
	Printer Ink Brother BT5000 (Yellow)	₱ 580.00	5	bots	₱ 2,900.00	2	₱ 1,160.00	2	₱ 1,160.00	1	₱ 580.00		-

	Record Book (300 pages)	₱ 130.00	12	pcs	₱ 1,560.00	10	₱ 1,300.00	2	₱ 260.00		-		-
	Rubber Band (Large)	₱ 100.00	600	pcs	₱ 60,000.00	200	₱ 20,000.00	200	₱ 20,000.00	200	₱ 20,000.00		-
	Paper Fastener (Plastic Coated)	₱ 65.00	600	pcs	₱ 39,000.00	200	₱ 13,000.00	200	₱ 13,000.00	200	₱ 13,000.00		-
	Paper Clips (Large/plastic)	₱ 45.00	600	pcs	₱ 27,000.00	200	₱ 9,000.00	200	₱ 9,000.00	200	₱ 9,000.00		-
	Envelope Cutter	₱ 75.00	6	pcs	₱ 450.00	6	₱ 450.00		-		-		-
	Solar Calculator	₱ 600.00	10	pcs	₱ 6,000.00	10	₱ 6,000.00		-		-		-
	Disposable Face Mask	₱ 250.00	120	boxes	₱ 30,000.00	60	₱ 15,000.00		-	30	₱ 7,500.00	30	₱ 7,500.00
	Storage Box (Cardboard Type)	₱ 600.00	50	pcs	₱ 30,000.00	30	₱ 18,000.00	20	₱ 12,000.00		-		-
	Box Filer	₱ 450.00	50	pcs	₱ 22,500.00	30	₱ 13,500.00	20	₱ 9,000.00		-		-
	Stack box	₱ 262.00	80	pcs	₱ 20,960.00	30	₱ 7,860.00	30	₱ 7,860.00	20	₱ 5,240.00		-
	Magazine File Holder	₱ 400.00	40	pcs	₱ 16,000.00	10	₱ 4,000.00	10	₱ 4,000.00	20	₱ 8,000.00		-
	3" FC Arch File Holder (Horizontal)	₱ 450.00	40	pcs	₱ 18,000.00	10	₱ 4,500.00	10	₱ 4,500.00	20	₱ 9,000.00		-
	30 Mtrs. Ethernet Cable	₱ 1,300.00	4	rolls	₱ 5,200.00	2	₱ 2,600.00	1	₱ 1,300.00	1	₱ 1,300.00		-
	Straw	₱ 35.00	2	rolls	₱ 70.00	1	₱ 35.00	1	₱ 35.00		-		-
	Puncher	₱ 400.00	1	pc	₱ 400.00	1	₱ 400.00		-		-		-
	CD-RW	₱ 25.00	20	pcs	₱ 500.00	5	₱ 125.00	5	₱ 125.00	5	₱ 125.00	5	₱ 125.00
	Battery AAA (4's)	₱ 250.00	4	packs	₱ 1,000.00	1	₱ 250.00	1	₱ 250.00	1	₱ 250.00	1	₱ 250.00
	Battery AA (4's)	₱ 120.00	2	packs	₱ 240.00	1	₱ 120.00	1	₱ 120.00		-		-
	USB Keyboard	₱ 450.00	2	pcs	₱ 900.00	1	₱ 450.00	1	₱ 450.00		-		-
	USB Mouse	₱ 300.00	2	pcs	₱ 600.00	1	₱ 300.00	1	₱ 300.00		-		-
	USB Flash Drive 16GB	₱ 550.00	2	pcs	₱ 1,100.00	2	₱ 1,100.00		-		-		-
	<b>Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Trash Bin	₱ 300.00	6	pcs	₱ 1,800.00	6	₱ 1,800.00		-		-		-
	Empty Sacks	₱ 32.00	40	pcs	₱ 1,280.00	10	₱ 320.00	10	₱ 320.00	10	₱ 320.00	10	₱ 320.00
	Soft Broom	₱ 220.00	4	pcs	₱ 880.00	1	₱ 220.00	1	₱ 220.00	1	₱ 220.00	1	₱ 220.00
	Paint Brush	₱ 85.00	2	pcs	₱ 170.00	1	₱ 85.00		-	1	₱ 85.00		-
	Feather Duster	₱ 75.00	2	pcs	₱ 150.00	1	₱ 75.00		-	1	₱ 75.00		-
	Tissue Paper Double Ply	₱ 25.00	120	rolls	₱ 3,000.00	40	₱ 1,000.00	20	₱ 500.00	40	₱ 1,000.00	20	₱ 500.00
	<b>Other Supplies &amp; Materials Expenses - ICT Equipment</b>												
	UPS 650VA	₱ 3,500.00	4	units	₱ 14,000.00	2	₱ 7,000.00	2	₱ 7,000.00		-		-
	LED Monitor 21"	₱ 12,000.00	1	unit	₱ 12,000.00	1	₱ 12,000.00		-		-		-
	<b>Capital Outlay</b>				-		-		-		-		-
	Cabinet & Other Office Fixtures	₱ 50,000.00	1	set	₱ 50,000.00	1	₱ 50,000.00		-		-		-
	Desktop Computer i5 1TB HDD WinPro 8GB RAM (w/ SSD)	₱ 65,000.00	2	units	₱ 130,000.00	2	₱ 130,000.00		-		-		-
<b>TOTAL</b>					<b>₱ 616,000.00</b>		<b>₱ 372,745.00</b>		<b>₱ 131,715.00</b>		<b>₱ 92,655.00</b>		<b>₱ 18,885.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ADRIAN E. BERNARDO**

Municipal Accountant

Head of Department/Office



**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (2) pages				
Department/ Office: Traffic Management Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Travelling Expenses</b>												
	Travelling Expenses	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		0.00		0.00		0.00
	<b>Training Expenses</b>												
	Seminars	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		0.00		0.00		0.00
	<b>Common Office Supplies</b>												
	Bond Paper (Letter 8.5" x 11")	₱ 1,250.00	2	boxes	₱ 2,500.00	1	1250.00		0.00	1	₱ 1,250.00		0.00
	Bond Paper (Legal 8.5" x 14")	₱ 1,250.00	2	boxes	₱ 2,500.00	1	₱ 1,250.00		0.00	1	₱ 1,250.00		0.00
	Bond Paper (A4 Size)	₱ 1,250.00	2	boxes	₱ 2,500.00	1	₱ 1,250.00		0.00	1	₱ 1,250.00		0.00
	#003 Epson Printer Ink (Black)	₱ 62.50	8	bots	₱ 500.00	4	₱ 250.00		0.00	4	₱ 250.00		0.00
	#003 Epson Printer Ink (Cyan)	₱ 62.50	8	bots	₱ 500.00	4	₱ 250.00		0.00	4	₱ 250.00		0.00
	#003 Epson Printer Ink (Magenta)	₱ 62.50	8	bots	₱ 500.00	4	₱ 250.00		0.00	4	₱ 250.00		0.00
	#003 Epson Printer Ink (Yellow)	₱ 62.50	8	bots	₱ 500.00	4	₱ 250.00		0.00	4	₱ 250.00		0.00
	Ballpen Black	₱ 60.00	12	boxes	₱ 720.00	6	₱ 360.00		0.00	6	₱ 360.00		0.00
	Ballpen Red	₱ 60.00	1	box	₱ 60.00	1	₱ 60.00		0.00		0.00		0.00
	Ballpen Gel 0.5	₱ 360.00	1	box	₱ 360.00	1	₱ 360.00		0.00		0.00		0.00
	Logbook 500 Pages	₱ 200.00	6	pcs	₱ 1,200.00	3	₱ 600.00		0.00	3	₱ 600.00		0.00
	DTR	₱ 25.00	10	pads	₱ 250.00	5	₱ 125.00		0.00	5	₱ 125.00		0.00
	Staple Wire No. 35	₱ 65.00	2	box	₱ 130.00	2	₱ 130.00		0.00		0.00		0.00
	Colored Paper Long	₱ 240.00	2	doz	₱ 480.00	2	₱ 480.00		0.00		0.00		0.00
	Paper Fastener	₱ 75.00	3	boxes	₱ 225.00	3	₱ 225.00		0.00		0.00		0.00
	Binder Clip Small	₱ 75.00	2	boxes	₱ 150.00	2	₱ 150.00		0.00		0.00		0.00
	Paper Clip Large	₱ 75.00	2	boxes	₱ 150.00	2	₱ 150.00		0.00		0.00		0.00
	Refill Ink for Whiteboard Marker (Black)	₱ 70.00	1	pc	₱ 70.00	1	₱ 70.00		0.00		0.00		0.00
	Refill Ink for Whiteboard Marker (Red)	₱ 70.00	1	pc	₱ 70.00	1	₱ 70.00		0.00		0.00		0.00

	Correction Tape	₱ 25.00	12	pcs	₱ 300.00	6	₱ 150.00		0.00	6	₱ 150.00		0.00
	Refillink for Stamp Pad	₱ 70.00	1	1	₱ 70.00	1	₱ 70.00		0.00		0.00		0.00
	Whiteboard 4 x 8	₱ 2,500.00	1	pc	₱ 2,500.00	1	₱ 2,500.00		0.00		0.00		0.00
	<b>Other Supplies &amp; Materials Expenses- Uniform/Visibility Materials</b>						0.00		0.00		0.00		0.00
	Traffic Enforcers Uniform	₱ 750.00	164	sets	₱ 123,000.00	164	₱ 123,000.00		0.00		0.00		0.00
	Tarpaulin	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		0.00		0.00		0.00
	<b>Other Supplies &amp; Materials Expenses- Minor Tools/Equipment</b>						0.00		0.00		0.00		0.00
	Whistle (Fox 40)	₱ 170.00	32	pcs	₱ 5,440.00	32	₱ 5,440.00		0.00		0.00		0.00
	Padlock With Chain	₱ 600.00	20	pcs	₱ 12,000.00	20	₱ 12,000.00		0.00		0.00		0.00
	<b>Internet Expenses</b>												
	Wifi Load	₱ 3,000.00	4	lot	₱ 12,000.00	1	₱ 3,000.00	1.00	₱ 3,000.00	1.00	₱ 3,000.00	1	₱ 3,000.00
	<b>Capital Outlay</b>												
	File Cabinet	₱ 19,000.00	1	pc	₱ 19,000.00	1	₱ 19,000.00		0.00		0.00		0.00
	<b>Other Supplies &amp; Materials Expenses - ICT Equipment</b>												
	Handheld Radio	₱ 6,000.00	8	pcs	₱ 48,000.00	8	₱ 48,000.00		0.00		0.00		0.00
	Bluetooth Speaker	₱ 2,500.00	1	unit	₱ 2,500.00	1	₱ 2,500.00		0.00		0.00		0.00
	<b>Other Supplies &amp; Materials Expenses - Office Furnitures &amp; Fixtures</b>												
	Swivel Chairs	₱ 5,500.00	2	units	₱ 11,000.00	2	₱ 11,000.00		0.00		0.00		0.00
	Wooden Chair Sofa	₱ 5,500.00	1	pc	₱ 5,500.00	1	₱ 5,500.00		0.00		0.00		0.00
	<b>Activities/Projects/Programs</b>												
	Construction of Signages	₱ 100,000.00	1	lot	₱ 100,000.00	1	₱ 100,000.00		0.00		0.00		0.00
<b>TOTAL</b>					<b>504,675.00</b>		<b>489,690.00</b>		<b>3,000.00</b>		<b>8,985.00</b>		<b>3,000.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ARMANDO P. GAPATE**

Traffic Person in Charge

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (2) pages			
Department/ Office: Business Processing and Licensing Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Legal 8.5" x 14")	₱ 275.00	30	reams	₱ 8,250.00	16	₱ 4,400.00	6	₱ 1,650.00	5	₱ 1,375.00	3	₱ 825.00
	Bond Paper (A4 Size)	₱ 250.00	25	reams	₱ 6,250.00	16	₱ 4,000.00	4	₱ 1,000.00	3	₱ 750.00	2	₱ 500.00
	Ballpen, Black	₱ 5.00	100	pcs	₱ 500.00	25	₱ 125.00	25	₱ 125.00	25	₱ 125.00	25	₱ 125.00
	Correction Tape	₱ 50.00	24	pcs	₱ 1,200.00	6	₱ 300.00	6	₱ 300.00	6	₱ 300.00	6	₱ 300.00
	Sign Pen, 0.5mm, black	₱ 50.00	24	pcs	₱ 1,200.00	6	₱ 300.00	6	₱ 300.00	6	₱ 300.00	6	₱ 300.00
	#003 Epson Printer Ink (Black)	₱ 450.00	7	bots.	₱ 3,150.00	2	₱ 900.00	2	₱ 900.00	2	₱ 900.00	1	₱ 450.00
	#003 Epson Printer Ink (Cyan)	₱ 450.00	1	bot.	₱ 450.00	1	₱ 450.00		0		0		0
	#003 Epson Printer Ink (Magenta)	₱ 450.00	1	bot.	₱ 450.00	1	₱ 450.00		0		0		0
	#003 Epson Printer Ink (Yellow)	₱ 450.00	1	bot.	₱ 450.00	1	₱ 450.00		0		0		0
	Stapler No. 35	₱ 400.00	3	pcs.	₱ 1,200.00	3	₱ 1,200.00		0		0		0
	Stapler Wire No. 35	₱ 75.00	12	boxes	₱ 900.00	6	₱ 450.00	3	₱ 225.00	3	₱ 225.00		0
	Specialty Paper, 120 GSM, A4 10's	₱ 85.00	90	packs	₱ 7,650.00	70	₱ 5,950.00	14	₱ 1,190.00	4	₱ 340.00	2	₱ 170.00
	<b>Internet Expenses</b>												
	Wifi Load	₱ 6,000.00	4	lot	₱ 24,000.00	1	₱ 6,000.00	1	₱ 6,000.00	1	₱ 6,000.00	1	₱ 6,000.00
	<b>Activities/Projects/Programs</b>												
	Business Plate, 6" x 9", Acrylic	₱ 190.00	900	pcs	₱ 171,000.00	900	₱ 171,000.00		0		0		0
	Pedicab Plate, 3" x 6", Sintraboard	₱ 100.00	600	pcs	₱ 60,000.00	600	₱ 60,000.00		0		0		0
	MCH Plate, 4" x 8" Sintraboard	₱ 175.00	500	pcs	₱ 87,500.00	500	₱ 87,500.00		0		0		0
	<b>Capital Outlay</b>												
	Tablet PC, Samsung Galaxy Tab A2 Android 8.0	₱ 15,000.00	1	unit	₱ 15,000.00	1	₱ 15,000.00		0		0		0
	Epson Printer 3 in 1	₱ 15,000.00	1	unit	₱ 15,000.00	1	₱ 15,000.00		0		0		0

	<b>Other Supplies &amp; Materials Expenses - Office Furnitures &amp; Fixtures</b>											
	High back Boss Chair (Swivel)	₱ 5,000.00	2	unit	₱ 10,000.00	1	₱ 5,000.00		0		0	0
<b>TOTAL</b>					<b>₱ 414,150.00</b>		<b>₱ 378,475.00</b>		<b>₱ 11,690.00</b>		<b>₱ 10,315.00</b>	<b>₱ 8,670.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**MAXIMO C. LUMACTOD**

AMT/BPLO-Designate

Head of Department/Office

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2022

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (2) pages				
Department/ Office: Vice Mayor's Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	#003 Epson Printer Ink	₱ 400.00	48	pcs	₱ 19,200.00	12	₱ 4,800.00	12	₱ 4,800.00	12	₱ 4,800.00	12	₱ 4,800.00
	Sign Pen (My Gel 0.5)	₱ 30.00	120	pcs	₱ 3,600.00	30	₱ 900.00	30	₱ 900.00	30	₱ 900.00	30	₱ 900.00
	Bond Paper (Legal 8.5" x 14")	₱ 300.00	36	reams	₱ 10,800.00	9	₱ 2,700.00	9	₱ 2,700.00	9	₱ 2,700.00	9	₱ 2,700.00
	Bond Paper (A4 Size)	₱ 300.00	36	reams	₱ 10,800.00	9	₱ 2,700.00	9	₱ 2,700.00	9	₱ 2,700.00	9	₱ 2,700.00
	Folder (Long)	₱ 7.00	60	pcs	₱ 420.00	15	₱ 105.00	15	₱ 105.00	15	₱ 105.00	15	₱ 105.00
	Folder (Small)	₱ 7.00	60	pcs	₱ 420.00	15	₱ 105.00	15	₱ 105.00	15	₱ 105.00	15	₱ 105.00
	Plastic Envelope (Long)	₱ 7.00	60	pcs	₱ 420.00	15	₱ 105.00	15	₱ 105.00	15	₱ 105.00	15	₱ 105.00
	Plastic Envelope (Small)	₱ 7.00	60	pcs	₱ 420.00	15	₱ 105.00	15	₱ 105.00	15	₱ 105.00	15	₱ 105.00
	Binder Clips 1 inch	₱ 150.00	36	boxes	₱ 5,400.00	9	₱ 1,350.00	9	₱ 1,350.00	9	₱ 1,350.00	9	₱ 1,350.00
	Binder Clips 1 5/8 inch	₱ 150.00	24	boxes	₱ 3,600.00	6	₱ 900.00	6	₱ 900.00	6	₱ 900.00	6	₱ 900.00
	Paper Fastener	₱ 95.00	12	boxes	₱ 1,140.00	3	₱ 285.00	3	₱ 285.00	3	₱ 285.00	3	₱ 285.00
	Glue (Big)	₱ 120.00	24	boxes	₱ 2,880.00	6	₱ 720.00	6	₱ 720.00	6	₱ 720.00	6	₱ 720.00
	<b>Extraordinary &amp; Miscellaneous Expenses</b>				-		-		-		-		-
	<i>Activities/Projects/Programs</i>				-		-		-		-		-
	a. Catering Services-Meals (Sessions/Meetings Public Hearings & Conferences)	₱ 4,166.67	48	days	₱ 200,000.00	12	₱ 50,000.00	12	₱ 50,000.00	12	₱ 50,000.00	12	₱ 50,000.00
	b. Catering Services/Other Food items for frontliners	₱ 6,250.00	24	days	₱ 150,000.00	6	₱ 37,500.00	6	₱ 37,500.00	6	₱ 37,500.00	6	₱ 37,500.00
	c. Procurement of Various Supplies for Barangays				-		-		-		-		-
	*brush cutter	₱ 12,500.00	4	units	₱ 50,000.00	1	₱ 12,500.00	1	₱ 12,500.00	1	₱ 12,500.00	1	₱ 12,500.00
	*disposable face masks	₱ 50.00	1000	boxes	₱ 50,000.00	250	₱ 12,500.00	250	₱ 12,500.00	250	₱ 12,500.00	250	₱ 12,500.00
	*jetmatic pumps	₱ 5,000.00	10	units	₱ 50,000.00	6	₱ 30,000.00		-	2	₱ 10,000.00	2	₱ 10,000.00
	<b>Repair &amp; Maintenance Transportation Equipment</b>				-		-		-		-		-
	*Timing Belt	₱ 10,000.00	1	pc	₱ 10,000.00		-		-	1	₱ 10,000.00		-

	*Drive Belt	₱ 5,000.00	1	pc	₱ 5,000.00		-		-	1	₱ 5,000.00		-
	*Brake Shoe	₱ 6,400.00	1	set	₱ 6,400.00	1	₱ 6,400.00		-		-		-
	*Brake Pad	₱ 4,500.00	1	set	₱ 4,500.00	1	₱ 4,500.00		-		-		-
	*Brake Fluid	₱ 1,200.00	1	ltr	₱ 1,200.00	1	₱ 1,200.00		-		-		-
	*Oil Filters	₱ 1,000.00	6	pcs	₱ 6,000.00	2	₱ 2,000.00	2	₱ 2,000.00	2	₱ 2,000.00		-
	*Fuel filters	₱ 1,200.00	6	pcs	₱ 7,200.00	2	₱ 2,400.00	2	₱ 2,400.00	2	₱ 2,400.00		-
	*Wiper	₱ 750.00	2	pcs	₱ 1,500.00	2	₱ 1,500.00		-		-		-
	*General Cleaning Aircon	₱ 15,000.00	2	pcs	₱ 30,000.00	2	₱ 30,000.00		-		-		-
	*Tires	₱ 8,000.00	5	pcs	₱ 40,000.00	5	₱ 40,000.00		-		-		-
	*Synthetic Oil	₱ 1,300.00	32	ltrs	₱ 41,600.00	8	₱ 10,400.00	8	₱ 10,400.00	8	₱ 10,400.00	8	₱ 10,400.00
	*Body repair & Mainatenance	₱ 146,600.00	1	lot	₱ 146,600.00	1	₱ 146,600.00		-		-		-
	<b>IT Equipment</b>												
	Printer	₱ 15,000.00	1	pc	₱ 15,000.00	1	₱ 15,000.00		-		-		-
	Mouse	₱ 1,000.00	1	pc	₱ 1,000.00	1	₱ 1,000.00		-		-		-
	Keyboard	₱ 1,000.00	1	pc	₱ 1,000.00	1	₱ 1,000.00		-		-		-
	Power Supply	₱ 5,000.00	1	pc	₱ 5,000.00	1	₱ 5,000.00		-		-		-
	UPS	₱ 5,000.00	1	pc	₱ 5,000.00	1	₱ 5,000.00		-		-		-
	<b>Repair &amp; Maintenance of Machine/Equipment</b>				-		-		-		-		-
	Motherboard	₱ 6,000.00	1	pc	₱ 6,000.00	1	₱ 6,000.00		-		-		-
	CPU	₱ 7,000.00	1	pc	₱ 7,000.00	1	₱ 7,000.00		-		-		-
	Repair of Computer	₱ 10,000.00	1	pc	₱ 10,000.00	1	₱ 10,000.00		-		-		-
	Repair of Aircon	₱ 10,000.00	2	pcs	₱ 20,000.00	2	₱ 20,000.00		-		-		-
	<b>Printing &amp; Publication Expenses</b>				-		-		-		-		-
	Publication of Ordinances	₱ 100,000.00	2	lot	₱ 200,000.00	2	₱ 200,000.00		-		-		-
	<b>Capital Outlay</b>				-		-		-		-		-
	Visitor's Chair & Curtains	₱ 22,500.00	4	pcs	₱ 90,000.00	4	₱ 90,000.00		-		-		-
	Computer Set	₱ 60,000.00	1	set	₱ 60,000.00	1	₱ 60,000.00		-		-		-
<b>TOTAL</b>					<b>₱ 1,279,100.00</b>		<b>₱ 822,275.00</b>		<b>₱ 142,075.00</b>		<b>₱ 167,075.00</b>		<b>₱ 147,675.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. VERONICA C. RAMIREZ**

Municipal Vice Mayor

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (3) pages			
Department/ Office: Secretary to the Sangguniang Bayan Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Battery Everyday AA Size	₱ 25.00	60	pcs	₱ 1,500.00	30	₱ 750.00		-	30	₱ 750.00		-
	Battery Everyday AAA Size	₱ 30.00	60	pcs	₱ 1,800.00	30	₱ 900.00		-	30	₱ 900.00		-
	Bond Paper (A4 Size)	₱ 260.00	60	reams	₱ 15,600.00	20	₱ 5,200.00	20	₱ 5,200.00	20	₱ 5,200.00		-
	Bond Paper (Legal 8.5" x 14")	₱ 280.00	50	reams	₱ 14,000.00	25	₱ 7,000.00	25	₱ 7,000.00		-		-
	Ballpen HBW Black	₱ 6.00	100	pcs	₱ 600.00	100	₱ 600.00		-		-		-
	Carbon Paper	₱ 500.00	1	box	₱ 500.00	1	₱ 500.00		-		-		-
	#T664 Epson Printer Ink (Black)	₱ 550.00	10	bots	₱ 5,500.00	5	₱ 2,750.00	5	₱ 2,750.00		-		-
	#T664 Epson Printer Ink (Cyan)	₱ 550.00	5	bots	₱ 2,750.00	3	₱ 1,650.00	2	₱ 1,100.00		-		-
	#T664 Epson Printer Ink (Magenta)	₱ 550.00	5	bots	₱ 2,750.00	3	₱ 1,650.00	2	₱ 1,100.00		-		-
	#T664 Epson Printer Ink (Yellow)	₱ 550.00	5	bots	₱ 2,750.00	3	₱ 1,650.00	2	₱ 1,100.00		-		-
	Printer Ink HP Ink Tank 315-GT51 (Black)	₱ 600.00	5	pcs	₱ 3,000.00	3	₱ 1,800.00	2	₱ 1,200.00		-		-
	Printer Ink HP Ink Tank 315-GT52 (Cyan)	₱ 600.00	5	pcs	₱ 3,000.00	3	₱ 1,800.00	2	₱ 1,200.00		-		-
	Printer Ink HP Ink Tank 315-GT52 (Yellow)	₱ 600.00	5	pcs	₱ 3,000.00	3	₱ 1,800.00	2	₱ 1,200.00		-		-
	Printer Ink HP Ink Tank 315-GT52 (Magenta)	₱ 600.00	5	pcs	₱ 3,000.00	3	₱ 1,800.00	2	₱ 1,200.00		-		-
	Correction Tape	₱ 30.00	84	pcs	₱ 2,520.00	42	₱ 1,260.00		-	42	₱ 1,260.00		-
	DTR	₱ 30.00	20	pads	₱ 600.00	10	₱ 300.00		-	10	₱ 300.00		-
	Expanded Envelope Long Brown	₱ 25.00	30	pcs	₱ 750.00	30	₱ 750.00		-		-		-
	Folder Long White	₱ 10.00	30	pcs	₱ 300.00	30	₱ 300.00		-		-		-
	Folder Long Colored Assorted	₱ 15.00	48	pcs	₱ 720.00	48	₱ 720.00		-		-		-
	Foldback Clip Small	₱ 100.00	200	pcs	₱ 20,000.00	200	₱ 20,000.00		-		-		-
	Glue (240g)	₱ 80.00	2	pcs	₱ 160.00	2	₱ 160.00		-		-		-
	Masking Tape 1"	₱ 50.00	5	rolls	₱ 250.00	3	₱ 150.00	2	₱ 100.00		-		-
	Pentel Pen Black Pilot (Fine)	₱ 60.00	5	pcs	₱ 300.00	3	₱ 180.00	2	₱ 120.00		-		-

	Pentel Pen Black Pilot (Broad)	₱ 60.00	5	pcs	₱ 300.00	3	₱ 180.00	2	₱ 120.00		-		-
	Puncher (Big)	₱ 400.00	1	pc	₱ 400.00	1	₱ 400.00		-		-		-
	Ring Binder 22mm	₱ 130.00	15	pcs	₱ 1,950.00	15	₱ 1,950.00		-		-		-
	Ring Binder 12.7mm	₱ 100.00	15	pcs	₱ 1,500.00	15	₱ 1,500.00		-		-		-
	Recordbook 500 pages	₱ 170.00	9	pcs	₱ 1,530.00	9	₱ 1,530.00		-		-		-
	Recordbook 300 pages	₱ 120.00	10	pcs	₱ 1,200.00	10	₱ 1,200.00		-		-		-
	Scotch Tape 1"	₱ 50.00	5	pcs	₱ 250.00	5	₱ 250.00		-		-		-
	Sticky Note	₱ 30.00	30	pads	₱ 900.00	30	₱ 900.00		-		-		-
	Typewriter Ribbon	₱ 50.00	6	6	₱ 300.00	3	₱ 150.00		-	3	₱ 150.00		-
	Whiteboard Marker Black	₱ 70.00	6	pcs	₱ 420.00	6	₱ 420.00		-		-		-
	Face Mask	₱ 250.00	60	boxes	₱ 15,000.00	15	₱ 3,750.00	15	₱ 3,750.00	15	₱ 3,750.00	15	₱ 3,750.00
	Alcohol 70%	₱ 714.29	7	gals	₱ 5,000.00	2	₱ 1,428.57	2	₱ 1,428.57	3	₱ 2,142.86		-
	<b>Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Cleaning Powder Soap	₱ 120.00	10	doz	₱ 1,200.00	5	₱ 600.00	5	₱ 600.00		-		-
	Broom Stick	₱ 50.00	5	pcs	₱ 250.00	5	₱ 250.00		-		-		-
	Garbage Bag for Trash Can	₱ 100.00	5	pack	₱ 500.00	5	₱ 500.00		-		-		-
	Glass Cleaner 1000ml	₱ 300.00	4	bots	₱ 1,200.00	2	₱ 600.00		-	2	₱ 600.00		-
	Handsoap 1000ml, melon	₱ 100.00	8	bots	₱ 800.00	4	₱ 400.00	4	₱ 400.00		-		-
	Tissue Paper 2 Ply	₱ 30.00	50	rolls	₱ 1,500.00	25	₱ 750.00		-	25	₱ 750.00		-
	Trash Can	₱ 250.00	2	pcs	₱ 500.00	2	₱ 500.00		-		-		-
	Toilet Bowl Cleaner 1000ml (domex)	₱ 300.00	8	pcs	₱ 2,400.00	4	₱ 1,200.00	4	₱ 1,200.00		-		-
	Toilet Deodorizer	₱ 350.00	10	pcs	₱ 3,500.00	5	₱ 1,750.00		-	5	₱ 1,750.00		-
	Zonrox 1000ml	₱ 70.00	15	bots	₱ 1,050.00	8	₱ 560.00		-	7	₱ 490.00		-
	<b>IT Equipments</b>												
	External Hard Drive	₱ 5,000.00	1	pc	₱ 5,000.00		-	1	₱ 5,000.00		-		-
	UPS	₱ 4,000.00	2	units	₱ 8,000.00		-	2	₱ 8,000.00		-		-
	Mouse (USB)	₱ 600.00	3	pcs	₱ 1,800.00	3	₱ 1,800.00		-		-		-
	Keyboard (USB)	₱ 800.00	3	pcs	₱ 2,400.00	3	₱ 2,400.00		-		-		-
	Flash Drive (128 GB)	₱ 800.00	6	pcs	₱ 4,800.00	6	₱ 4,800.00		-		-		-
	Monitor	₱ 7,800.00	2	pcs	₱ 15,600.00		-		-	2	₱ 15,600.00		-
	Printer Ink 008 (printer/copier)	₱ 1,600.00	4	bots	₱ 6,400.00		-	4	₱ 6,400.00		-		-
	<b>Repair &amp; Maintenance - Machinery &amp; Equip.</b>				-		-		-		-		-
	Motherboard	₱ 6,000.00	2	set	₱ 12,000.00		-	2	₱ 12,000.00		-		-
	Repair of Desktop	₱ 5,000.00	3	pcs	₱ 15,000.00		-	3	₱ 15,000.00		-		-
	Repair of Aircon	₱ 12,000.00	1	pc	₱ 12,000.00		-	1	₱ 12,000.00		-		-
	<b>Printing &amp; Publications Expenses</b>				-		-		-		-		-



	Publication Services	₱ 100,000.00	2	lot	₱ 200,000.00	1	₱ 100,000.00	1	₱ 100,000.00		-		-
	<b>Capital Outlay</b>				-		-		-		-		-
	Office Equipment				-		-		-		-		-
	Aircon Split Type w/ Installation	₱ 50,000.00	1	pc	₱ 50,000.00		-	1	₱ 50,000.00		-		-
	Desktops	₱ 30,000.00	2	pcs	₱ 60,000.00	2	₱ 60,000.00		-		-		-
	Projector	₱ 40,000.00	1	unit	₱ 40,000.00		-	1	₱ 40,000.00		-		-
	Scanner	₱ 23,000.00	1	unit	₱ 23,000.00		-	1	₱ 23,000.00		-		-
	<b>Other Supplies &amp; Materials Expenses - ICT Equipment</b>				-		-		-		-		-
	Shredder/Cutter/foam Binding Machine	₱ 6,666.67	3	pcs	₱ 20,000.00	3	₱ 20,000.00		-		-		-
	Signal (digital box & disk)	₱ 5,000.00	1	unit	₱ 5,000.00	1	₱ 5,000.00		-		-		-
	Printer (all-in-one)	₱ 10,000.00	1	unit	₱ 10,000.00		-	1	₱ 10,000.00		-		-
	Monitor 23"	₱ 12,000.00	1	unit	₱ 12,000.00		-		-	1	₱ 12,000.00		-
	<b>Other Supplies &amp; Materials Expenses - Furnitures &amp; Fixtures</b>				-		-		-		-		-
	Gang Chair	₱ 10,000.00	1	unit	₱ 10,000.00		-		-	1	₱ 10,000.00		-
	Built-In-Cabinet	₱ 12,000.00	1	unit	₱ 12,000.00		-		-	1	₱ 12,000.00		-
	Office Chairs	₱ 3,142.86	7	units	₱ 22,000.00		-		-		-	7	₱ 22,000.00
	<b>TOTAL</b>				₱ 674,000.00		₱ 268,438.57		₱ 312,168.57		₱ 67,642.86		₱ 25,750.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**RECTITO A. MELQUIADES**

Secretary to the Sangguniang Bayan

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: <u>Guiuan Central Fire Station</u>					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<u>Common Office Supplies</u>												
	Ink Tank All in One Printer (EPSON)	₱ 10,000.00	1	unit	₱ 10,000.00	1	₱ 10,000.00		₱ -		₱ -		₱ -
	Bond Paper (Legal 8.5" x 14")	₱ 360.00	25	reams	₱ 9,000.00	10	₱ 3,600.00	10	₱ 3,600.00	5	₱ 1,800.00		₱ -
	Bond Paper (A4 Size)	₱ 300.00	20	reams	₱ 6,000.00	10	₱ 3,000.00	10	₱ 3,000.00		₱ -		₱ -
	Long Folder (Red) 60's	₱ 1,000.00	3	reams	₱ 3,000.00	3	₱ 3,000.00		₱ -		₱ -		₱ -
	Long Folder (Brown) 60's	₱ 1,000.00	1	reams	₱ 1,000.00	1	₱ 1,000.00		₱ -		₱ -		₱ -
	Long Expanding Envelope 20's	₱ 500.00	2	reams	₱ 1,000.00	2	₱ 1,000.00		₱ -		₱ -		₱ -
	<b>Repair &amp; Maintenance - Transportation Equipments</b>				₱ -		₱ -		₱ -		₱ -		₱ -
	Tire 7.5 - 16LT	₱ 12,000.00	2	pcs	₱ 24,000.00		₱ -	2	₱ 24,000.00		₱ -		₱ -
	Battery N120	₱ 13,000.00	2	pcs	₱ 26,000.00	2	₱ 26,000.00		₱ -		₱ -		₱ -
	Ambulance Light Blinker with Siren	₱ 10,000.00	1	set	₱ 10,000.00	1	₱ 10,000.00		₱ -		₱ -		₱ -
	Fire Truck Light Blinker with Siren	₱ 15,000.00	1	set	₱ 15,000.00		₱ -	1	₱ 15,000.00		₱ -		₱ -
	Wheel Alignment	₱ 3,000.00	1	set	₱ 3,000.00	1	₱ 3,000.00		₱ -		₱ -		₱ -
	Wheel Balance	₱ 2,000.00	1	set	₱ 2,000.00	1	₱ 2,000.00		₱ -		₱ -		₱ -
	Change Engine of Citroen Rescue Van	₱ 90,000.00	1	unit	₱ 90,000.00	1	₱ 90,000.00		₱ -		₱ -		₱ -
	<b>CAPITAL OUTLAY</b>				₱ -		₱ -		₱ -		₱ -		₱ -
	Motorcycle (Honda XRM) for the use of Fire Safety Inspectors during inspection	₱ 80,000.00	1	unit	₱ 80,000.00	1	₱ 80,000.00		₱ -		₱ -		₱ -
<b>TOTAL</b>					<b>₱ 280,000.00</b>		<b>₱ 232,600.00</b>		<b>₱ 45,600.00</b>		<b>₱ 1,800.00</b>		<b>-</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**INSP ROBERTO M. ENRIQUEZ BFP**

Municipal General Services Officer

Head of Department/Office

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2022

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: Bureau of Internal Revenue					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Stapler HD 50R w/ Staple Remover	₱ 115.00	2	pcs	₱ 230.00	2	₱ 230.00		-		-		-
	Pilot G-Tec Pen 0.4mm Black	₱ 50.00	10	pcs	₱ 500.00	10	₱ 500.00		-		-		-
	Bond Paper (Letter 8.5" x 11")	₱ 780.00	1	box	₱ 780.00	1	₱ 780.00		-		-		-
	Bond Paper (Legal 8.5" x 14")	₱ 790.00	1	box	₱ 790.00	1	₱ 790.00		-		-		-
	Bond Paper (A4 Size)	₱ 800.00	1	box	₱ 800.00	1	₱ 800.00		-		-		-
	Printer Ink Epson 003 (Black)	₱ 300.00	5	pcs	₱ 1,500.00	5	₱ 1,500.00		-		-		-
	Printer Ink Epson 003 (Cyan)	₱ 400.00	1	pcs	₱ 400.00	1	₱ 400.00		-		-		-
	Printer Ink Epson 003 (Magenta)	₱ 400.00	1	pcs	₱ 400.00	1	₱ 400.00		-		-		-
	Printer Ink Epson 003 (Yellow)	₱ 400.00	1	pcs	₱ 400.00	1	₱ 400.00		-		-		-
	Yale 140 Stainless Steel Rotary Dial Combination Padlock	₱ 350.00	1	pcs	₱ 350.00	1	₱ 350.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Trash Bin Small	₱ 83.33	3	pcs	₱ 250.00	3	₱ 250.00		-		-		-
	Garbage Bag Small	₱ 100.00	3	packs	₱ 300.00	3	₱ 300.00		-		-		-
	Tornado Mop	₱ 800.00	1	box	₱ 800.00	1	₱ 800.00		-		-		-
	Soft Broom	₱ 200.00	1	pc	₱ 200.00	1	₱ 200.00		-		-		-
	Domex Multi-Purpose Cleaner 1000ml	₱ 300.00	1	pc	₱ 300.00	1	₱ 300.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses - Office Furnitures &amp; Fixtures</b>												
	Vertical 4 Layer Filling Cabinet	₱ 7,000.00	1	unit	₱ 7,000.00	1	₱ 7,000.00		-		-		-
	<b>Capital Outlay</b>				-		-		-		-		-
	Vertical 4 Layer Filling Cabinet with Safety Vault	₱ 15,000.00	1	unit	₱ 15,000.00	1	₱ 15,000.00		-		-		-
<b>TOTAL</b>					<b>₱ 30,000.00</b>		<b>₱ 30,000.00</b>		-		-		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**SHEENA C. OLALO**

Revenue Collection Officer

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guian Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (4) pages			
Department/ Office: OEEDMS					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Letter 8.5" x 11")	₱ 260.00	60	reams	₱ 15,600.00	15	₱ 3,900.00	15	₱ 3,900.00	15	₱ 3,900.00	15	₱ 3,900.00
	Bond Paper (Legal 8.5" x 14")	₱ 260.00	84	reams	₱ 21,840.00	21	₱ 5,460.00	21	₱ 5,460.00	21	₱ 5,460.00	21	₱ 5,460.00
	Bond Paper (A4 Size)	₱ 260.00	72	reams	₱ 18,720.00	18	₱ 4,680.00	18	₱ 4,680.00	18	₱ 4,680.00	18	₱ 4,680.00
	Printer Ink Brother LC535XL-BK	₱ 500.00	4	pcs	₱ 2,000.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00
	Printer Ink Brother LC535XL-C	₱ 500.00	4	pcs	₱ 2,000.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00
	Printer Ink Brother LC535XL-M	₱ 500.00	4	pcs	₱ 2,000.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00
	Printer Ink Brother LC535XL-Y	₱ 500.00	4	pcs	₱ 2,000.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00
	Printer Ink Epson 003 - BK	₱ 420.00	4	pcs	₱ 1,680.00	1	₱ 420.00	1	₱ 420.00	1	₱ 420.00	1	₱ 420.00
	Printer Ink Epson 003 - C	₱ 400.00	4	pcs	₱ 1,600.00	1	₱ 400.00	1	₱ 400.00	1	₱ 400.00	1	₱ 400.00
	Printer Ink Epson 003 - M	₱ 400.00	4	pcs	₱ 1,600.00	1	₱ 400.00	1	₱ 400.00	1	₱ 400.00	1	₱ 400.00
	Printer Ink Epson 003 - Y	₱ 400.00	4	pcs	₱ 1,600.00	1	₱ 400.00	1	₱ 400.00	1	₱ 400.00	1	₱ 400.00
	Stamp Pad No. 4	₱ 300.00	4	pcs	₱ 1,200.00	2	₱ 600.00	2	₱ 600.00		-		-
	Stamp Pad Ink (Purple)	₱ 1,000.00	2	liters	₱ 2,000.00	1	₱ 1,000.00		-	1	₱ 1,000.00		-
	Ballpen (Smooth Ink Pen, 0.5 Black)	₱ 8.00	220	pcs	₱ 1,760.00	55	₱ 440.00	55	₱ 440.00	55	₱ 440.00	55	₱ 440.00
	Yellow Pad (1 Whole)	₱ 50.00	9	pads	₱ 450.00	6	₱ 300.00	1	₱ 50.00	1	₱ 50.00	1	₱ 50.00
	DTR	₱ 25.00	4	pads	₱ 100.00	1	₱ 25.00	1	₱ 25.00	1	₱ 25.00	1	₱ 25.00
	1/4 Sheet Paper (Intermediate)	₱ 25.00	6	pads	₱ 150.00		₱ -	2	₱ 50.00	2	₱ 50.00	2	₱ 50.00
	Folder Long	₱ 17.00	300	pcs	₱ 5,100.00	100	₱ 1,700.00	60	₱ 1,020.00	70	₱ 1,190.00	70	₱ 1,190.00
	Folder Short	₱ 17.00	150	pcs	₱ 2,550.00	60	₱ 1,020.00	30	₱ 510.00	30	₱ 510.00	30	₱ 510.00
	Calculator	₱ 450.00	10	units	₱ 4,500.00	6	₱ 2,700.00	1	₱ 450.00	1	₱ 450.00	2	₱ 900.00
	Stapler (Big) No. 35	₱ 500.00	7	pcs	₱ 3,500.00	5	₱ 2,500.00	1	₱ 500.00	1	₱ 500.00		-
	Staple Wire No. 35	₱ 90.00	6	boxes	₱ 540.00	3	₱ 270.00	1	₱ 90.00	1	₱ 90.00	1	₱ 90.00
	Stapler (Big) No. 10	₱ 250.00	12	pcs	₱ 3,000.00	10	₱ 2,500.00	1	₱ 250.00	1	₱ 250.00		-

Staple Wire No. 10	₱ 75.00	6	boxes	₱ 450.00	3	₱ 225.00	1	₱ 75.00	1	₱ 75.00	1	₱ 75.00
Highlighter	₱ 45.00	20	pcs	₱ 900.00	10	₱ 450.00		-	10	₱ 450.00		-
Paper Fastener	₱ 45.00	9	boxes	₱ 405.00	4	₱ 180.00	1	₱ 45.00	2	₱ 90.00	2	₱ 90.00
White Board Marker	₱ 65.00	12	pcs	₱ 780.00	3	₱ 195.00	3	₱ 195.00	3	₱ 195.00	3	₱ 195.00
500 Pages Record Book	₱ 140.00	12	pcs	₱ 1,680.00	6	₱ 840.00		-	6	₱ 840.00		-
150 Pages Record Book	₱ 90.00	12	pcs	₱ 1,080.00	6	₱ 540.00		-	6	₱ 540.00		-
Carbon (Blue Color)	₱ 900.00	3	boxes	₱ 2,700.00	3	₱ 2,700.00		-		-		-
Permanent Marker	₱ 65.00	6	pcs	₱ 390.00	3	₱ 195.00		-	3	₱ 195.00		-
Packing Tape (Transparent)	₱ 75.00	6	pcs	₱ 450.00	3	₱ 225.00		-	3	₱ 225.00		-
#10 Sticky Note	₱ 45.00	24	pcs	₱ 1,080.00	6	₱ 270.00	6	₱ 270.00	6	₱ 270.00	6	₱ 270.00
Scissor	₱ 75.00	10	units	₱ 750.00	10	₱ 750.00		-		-		-
Glue	₱ 100.00	4	pcs	₱ 400.00	1	₱ 100.00	1	₱ 100.00	1	₱ 100.00	1	₱ 100.00
Ruler	₱ 30.00	2	pcs	₱ 60.00	2	₱ 60.00		-		-		-
Cutter (Big)	₱ 50.00	1	pc	₱ 50.00	1	₱ 50.00		-		-		-
Stackable Paper Tray (3 or 4 layers)	₱ 750.00	6	pcs	₱ 4,500.00	3	₱ 2,250.00		-	3	₱ 2,250.00		-
Rubber Band	₱ 100.00	2	kgs	₱ 200.00	1	₱ 100.00		-	1	₱ 100.00		-
My Gel Pen	₱ 320.00	20	pcs	₱ 6,400.00	5	₱ 1,600.00	5	₱ 1,600.00	5	₱ 1,600.00	5	₱ 1,600.00
Double Sided Tape	₱ 65.00	4	pcs	₱ 260.00	2	₱ 130.00		-	2	₱ 130.00		-
Binder Clip (1 1/4 Inch)	₱ 55.00	8	boxes	₱ 440.00	2	₱ 110.00	2	₱ 110.00	2	₱ 110.00	2	₱ 110.00
Binder Clip (1 Inch)	₱ 45.00	8	boxes	₱ 360.00	2	₱ 90.00	2	₱ 90.00	2	₱ 90.00	2	₱ 90.00
Correction Tape	₱ 25.00	40	pcs	₱ 1,000.00	28	₱ 700.00	4	₱ 100.00	4	₱ 100.00	4	₱ 100.00
Risograph	₱ 550.00	20	reams	₱ 11,000.00	5	₱ 2,750.00	5	₱ 2,750.00	5	₱ 2,750.00	5	₱ 2,750.00
Eveready Battery (1.5 Volts)	₱ 75.00	96	pcs	₱ 7,200.00	24	₱ 1,800.00	24	₱ 1,800.00	24	₱ 1,800.00	24	₱ 1,800.00
Alcohol (70% Solution)	₱ 125.00	24	bottles	₱ 3,000.00	6	₱ 750.00	6	₱ 750.00	6	₱ 750.00	6	₱ 750.00
Disposable Face Mask	₱ 250.00	20	boxes	₱ 5,000.00	20	₱ 5,000.00		-		-		-
Face Shield	₱ 25.00	20	boxes	₱ 500.00	20	₱ 500.00		-		-		-
<b>Other Supplies and Materials Expenses - Provision of PPE/Uniform</b>				-		-		-		-		-
Uniform T-Shirt	₱ 350.00	42	pcs	₱ 14,700.00	42	₱ 14,700.00		-		-		-
Uniform Sweat Shirt	₱ 450.00	45	pcs	₱ 20,250.00	45	₱ 20,250.00		-		-		-
Water Proof Rubber Boots	₱ 380.00	20	pairs	₱ 7,600.00	20	₱ 7,600.00		-		-		-
Raincoat (Jacket & Pants)	₱ 450.00	20	pairs	₱ 9,000.00	20	₱ 9,000.00		-		-		-
Wide Range Rain Coat	₱ 420.00	5	pcs	₱ 2,100.00	5	₱ 2,100.00		-		-		-
Safety Work Gloves (w/ orange rubber)	₱ 75.00	25	pairs	₱ 1,875.00	25	₱ 1,875.00		-		-		-
<b>Other Supplies and Materials Expenses - Sanitation &amp; Janitorial Expenses</b>				-		-		-		-		-
Floor mop (Rotating Mop)	₱ 850.00	1	pc	₱ 850.00	1	₱ 850.00		-		-		-
Garbage bag XL	₱ 190.00	77	pack	₱ 14,630.00	20	₱ 3,800.00	19	₱ 3,610.00	19	₱ 3,610.00	19	₱ 3,610.00

Liquid Hand Soap	₱ 160.00	12	pcs	₱ 1,920.00	3	₱ 480.00	3	₱ 480.00	3	₱ 480.00	3	₱ 480.00
Toilet Bowl Cleaner	₱ 500.00	8	gals	₱ 4,000.00	2	₱ 1,000.00	2	₱ 1,000.00	2	₱ 1,000.00	2	₱ 1,000.00
Chlorine	₱ 100.00	2	kgs	₱ 200.00	1	₱ 100.00	1	₱ 100.00		-		-
Tissue Paper (Roll)	₱ 25.00	88	rolls	₱ 2,200.00	24	₱ 600.00	25	₱ 625.00	19	₱ 475.00	20	₱ 500.00
Plastic Drum (Blue) for Trashcans	₱ 1,200.00	10	pcs	₱ 12,000.00	10	₱ 12,000.00		-		-		-
<b>Other Supplies and Materials Expenses - Minor Equipment/Tools</b>				-		-		-		-		-
Baong		2	pcs	-	1	-		-	1	-		-
Shovel	₱ 750.00	2	pcs	₱ 1,500.00	1	₱ 750.00		-	1	₱ 750.00		-
Fork Shovel	₱ 1,000.00	2	pcs	₱ 2,000.00	1	₱ 1,000.00		-	1	₱ 1,000.00		-
Headlamp Flashlight	₱ 650.00	25	pcs	₱ 16,250.00	25	₱ 16,250.00		-		-		-
Floodlights	₱ 1,000.00	4	pcs	₱ 4,000.00	2	₱ 2,000.00		-	2	₱ 2,000.00		-
Nozzle	₱ 350.00	2	pcs	₱ 700.00	2	₱ 700.00		-		-		-
Fire Hose	₱ 3,500.00	2	rolls	₱ 7,000.00	2	₱ 7,000.00		-		-		-
<b>Repairs &amp; Maintenance - Office Repairs &amp; Maintenance</b>				-		-		-		-		-
Bulb 18 WTS.	₱ 250.00	4	doz	₱ 1,000.00	2	₱ 500.00	1	₱ 250.00	1	₱ 250.00		-
Receptacle #4	₱ 85.00	20	pcs	₱ 1,700.00	5	₱ 425.00	5	₱ 425.00	5	₱ 425.00	5	₱ 425.00
Wire THHN Stranded #14	₱ 3,500.00	2	boxes	₱ 7,000.00	1	₱ 3,500.00		-	1	₱ 3,500.00		-
PDX Wire #14	₱ 4,000.00	2	boxes	₱ 8,000.00	1	₱ 4,000.00		-	1	₱ 4,000.00		-
LED Light Bulb (13W)	₱ 190.00	192	pcs	₱ 36,480.00	48	₱ 9,120.00	48	₱ 9,120.00	48	₱ 9,120.00	48	₱ 9,120.00
LED Light Bulb (12W)	₱ 180.00	192	pcs	₱ 34,560.00	48	₱ 8,640.00	48	₱ 8,640.00	48	₱ 8,640.00	48	₱ 8,640.00
Coupling	₱ 180.00	2	pcs	₱ 360.00		-	2	₱ 360.00		-		-
Reducer	₱ 100.00	2	pcs	₱ 200.00		-	2	₱ 200.00		-		-
<b>Water Refill Expense</b>				-		-		-		-		-
Drinking Water (Purified Water)	₱ 25.00	144	jugs	₱ 3,600.00	36	₱ 900.00	36	₱ 900.00	36	₱ 900.00	36	₱ 900.00
<b>Repair &amp; Maintenance - Transportation/Spare Parts</b>				-		-		-		-		-
Dipth Pump	₱ 1,000.00	1	pc	₱ 1,000.00		-	1	₱ 1,000.00		-		-
Engine Oil	₱ 380.00	2	pc	₱ 760.00		-	1	₱ 380.00		-	1	₱ 380.00
Oil Filter C-526	₱ 500.00	1	pc	₱ 500.00		-		-	1	₱ 500.00		-
Wiper Blade	₱ 250.00	2	pcs	₱ 500.00		-		-	2	₱ 500.00		-
Gear oil	₱ 350.00	1	pc	₱ 350.00		-		-	1	₱ 350.00		-
Clutch Disc	₱ 1,500.00	1	pc	₱ 1,500.00		-		-	1	₱ 1,500.00		-
Brake Shoe	₱ 800.00	1	pc	₱ 800.00		-		-	1	₱ 800.00		-
Wheel Cylinder	₱ 1,000.00	1	pc	₱ 1,000.00		-		-	1	₱ 1,000.00		-
Brake Fluid	₱ 2,000.00	2	gals	₱ 4,000.00		-	1	₱ 2,000.00	1	₱ 2,000.00		-
Coolant	₱ 980.00	1	pc	₱ 980.00		-		-	1	₱ 980.00		-
Delo Gold	₱ 800.00	2	pcs	₱ 1,600.00		-	1	₱ 800.00	1	₱ 800.00		-

	Grease (Raimol)	₱ 500.00	1	pc	₱ 500.00		-		-	1	₱ 500.00		-
	Fuel Filter FC-208	₱ 500.00	1	pc	₱ 500.00		-		-	1	₱ 500.00		-
	Repair of Garbage Truck	₱ 30,000.00	1	lot	₱ 30,000.00	1	₱ 30,000.00		-		-		-
	<b>Internet Expenses</b>				-		-		-		-		-
	Wifi Load	₱ 2,500.00	12	mos	₱ 30,000.00	3	₱ 7,500.00	3	₱ 7,500.00	3	₱ 7,500.00	3	₱ 7,500.00
	<b>Repair &amp; Maintenance - Building</b>				-		-		-		-		-
	<i>Repair &amp; Maintenance - Guiuan Public Market</i>				-		-		-		-		-
	Electrical	₱ 6,000.00	4	lot	₱ 24,000.00	1	₱ 6,000.00	1	₱ 6,000.00	1	₱ 6,000.00	1	₱ 6,000.00
	Plumbing	₱ 6,000.00	4	lot	₱ 24,000.00	1	₱ 6,000.00	1	₱ 6,000.00	1	₱ 6,000.00	1	₱ 6,000.00
	Structural	₱ 10,000.00	4	lot	₱ 40,000.00	1	₱ 10,000.00	1	₱ 10,000.00	1	₱ 10,000.00	1	₱ 10,000.00
	Repair & Maintenance - Other Equipment/IT Equipment/Machine												
	Aircons	₱ 5,000.00	4	lot	₱ 20,000.00	1	₱ 5,000.00	1	₱ 5,000.00	1	₱ 5,000.00	1	₱ 5,000.00
	Desktops	₱ 3,500.00	4	lot	₱ 14,000.00	1	₱ 3,500.00	1	₱ 3,500.00	1	₱ 3,500.00	1	₱ 3,500.00
	Printer	₱ 2,500.00	4	lot	₱ 10,000.00	1	₱ 2,500.00	1	₱ 2,500.00	1	₱ 2,500.00	1	₱ 2,500.00
	Wheel Barrow	₱ 1,000.00	4	lot	₱ 4,000.00	1	₱ 1,000.00	1	₱ 1,000.00	1	₱ 1,000.00	1	₱ 1,000.00
	<b>Capital Outlay</b>				-		-		-		-		-
	Meat Van (Automobile)	₱ 1,000,000.00	1	unit	₱ 1,000,000.00		-	1	₱ 1,000,000.00		-		-
	Motorcycle (w/ sidecar)	₱ 140,000.00	1	unit	₱ 140,000.00		-	1	₱ 140,000.00		-		-
	Electric Portable Water Pump (w/ Stainless Steel Pressure tank)	₱ 25,000.00	1	unit	₱ 25,000.00		-	1	₱ 25,000.00		-		-
	Public Address System	₱ 150,000.00	1	set	₱ 150,000.00	1	₱ 150,000.00		-		-		-
	CCTV (16 Cameras w/ Monitor)	₱ 300,000.00	1	lot	₱ 300,000.00		-	1	₱ 300,000.00		-		-
	CCTV Cameras	₱ 5,000.00	40	pcs	₱ 200,000.00		-	40	₱ 200,000.00		-		-
	Desktops	₱ 45,000.00	1	unit	₱ 45,000.00	1	₱ 45,000.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses - ICT Equipment</b>												
	Prepaid Wifi	₱ 1,500.00	1	unit	₱ 1,500.00		-	1	₱ 1,500.00		-		-
	Wifi Antenna Booster	₱ 1,000.00	1	unit	₱ 1,000.00	1	₱ 1,000.00		-		-		-
	External Hard Drive 1TB	₱ 5,000.00	1	pc	₱ 5,000.00		-		-	1	₱ 5,000.00		-
	<b>Other Supplies &amp; Materials Expenses - Office Furnitures &amp; Fixtures</b>												
	Office Tables	₱ 3,850.00	5	pcs	₱ 19,250.00		-	5	₱ 19,250.00		-		-
	Executive Chair	₱ 3,000.00	1	pc	₱ 3,000.00		-	1	₱ 3,000.00		-		-
	<b>TOTAL</b>				<b>₱ 2,461,940.00</b>		<b>₱ 449,915.00</b>		<b>₱ 1,789,670.00</b>		<b>₱ 126,955.00</b>		<b>₱ 95,400.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.



**OSCAR GUIMBAOLIBOT**

OIC-Market Supervisor

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (3) pages			
Department/ Office: Municipal Budget Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Printer Ink - Brother BT600 - BK	₱ 700.00	12	pcs	₱ 8,400.00	6	₱ 4,200.00	2	₱ 1,400.00	2	₱ 1,400.00	2	₱ 1,400.00
	Printer Ink - Brother BT5000 - Cyan	₱ 700.00	6	pcs	₱ 4,200.00	2	₱ 1,400.00	2	₱ 1,400.00	2	₱ 1,400.00		-
	Printer Ink - Brother BT5000 - Magenta	₱ 700.00	6	pcs	₱ 4,200.00	2	₱ 1,400.00	2	₱ 1,400.00	2	₱ 1,400.00		-
	Printer Ink - Brother BT5000 - Yellow	₱ 700.00	6	pcs	₱ 4,200.00	2	₱ 1,400.00	2	₱ 1,400.00	2	₱ 1,400.00		-
	Printer Ink - Brother LC535XL - (BK)	₱ 500.00	4	pcs	₱ 2,000.00	4	₱ 2,000.00		-		-		-
	Printer Ink - Brother LC535XL - (Cyan)	₱ 500.00	2	pcs	₱ 1,000.00	2	₱ 1,000.00		-		-		-
	Printer Ink - Brother LC535XL - (Magenta)	₱ 500.00	2	pcs	₱ 1,000.00	2	₱ 1,000.00		-		-		-
	Printer Ink - Brother LC535XL - (Yellow)	₱ 500.00	2	pcs	₱ 1,000.00	2	₱ 1,000.00		-		-		-
	#003 Epson Printer Ink (Black)	₱ 450.00	6	pcs	₱ 2,700.00	3	₱ 1,350.00		-	3	₱ 1,350.00		-
	#003 Epson Printer Ink (Cyan)	₱ 450.00	3	pcs	₱ 1,350.00	3	₱ 1,350.00		-		-		-
	#003 Epson Printer Ink (Magenta)	₱ 450.00	3	pcs	₱ 1,350.00	3	₱ 1,350.00		-		-		-
	#003 Epson Printer Ink (Yellow)	₱ 450.00	3	pcs	₱ 1,350.00	3	₱ 1,350.00		-		-		-
	Bond Paper (Letter 8.5" x 11")	₱ 260.00	20	reams	₱ 5,200.00	5	₱ 1,300.00	5	₱ 1,300.00	5	₱ 1,300.00	5	₱ 1,300.00
	Bond Paper (Legal 8.5" x 14")	₱ 270.00	20	reams	₱ 5,400.00	5	₱ 1,350.00	5	₱ 1,350.00	5	₱ 1,350.00	5	₱ 1,350.00
	Bond Paper (A4 Size)	₱ 270.00	50	reams	₱ 13,500.00	15	₱ 4,050.00	15	₱ 4,050.00	10	₱ 2,700.00	10	₱ 2,700.00
	Ballpen (Black) 50's	₱ 500.00	2	boxes	₱ 1,000.00	2	₱ 1,000.00		-		-		-
	Ballpen (Red) 50's	₱ 500.00	1	box	₱ 500.00	1	₱ 500.00		-		-		-
	Ballpen (0.4 Fine Pen) - 12's	₱ 500.00	2	boxes	₱ 1,000.00	2	₱ 1,000.00		-		-		-
	Sign Pen (Black) - 12 pcs/box	₱ 500.00	2	boxes	₱ 1,000.00	2	₱ 1,000.00		-		-		-
	Mechanical Pencil (Steadler)	₱ 250.00	5	pcs	₱ 1,250.00	5	₱ 1,250.00		-		-		-
	Mechanical Lead Pencil (Steadler)	₱ 90.00	8	tubes	₱ 720.00	8	₱ 720.00		-		-		-
	Mailing Envelope (Long)	₱ 20.00	100	pcs	₱ 2,000.00	100	₱ 2,000.00		-		-		-
	Sticky Notes	₱ 35.00	20	pads	₱ 700.00	20	₱ 700.00		-		-		-

Clear Folder Long	₱ 30.00	50	pcs	₱ 1,500.00	50	₱ 1,500.00	-	-	-
Paper Clips, Big	₱ 40.00	12	boxes	₱ 480.00	12	₱ 480.00	-	-	-
Paper Clips, Small	₱ 40.00	12	boxes	₱ 480.00	12	₱ 480.00	-	-	-
Binder Clips (1 inch)	₱ 35.00	8	boxes	₱ 280.00	8	₱ 280.00	-	-	-
Paper Fastener, Vinyl	₱ 50.00	6	boxes	₱ 300.00	6	₱ 300.00	-	-	-
Push Pins	₱ 45.00	6	boxes	₱ 270.00	6	₱ 270.00	-	-	-
Double Sided Adhesive Tape - 1 inch	₱ 70.00	6	rolls	₱ 420.00	6	₱ 420.00	-	-	-
Brown Folder (A4 Size)	₱ 750.00	1	ream	₱ 750.00	1	₱ 750.00	-	-	-
Brown Folder (Legal)	₱ 700.00	1	ream	₱ 700.00	1	₱ 700.00	-	-	-
Hanging Folder	₱ 1,300.00	3	bundles	₱ 3,900.00	3	₱ 3,900.00	-	-	-
DTR's	₱ 50.00	10	pads	₱ 500.00	10	₱ 500.00	-	-	-
Correction Tape	₱ 40.00	36	pcs	₱ 1,440.00	36	₱ 1,440.00	-	-	-
Puncher	₱ 250.00	2	pcs	₱ 500.00	2	₱ 500.00	-	-	-
Cutter, Big	₱ 80.00	5	pcs	₱ 400.00	5	₱ 400.00	-	-	-
Permanent Marker, Black (Fine)	₱ 50.00	4	pcs	₱ 200.00	4	₱ 200.00	-	-	-
Alcohol 70% Solution	₱ 800.00	4	gals	₱ 3,200.00	4	₱ 3,200.00	-	-	-
Disposable Face Mask	₱ 160.00	30	boxes	₱ 4,800.00	30	₱ 4,800.00	-	-	-
Ring Binder (3/4)	₱ 70.00	10	pcs	₱ 700.00	10	₱ 700.00	-	-	-
PVC Bind Cover (A4)	₱ 15.00	200	pcs	₱ 3,000.00	200	₱ 3,000.00	-	-	-
Staple Wire #35	₱ 60.00	12	boxes	₱ 720.00	12	₱ 720.00	-	-	-
Ruler	₱ 25.00	5	pcs	₱ 125.00	5	₱ 125.00	-	-	-
Battery AAA	₱ 125.00	5	packs	₱ 625.00	5	₱ 625.00	-	-	-
Box Filer, Long	₱ 210.00	24	pcs	₱ 5,040.00	24	₱ 5,040.00	-	-	-
Expanding Envelope, Long	₱ 216.00	1	doz	₱ 216.00	1	₱ 216.00	-	-	-
Record Book, 500s	₱ 110.00	15	pcs	₱ 1,650.00	15	₱ 1,650.00	-	-	-
Record Book, 300s	₱ 80.00	8	pcs	₱ 640.00	8	₱ 640.00	-	-	-
Cork Board	₱ 1,000.00	1	pc	₱ 1,000.00	1	₱ 1,000.00	-	-	-
USB 32GB	₱ 500.00	5	pcs	₱ 2,500.00	5	₱ 2,500.00	-	-	-
<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				-		-	-	-	-
Tissue Paper 2 Ply	₱ 50.00	60	rolls	₱ 3,000.00	60	₱ 3,000.00	-	-	-
Trash bags	₱ 70.00	4	packs	₱ 280.00	4	₱ 280.00	-	-	-
Soft Broom	₱ 180.00	2	pcs	₱ 360.00	2	₱ 360.00	-	-	-
Trash Bins	₱ 300.00	1	pc	₱ 300.00	1	₱ 300.00	-	-	-
Feather Duster	₱ 60.00	2	pcs	₱ 120.00	2	₱ 120.00	-	-	-
<b>Other Supplies &amp; Materials Expenses - Software Expenses</b>				-		-	-	-	-
Microsoft Office 3 in 1	₱ 2,500.00	1	pc	₱ 2,500.00	1	₱ 2,500.00	-	-	-
Anti-Virus (3 in 1)	₱ 1,000.00	2	pcs	₱ 2,000.00	2	₱ 2,000.00	-	-	-

	<b>Other Supplies &amp; Materials Expenses - Office Equipment</b>												
	Water Dispenser	₱ 10,000.00	1	unit	₱ 10,000.00	1	₱ 10,000.00		-		-		-
	TV Set, 32", Smart TV	₱ 15,000.00	1	unit	₱ 15,000.00	1	₱ 15,000.00		-		-		-
	Cable TV Box	₱ 3,000.00	1	unit	₱ 3,000.00	1	₱ 3,000.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses - ICT Equipment</b>												
	Uninterruptible Power Supply (UPS)	₱ 4,000.00	3	units	₱ 12,000.00	3	₱ 12,000.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses - Office Furnitures &amp; Fixtures</b>												
	Mini-Cabinet	₱ 3,850.00	4	units	₱ 15,400.00	4	₱ 15,400.00		-		-		-
	<b>Capital Outlay</b>				-		-		-		-		-
	Desktop (i3)	₱ 26,666.67	3	unit	₱ 80,000.00	3	₱ 80,000.00		-		-		-
	Laptop (i5)	₱ 40,000.00	1	unit	₱ 40,000.00	1	₱ 40,000.00		-		-		-
	Office Table	₱ 16,000.00	1	unit	₱ 16,000.00	1	₱ 16,000.00		-		-		-
<b>TOTAL</b>					<b>₱ 301,316.00</b>		<b>₱ 269,966.00</b>		<b>₱ 12,300.00</b>		<b>₱ 12,300.00</b>		<b>₱ 6,750.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**JAIME C. LUCERO JR.**

Municipal Budget Officer

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (13) pages				
Department/ Office: Municipal Health Office					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Letter 8.5" x 11")	₱ 200.00	10	reams	₱ 2,000.00	3	₱ 600.00		-	3	₱ 600.00	4	₱ 800.00
	Bond Paper (Legal 8.5" x 14")	₱ 250.00	10	reams	₱ 2,500.00	3	₱ 750.00		-	3	₱ 750.00	4	₱ 1,000.00
	Bond Paper (A4 Size)	₱ 250.00	10	reams	₱ 2,500.00	3	₱ 750.00		-	3	₱ 750.00	4	₱ 1,000.00
	<i>Board Paper for Health Cards</i>				-		-		-		-		-
	a. light green color long	₱ 50.00	100	packs	₱ 5,000.00		-	30	₱ 1,500.00		-	70	₱ 3,500.00
	b. cream color long	₱ 50.00	100	packs	₱ 5,000.00		-	30	₱ 1,500.00		-	70	₱ 3,500.00
	Record Book 500 Pages	₱ 100.00	10	pcs	₱ 1,000.00	5	₱ 500.00		-	5	₱ 500.00		-
	Stapler #35	₱ 375.00	4	units	₱ 1,500.00	4	₱ 1,500.00		-		-		-
	Staple Wire #35	₱ 70.00	2	boxes	₱ 140.00	1	₱ 70.00		-	1	₱ 70.00		-
	Staple Wire #10-1M	₱ 25.00	10	boxes	₱ 250.00	5	₱ 125.00		-	5	₱ 125.00		-
	Paper Clips, 48mm 100 pcs/box	₱ 37.50	4	boxes	₱ 150.00	2	₱ 75.00		-	2	₱ 75.00		-
	Correction tape	₱ 46.67	15	pcs	₱ 700.00	5	₱ 233.33		-	5	₱ 233.33	5	₱ 233.33
	Whiteboard Marker	₱ 83.33	6	pcs	₱ 500.00	4	₱ 333.33		-	2	₱ 166.67		-
	Paper Fastener, Plastic	₱ 50.00	2	boxes	₱ 100.00	2	₱ 100.00		-		-		-
	Brown Envelope (Long)	₱ 3.00	200	pcs	₱ 600.00	100	₱ 300.00		-	100	₱ 300.00		-
	Folder (Long) 100's	₱ 400.00	2	packs	₱ 800.00	2	₱ 800.00		-		-		-
	Folder (Short) 100's	₱ 400.00	1	pack	₱ 400.00	1	₱ 400.00		-		-		-
	DTR	₱ 80.00	5	pads	₱ 400.00	3	₱ 240.00		-	2	₱ 160.00		-
	Scotch Tape 1 inch	₱ 15.00	10	rolls	₱ 150.00	5	₱ 75.00		-	5	₱ 75.00		-
	Double Sided tape 3/4	₱ 60.00	10	rolls	₱ 600.00	5	₱ 300.00		-	5	₱ 300.00		-
	Scissors 6"	₱ 50.00	6	pcs	₱ 300.00	6	₱ 300.00		-		-		-
	Packaging Tape	₱ 50.00	5	rolls	₱ 250.00	3	₱ 150.00		-	2	₱ 100.00		-
	Ballpen (Black)	₱ 70.00	4	doz	₱ 280.00	2	₱ 140.00		-	2	₱ 140.00		-

12 Digit Calculator	₱ 400.00	4	units	₱ 1,600.00	4	₱ 1,600.00			-		-		-	
Typewriter Ribbon (Black)	₱ 20.00	5	rolls	₱ 100.00	3	₱ 60.00			-	2	₱ 40.00		-	
Carbon Paper, Long, Black 100's	₱ 850.00	1	pack	₱ 850.00	1	₱ 850.00			-		-		-	
#T664 Epson Printer Ink (Black)	₱ 380.00	8	bots	₱ 3,040.00	2	₱ 760.00	2	₱ 760.00	2	₱ 760.00	2	₱ 760.00	2	₱ 760.00
#T664 Epson Printer Ink (Cyan)	₱ 380.00	4	bots	₱ 1,520.00	1	₱ 380.00	1	₱ 380.00	1	₱ 380.00	1	₱ 380.00	1	₱ 380.00
#T664 Epson Printer Ink (Magenta)	₱ 380.00	4	bots	₱ 1,520.00	1	₱ 380.00	1	₱ 380.00	1	₱ 380.00	1	₱ 380.00	1	₱ 380.00
#T664 Epson Printer Ink (Yellow)	₱ 380.00	4	bots	₱ 1,520.00	1	₱ 380.00	1	₱ 380.00	1	₱ 380.00	1	₱ 380.00	1	₱ 380.00
#680 Epson Printer Ink (Black)	₱ 500.00	4	cartridges	₱ 2,000.00				-	2	₱ 1,000.00	2	₱ 1,000.00	2	₱ 1,000.00
#680 Epson Printer Ink (Tri-Color)	₱ 600.00	4	cartridges	₱ 2,400.00				-	2	₱ 1,200.00	2	₱ 1,200.00	2	₱ 1,200.00
<b>Other Supplies and Materials Expenses</b>				-		-		-		-		-		
Risograph Forms (as needed)	₱ 25,000.00	4	lot	₱ 100,000.00	1	₱ 25,000.00	1	₱ 25,000.00	1	₱ 25,000.00	1	₱ 25,000.00	1	₱ 25,000.00
<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-		
<i>Housekeeping Supplies for Birthing Clinic</i>				-		-		-		-		-		
Lysol	₱ 250.00	4	bots	₱ 1,000.00	1	₱ 250.00	1	₱ 250.00	1	₱ 250.00	1	₱ 250.00	1	₱ 250.00
Muriatic	₱ 150.00	8	bots	₱ 1,200.00	2	₱ 300.00	2	₱ 300.00	2	₱ 300.00	2	₱ 300.00	2	₱ 300.00
Powdered Soap	₱ 80.00	10	doz	₱ 800.00	3	₱ 240.00	2	₱ 160.00	3	₱ 240.00	2	₱ 160.00	2	₱ 160.00
Soft Broom	₱ 100.00	5	pcs	₱ 500.00	3	₱ 300.00			-	2	₱ 200.00		-	
Stick Broom (Walis Ting Ting)	₱ 37.50	4	pcs	₱ 150.00	2	₱ 75.00			-	2	₱ 75.00		-	
Pail (big)	₱ 100.00	2	pcs	₱ 200.00	2	₱ 200.00			-		-		-	
Basin (Big)	₱ 150.00	2	pcs	₱ 300.00	2	₱ 300.00			-		-		-	
Tornado Mop ZT-10B	₱ 2,500.00	2	units	₱ 5,000.00	2	₱ 5,000.00			-		-		-	
Tornado Mop ZT-10B Head	₱ 250.00	2	pcs	₱ 500.00				-	2	₱ 500.00			-	
Toilet Bowl Brush	₱ 150.00	2	pcs	₱ 300.00	1	₱ 150.00			-	1	₱ 150.00		-	
Color-Coded Trashbins	₱ 1,500.00	6	pcs	₱ 9,000.00			6	9,000.00			-		-	
<b>Drugs and Medicines Expenses</b>				-		-		-		-		-		
Paracetamol 500mg tab 100's	₱ 160.00	100	boxes	₱ 16,000.00	25	₱ 4,000.00	25	₱ 4,000.00	25	₱ 4,000.00	25	₱ 4,000.00	25	₱ 4,000.00
Paracetamol 100mg/ml (15ml)	₱ 40.00	1728	bots	₱ 69,120.00	432	₱ 17,280.00	432	₱ 17,280.00	432	₱ 17,280.00	432	₱ 17,280.00	432	₱ 17,280.00
Paracetamol 250mg/5ml (60ml)	₱ 70.00	1152	bots	₱ 80,640.00	288	₱ 20,160.00	288	₱ 20,160.00	288	₱ 20,160.00	288	₱ 20,160.00	288	₱ 20,160.00
Paracetamol 250mg suppository	₱ 22.10	50	pcs	₱ 1,105.00	25	₱ 552.50			-	25	₱ 552.50		-	
Amoxycillin 500mg cap 100's	₱ 275.00	80	boxes	₱ 22,000.00	20	₱ 5,500.00	20	₱ 5,500.00	20	₱ 5,500.00	20	₱ 5,500.00	20	₱ 5,500.00
Amoxycillin 250 mg 100's	₱ 125.00	20	boxes	₱ 2,500.00	10	₱ 1,250.00			-	10	₱ 1,250.00		-	
Amoxycillin 100mg/ml (15 ml)	₱ 28.00	1152	bots	₱ 32,256.00	288	₱ 8,064.00	288	₱ 8,064.00	288	₱ 8,064.00	288	₱ 8,064.00	288	₱ 8,064.00
Amoxycillin 250mg/5 ml (60ml)	₱ 59.64	1152	bots	₱ 68,705.28	288	₱ 17,176.32	288	₱ 17,176.32	288	₱ 17,176.32	288	₱ 17,176.32	288	₱ 17,176.32
Cephalexin 100mg/ml (10ml)	₱ 70.00	1152	bots	₱ 80,640.00	288	₱ 20,160.00	288	₱ 20,160.00	288	₱ 20,160.00	288	₱ 20,160.00	288	₱ 20,160.00
Cephalexin 250mg/5ml	₱ 90.00	1152	bots	₱ 103,680.00	288	₱ 25,920.00	288	₱ 25,920.00	288	₱ 25,920.00	288	₱ 25,920.00	288	₱ 25,920.00
Cephalexin 500mg cap 100's	₱ 500.00	80	boxes	₱ 40,000.00	20	₱ 10,000.00	20	₱ 10,000.00	20	₱ 10,000.00	20	₱ 10,000.00	20	₱ 10,000.00

	Cotrimoxazole 800/160mg tab 100's	₹ 370.00	20	boxes	₹ 7,400.00			-	10	₹ 3,700.00			-	10	₹ 3,700.00
	Cotrimoxazole 40mg/5ml	₹ 23.80	576	bots	₹ 13,708.80			-	288	₹ 6,854.40			-	288	₹ 6,854.40
	Metronidazole 500mg tab 100's	₹ 280.00	10	boxes	₹ 2,800.00	5	₹ 1,400.00			-	5	₹ 1,400.00			-
	Metronidazole 250mg/5ml (60ml)	₹ 64.00	144	bots	₹ 9,216.00	144	₹ 9,216.00			-			-		-
	Co-Amoxiclav 625mg tab 14's	₹ 490.00	50	boxes	₹ 24,500.00	20	₹ 9,800.00	10	₹ 4,900.00	10	₹ 4,900.00	10	₹ 4,900.00	10	₹ 4,900.00
	Ciprofloxacin 500mg tab 100's	₹ 2,500.00	10	boxes	₹ 25,000.00			-	5	₹ 12,500.00			-	5	₹ 12,500.00
	Azithromycin 500 mg 100's	₹ 239.31	50	boxes	₹ 11,965.50			-	50	₹ 11,965.50			-		-
	Mefenamic Acid 500mg tab 100's	₹ 280.00	20	boxes	₹ 5,600.00	5	₹ 1,400.00	5	₹ 1,400.00	5	₹ 1,400.00	5	₹ 1,400.00	5	₹ 1,400.00
	Salbutamol 2mg/5ml syrup (60ml)	₹ 50.00	288	bots	₹ 14,400.00	144	₹ 7,200.00			-	144	₹ 7,200.00			-
	Salbutamol neb 2mg/ml, 2.5ml 100's	₹ 1,000.00	10	boxes	₹ 10,000.00			-	5	₹ 5,000.00			-	5	₹ 5,000.00
	Lagundi 300mg tab 100's	₹ 300.00	20	boxes	₹ 6,000.00			-	10	₹ 3,000.00			-	10	₹ 3,000.00
	Lagundi 300mg/5 ml syr (60ml)	₹ 50.20	576	bots	₹ 28,915.20	288	₹ 14,457.60			-	288	₹ 14,457.60			-
	Ranitidine 150mg 100's	₹ 400.00	10	boxes	₹ 4,000.00			-	5	₹ 2,000.00			-	5	₹ 2,000.00
	Ascorbic Acid with Zinc 500mg tab 100's	₹ 500.00	40	boxes	₹ 20,000.00	10	₹ 5,000.00	10	₹ 5,000.00	10	₹ 5,000.00	10	₹ 5,000.00	10	₹ 5,000.00
	Ascorbic Acid 100mg/5ml syr (60ml)	₹ 32.00	288	bots	₹ 9,216.00	144	₹ 4,608.00			-	144	₹ 4,608.00			-
	Multivitamins tab 100's	₹ 280.00	80	boxes	₹ 22,400.00	20	₹ 5,600.00	20	₹ 5,600.00	20	₹ 5,600.00	20	₹ 5,600.00	20	₹ 5,600.00
	Multivitamins syrup (60ml)	₹ 47.00	720	bots	₹ 33,840.00	180	₹ 8,460.00	180	₹ 8,460.00	180	₹ 8,460.00	180	₹ 8,460.00	180	₹ 8,460.00
	Ferrous sulfate 15mg/0.6ml (15ml)	₹ 24.00	144	bots	₹ 3,456.00	144	₹ 3,456.00			-			-		-
	Ferrous Sulfate syrup 30mg/5ml	₹ 28.00	144	bots	₹ 4,032.00			-	144	₹ 4,032.00			-		-
	Ferrous Sulfate with Folic Acid ( eg. 60 mg elemental iron + 400mg FA) 100's	₹ 312.00	20	boxes	₹ 6,240.00	10	₹ 3,120.00			-	10	₹ 3,120.00			-
	Vitamin B-Complex tab (100/5/50) tab 100's	₹ 300.00	40	boxes	₹ 12,000.00	10	₹ 3,000.00	10	₹ 3,000.00	10	₹ 3,000.00	10	₹ 3,000.00	10	₹ 3,000.00
	Cetirizine 10mg tab 100's	₹ 1,000.00	5	boxes	₹ 5,000.00			-		-			-	5	₹ 5,000.00
	Cetirizine 5mg/5ml	₹ 50.00	144	bots	₹ 7,200.00	144	₹ 7,200.00			-			-		-
	Losartan 50mg 100's	₹ 650.00	20	boxes	₹ 13,000.00	5	₹ 3,250.00	5	₹ 3,250.00	5	₹ 3,250.00	5	₹ 3,250.00	5	₹ 3,250.00
	Amlodipine 10mg 100's	₹ 300.00	20	boxes	₹ 6,000.00	5	₹ 1,500.00	5	₹ 1,500.00	5	₹ 1,500.00	5	₹ 1,500.00	5	₹ 1,500.00
	Tranexamic Acid 500mg tab 100's	₹ 1,400.00	5	boxes	₹ 7,000.00			-	3	₹ 4,200.00			-	2	₹ 2,800.00
	ORS (ORS-75 replacement) 20.5g sachet 100's	₹ 425.00	40	boxes	₹ 17,000.00	10	₹ 4,250.00	10	₹ 4,250.00	10	₹ 4,250.00	10	₹ 4,250.00	10	₹ 4,250.00
	Erythromycin ophthalmic oint 5gm	₹ 112.22	6	tubes	₹ 673.32			-	3	₹ 336.66	3	₹ 336.66			-
	ATS 3,000 units 10's	₹ 1,692.40	20	boxes	₹ 33,848.00	5	₹ 8,462.00	5	₹ 8,462.00	5	₹ 8,462.00	5	₹ 8,462.00	5	₹ 8,462.00
	ATS 5,000 units 10's	₹ 2,000.00	20	boxes	₹ 40,000.00	5	₹ 10,000.00	5	₹ 10,000.00	5	₹ 10,000.00	5	₹ 10,000.00	5	₹ 10,000.00
	Ig , Tetanus (Human) 250 units/ml, 1ml Pre-filled syringe	₹ 700.00	20	vials	₹ 14,000.00	10	₹ 7,000.00			-	10	₹ 7,000.00			-
	<i>Family Planning Commodities</i>				-			-		-			-		-
	a.1 Combined Oral Contraceptive Pills (COC)	₹ 50.00	500	cycles	₹ 25,000.00			-	250	₹ 12,500.00			-	250	₹ 12,500.00
	a.2 Progestogen Only Pills (POP)	₹ 50.00	500	cycles	₹ 25,000.00			-	250	₹ 12,500.00			-	250	₹ 12,500.00
	Magnesium Sulfate 250mg/ml 20ml	₹ 57.20	4	bots	₹ 228.80			-	2	₹ 114.40			-	2	₹ 114.40
	Methyldopa 250 mg tab 100's	₹ 973.00	3	boxes	₹ 2,919.00	2	₹ 1,946.00			-	1	₹ 973.00			-

Oxytocin 10 IU/ml, 1 ampule	₱ 50.00	30	amps	₱ 1,500.00			-		-		-	30	₱ 1,500.00
Vitamink K ampule	₱ 50.00	30	amps	₱ 1,500.00			-		-		-	30	₱ 1,500.00
Lidocaine 2% (20ml ampule)	₱ 33.00	4	vials	₱ 132.00			-	2	₱ 66.00		-	2	₱ 66.00
Calcium gluconate	₱ 65.00	2	amps	₱ 130.00	2	₱ 130.00			-		-		-
Povidone-Iodine 10% solution (gallon)	₱ 749.40	6	gals.	₱ 4,496.40	2	₱ 1,498.80	1	₱ 749.40	2	₱ 1,498.80	1	₱ 749.40	₱ 749.40
IV Fluid 5% Dextrose in Lactated Ringers 1L	₱ 44.24	20	bots	₱ 884.80			-	20	₱ 884.80		-		-
IV Fluid Lactated Ringers 1L	₱ 44.50	20	bots	₱ 890.00			-	20	₱ 890.00		-		-
IV Fluid 0.9% Sodium Chloride 1L	₱ 42.44	5	bots	₱ 212.20	3	₱ 127.32			-	2	₱ 84.88		-
Microset tubing	₱ 80.00	10	pcs	₱ 800.00	10	₱ 800.00			-		-		-
Macroset tubing	₱ 40.00	20	pcs	₱ 800.00	20	₱ 800.00			-		-		-
IV Cannula G-22	₱ 60.00	20	pcs	₱ 1,200.00	20	₱ 1,200.00			-		-		-
IV Cannula G-24	₱ 60.00	20	pcs	₱ 1,200.00	20	₱ 1,200.00			-		-		-
IV Cannula G-27	₱ 70.00	10	pcs	₱ 700.00	10	₱ 700.00			-		-		-
<i>Disposable Sterile Gloves</i>				-			-		-		-		-
a. Size 6.5 100's	₱ 700.00	10	boxes	₱ 7,000.00	5	₱ 3,500.00			-	5	₱ 3,500.00		-
b. Size 7	₱ 800.00	4	boxes	₱ 3,200.00	2	₱ 1,600.00			-	2	₱ 1,600.00		-
Sterile OS Individually Packed 4x4 100's	₱ 700.00	10	boxes	₱ 7,000.00	5	₱ 3,500.00			-	5	₱ 3,500.00		-
Glutaraldehyde/Cidex antiseptic	₱ 1,500.00	2	gals.	₱ 3,000.00	1	₱ 1,500.00			-	1	₱ 1,500.00		-
70% Ethyl Alcohol	₱ 84.00	30	bots	₱ 2,520.00	10	₱ 840.00	5	₱ 420.00	5	₱ 420.00	10	₱ 840.00	₱ 840.00
Chlorine Granules 70% (40 kls)	₱ 6,000.00	4	jugs	₱ 24,000.00	4	₱ 24,000.00			-		-		-
<b>Medical, Dental, Laboratory Supplies</b>				-			-		-		-		-
<i>1. Laboratory Supplies</i>				-			-		-		-		-
Face Mask (Ordinary)	₱ 220.00	5	boxes	₱ 1,100.00	2	₱ 440.00	1	₱ 220.00	1	₱ 220.00	1	₱ 220.00	₱ 220.00
N95 Mask	₱ 1,000.00	2	boxes	₱ 2,000.00	1	₱ 1,000.00			-	1	₱ 1,000.00		-
Blood Typing Sera:				-			-		-		-		-
Anti-A	₱ 700.00	4	bots	₱ 2,800.00	1	₱ 700.00	1	₱ 700.00	1	₱ 700.00	1	₱ 700.00	₱ 700.00
Anti-B	₱ 700.00	4	bots	₱ 2,800.00	1	₱ 700.00	1	₱ 700.00	1	₱ 700.00	1	₱ 700.00	₱ 700.00
RH	₱ 700.00	4	bots	₱ 2,800.00	1	₱ 700.00	1	₱ 700.00	1	₱ 700.00	1	₱ 700.00	₱ 700.00
Lancets 100's	₱ 150.00	10	boxes	₱ 1,500.00	5	₱ 750.00			-	5	₱ 750.00		-
Microscopic Slides Frosted Edge	₱ 150.00	20	boxes	₱ 3,000.00	5	₱ 750.00	5	₱ 750.00	5	₱ 750.00	5	₱ 750.00	₱ 750.00
Clean Gloves 100's	₱ 300.00	10	boxes	₱ 3,000.00	3	₱ 900.00	2	₱ 600.00	2	₱ 600.00	3	₱ 900.00	₱ 900.00
Capillary tubes	₱ 150.00	10	canisters	₱ 1,500.00	3	₱ 450.00	3	₱ 450.00	3	₱ 450.00	1	₱ 150.00	₱ 150.00
Normal Saline Solution	₱ 200.00	1	liter	₱ 200.00	1	₱ 200.00			-		-		-
Wooden Applicator Stick 1000's	₱ 300.00	4	boxes	₱ 1,200.00	2	₱ 600.00			-	2	₱ 600.00		-
Slidebox	₱ 300.00	2	units	₱ 600.00	2	₱ 600.00			-		-		-
Hema Quick Stain Set	₱ 4,500.00	4	boxes	₱ 18,000.00	2	₱ 9,000.00			-	2	₱ 9,000.00		-



Hemoglobinometer Strips	₱ 1,500.00	5	boxes	₱ 7,500.00	2	₱ 3,000.00	1	₱ 1,500.00	1	₱ 1,500.00	1	₱ 1,500.00
Urine Strips	₱ 400.00	5	canisters	₱ 2,000.00	2	₱ 800.00		-	3	₱ 1,200.00		-
HbSAg Test	₱ 5,000.00	4	boxes	₱ 20,000.00	2	₱ 10,000.00		-	2	₱ 10,000.00		-
Pregnancy Test kits	₱ 2,000.00	4	boxes	₱ 8,000.00	1	₱ 2,000.00	1	₱ 2,000.00	1	₱ 2,000.00	1	₱ 2,000.00
Acid Fast Stain	₱ 4,000.00	4	boxes	₱ 16,000.00		-		-		-	4	₱ 16,000.00
Zonrox	₱ 250.00	4	gals	₱ 1,000.00	1	₱ 250.00	1	₱ 250.00	1	250.00	1	₱ 250.00
Dengue Rapid Test	₱ 6,000.00	4	boxes	₱ 24,000.00	2	₱ 12,000.00		-	2	12,000.00		-
Syphilis Test kits	₱ 7,000.00	4	boxes	₱ 28,000.00	1	₱ 7,000.00	1	₱ 7,000.00	1	7,000.00	1	₱ 7,000.00
Glucometer for Gluco Leader Strips	₱ 5,000.00	1	unit	₱ 5,000.00	1	₱ 5,000.00		-		-		-
Newborn Screening kits	₱ 600.00	150	kits	₱ 90,000.00	30	₱ 18,000.00	40	₱ 24,000.00	40	24,000.00	40	₱ 24,000.00
COVID-19 Rapid Test Kits	₱ 21,250.00	4	boxes	₱ 85,000.00	2	₱ 42,500.00		-	2	42,500.00		-
<b>2. Dental Supplies</b>				-		-		-		-		-
Lidocaine 2% carpule with epinephrine	₱ 35.00	200	carpules	₱ 7,000.00	100	₱ 3,500.00		-	100	₱ 3,500.00		-
Xylocaine Topical	₱ 750.00	2	tubes	₱ 1,500.00	1	₱ 750.00		-	1	₱ 750.00		-
Dental Needle				-		-		-		-		-
a. G 27 100's	₱ 320.00	4	boxes	₱ 1,280.00	1	₱ 320.00	1	₱ 320.00	1	₱ 320.00	1	₱ 320.00
b. G 30 100's	₱ 320.00	4	boxes	₱ 1,280.00	1	₱ 320.00	1	₱ 320.00	1	₱ 320.00	1	₱ 320.00
<b>Activities/Projects/Programs</b>				-		-		-		-		-
<i>Maternal, Neonatal and Child Health</i>				-		-		-		-		-
<b>1. Trainings and Seminars</b>				-		-		-		-		-
a. Buntis Congress				-		-		-		-		-
a.1 Meals (AM/PM Snacks and lunch)	₱ 350.00	60	pax	₱ 21,000.00		-		-	60	₱ 21,000.00		-
a.5 Tarpaulin (5x8)	₱ 1,000.00	2	pcs	₱ 2,000.00		-		-	2	₱ 2,000.00		-
a.6 Decoration materials	₱ 2,000.00	1	lot	₱ 2,000.00		-		-	1	₱ 2,000.00		-
b. Conduct of KATROPA				-		-		-		-		-
b.1 Meals (AM/PM Snacks and lunch) 45 pax @15/session	₱ 17,500.00	1	lot	₱ 17,500.00		-	1	₱ 17,500.00		-		-
b.2 Tarpaulin 5x8	₱ 500.00	2	pcs	₱ 1,000.00		-	2	₱ 1,000.00		-		-
b.3 Manila Paper	₱ 5.00	20	sheets	₱ 100.00		-	20	₱ 100.00		-		-
b.4 Ballpens	₱ 60.00	4	doz.	₱ 240.00		-	4	₱ 240.00		-		-
b.5 Pentel/Marking Pen (Black)	₱ 50.00	10	pcs	₱ 500.00		-	10	₱ 500.00		-		-
b.6 Short Bond Paper	₱ 250.00	1	ream	₱ 250.00		-	1	₱ 250.00		-		-
b.7 Double-sided tape, half-inch size	₱ 50.00	3	rolls	₱ 150.00		-	3	₱ 150.00		-		-
b.8 Board Paper for Certificates 10 sheets	₱ 62.50	4	packs	₱ 250.00		-	4	₱ 250.00		-		-
c. Refresher Training of Health Workers on National Immunization Program				-		-		-		-		-
c.1 Meals (AM/PM Snacks and lunch)	₱ 21,000.00	1	lot	₱ 21,000.00	1	₱ 21,000.00		-		-		-
c.2 Reproduction of forms and manuals	₱ 5,000.00	1	lot	₱ 5,000.00	1	₱ 5,000.00		-		-		-

	d. Training of Barangay Health Workers , Meals (AM/PM Snacks & lunch), Training Materials, Notebooks, Ballpens	₱ 95,000.00	1	lot	₱ 95,000.00	1	₱ 95,000.00		-		-		-
	e. Maternal & Neonatal Death Review, Snacks for participants	₱ 1,500.00	4	lot	₱ 6,000.00	1	₱ 1,500.00	1	₱ 1,500.00	1	₱ 1,500.00	1	₱ 1,500.00
	f. Training of Health Workers on Integrated Management of Childhood Illnesses (IMCI)	₱ 15,000.00	1	lot	₱ 15,000.00	1	₱ 15,000.00		-		-		-
	f.1 Meals (AM/PM Snacks and lunch)	₱ 350.00	30	pax	₱ 10,500.00	30	₱ 10,500.00		-		-		-
	f.2 Reproduction of forms and manuals				-		-		-		-		-
	f.1.2 Bond Paper (long)	₱ 600.00	1	lot	₱ 600.00	1	₱ 600.00		-		-		-
	f.1.3 Printer Ink	₱ 1,000.00	1	lot	₱ 1,000.00	1	₱ 1,000.00		-		-		-
	g.Refresher Training on Early Infant and Neonatal Care (EINC)				-		-		-		-		-
	g.1 Meals (AM/PM Snacks and lunch)	₱ 350.00	30	pax	₱ 10,500.00	30	₱ 10,500.00		-		-		-
	h. Orientation of Health Workers on the First 1000 Days				-		-		-		-		-
	h.1 RHU Staff				-		-		-		-		-
	h.1.1 Meals (AM/PM Snacks & Lunch)	₱ 350.00	20	pax	₱ 7,000.00		-		-	20	₱ 7,000.00		-
	h.2 Brgy Health Worker				-		-		-		-		-
	h.2.1 Meals (AM/PM Snacks & lunch 20/4 batches	₱ 350.00	80	pax	₱ 28,000.00	20	₱ 7,000.00	20	₱ 7,000.00	20	₱ 7,000.00	20	₱ 7,000.00
	2. Outreach Laboratory Diagnostics Activity to GIDA				-		-		-		-		-
	a. Mobilization Fund (Homomonhon, Suluan, Victory and Manicani Is.)	₱ 12,500.00	4	lot	₱ 50,000.00		-	2	₱ 25,000.00	2	₱ 25,000.00		-
	b. Purchase of Prenatal Screening Kits, Pregnancy Kit, HBsAg test kit, SY Screening kit	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00		-		-		-
	3. Outreach Immunization Activity				-		-		-		-		-
	a. Mobilization Fund	₱ 25,000.00	4	lot	₱ 100,000.00	1	₱ 25,000.00	1	₱ 25,000.00	1	₱ 25,000.00	1	₱ 25,000.00
	<i>Nutrition</i>				-		-		-		-		-
	1. Trainings and Seminars				-		-		-		-		-
	a. Nutrition Education Idol Ko Si Nanay				-		-		-		-		-
	b.1 Meals (AM/PM Snacks and lunch) 3 session with 15 pax per session	₱ 20,000.00	1	lot	₱ 20,000.00		-		-	1	₱ 20,000.00		-
	b.2 Training Materials				-		-		-		-		-
	b.2.1 notebooks	₱ 33.33	15	pcs	₱ 500.00		-		-	15	₱ 500.00		-
	b.2.2 ballpen	₱ 26.67	15	pcs	₱ 400.00		-		-	15	₱ 400.00		-
	b.2.3 Manila Paper	₱ 100.00	3	doz	₱ 300.00		-		-	3	₱ 300.00		-
	b.2.4 Marking Pen (black)	₱ 720.00	1	doz	₱ 720.00		-		-	1	₱ 720.00		-
	b.2.5 Tarpaulin Printing (5x8)	₱ 1,000.00	1	pc	₱ 1,000.00		-		-	1	₱ 1,000.00		-
	b. Training of health workers in Integrated Management of Acute Malnutrition	₱ 15,000.00	1	lot	₱ 15,000.00	1	₱ 15,000.00		-		-		-
	e.1 Meals (AM/PM Snacks and lunch)	₱ 357.14	35	pax	₱ 12,500.00	35	₱ 12,500.00		-		-		-
	e.2 Training Materials				-		-		-		-		-
	e.2.1 Notebook	₱ 10.00	30	pcs	₱ 300.00	30	₱ 300.00		-		-		-
	e.2.2 Ballpens	₱ 8.33	30	pcs	₱ 250.00	30	₱ 250.00		-		-		-
	e.2.3 Tarpaulin Printing (5x8)	₱ 1,000.00	1	pcs	₱ 1,000.00	1	₱ 1,000.00		-		-		-

	c. Nutrition Month Celebration				-				-				-
	c.1 Meals (AM & PM Snacks) and lunch	₱ 350.00	60	pax	₱ 21,000.00				-	60	₱ 21,000.00		-
	c.2 Chairs rental	₱ 10.00	70	pcs	₱ 700.00				-	70	₱ 700.00		-
	c.3 Tables rental	₱ 50.00	10	pcs	₱ 500.00				-	10	₱ 500.00		-
	c.4 Tarpaulin printing (5x8)	₱ 1,000.00	2	pcs	₱ 2,000.00				-	2	₱ 2,000.00		-
	d. Small-scale Food Production Orientation				-				-				-
	d.1 Meals (AM/PM Snacks & Lunch)	₱ 350.00	60	pax	₱ 21,000.00			60	₱ 21,000.00				-
	d.2 Tarpaulin printing (5x8)	₱ 1,000.00	1	pc	₱ 1,000.00			1	₱ 1,000.00				-
	d.3 Reproduction of Handouts/Flyers	₱ 1,500.00	1	lot	₱ 1,500.00			1	₱ 1,500.00				-
	e. Organization & Orientation of Breastfeeding Support Groups				-				-				-
	e.1 Meals (AM/PM Snacks & Lunch)	₱ 350.00	30	pax	₱ 10,500.00				-	30	₱ 10,500.00		-
	e.2 Reproduction of Handouts	₱ 1,000.00	1	lot	₱ 1,000.00				-	1	₱ 1,000.00		-
	e.3 Tarpaulin Printing	₱ 1,000.00	1	pc	₱ 1,000.00				-	1	₱ 1,000.00		-
	e.4 Training Materials				-				-				-
	e.4.1 Notebooks	₱ 12.00	50	pcs	₱ 600.00				-	50	₱ 600.00		-
	e.4.2 Ballpens	₱ 7.00	50	pcs	₱ 350.00				-	50	₱ 350.00		-
	e.4.3 Brown Envelope	₱ 8.00	50	pcs	₱ 400.00				-	50	₱ 400.00		-
	f. Breastfeeding Awareness Day				-				-				-
	f.1 Meals (Snacks)	₱ 166.67	60	pax	₱ 10,000.00				-			60	₱ 10,000.00
	g. Local Nutrition Council Meetings	₱ 3,000.00	4	lot	₱ 12,000.00	1	₱ 3,000.00	1	₱ 3,000.00	1	₱ 3,000.00	1	₱ 3,000.00
	h. BNS Meetings				-				-				-
	h.1 Travel allowance (65 BNS @100)	₱ 6,500.00	4	lot	₱ 26,000.00	1	₱ 6,500.00	1	₱ 6,500.00	1	₱ 6,500.00	1	₱ 6,500.00
	h.2 Meals-Snacks (65 @4)	₱ 4,875.00	4	lot	₱ 19,500.00	1	₱ 4,875.00	1	₱ 4,875.00	1	₱ 4,875.00	1	₱ 4,875.00
	i. Training on e-OPT Plus				-				-				-
	i.1 Meals (AM/PM snacks & Lunch)	₱ 350.00	65	pax	₱ 22,750.00	65	₱ 22,750.00						-
	j. BNS Annual Assembly				-				-				-
	j.1 Meals (AM/PM snacks & lunch)	₱ 350.00	70	pax	₱ 24,500.00				-	70	₱ 24,500.00		-
	k. Program Implementation Review	₱ 2,000.00	4	lot	₱ 8,000.00	1	₱ 2,000.00	1	₱ 2,000.00	1	₱ 2,000.00	1	₱ 2,000.00
	2. Outreach to GIDA (10/GIDA Area)				-				-				-
	a. Mobilization fund				-				-				-
	a.1 Pumpboat Rental	₱ 3,500.00	4	lot	₱ 14,000.00	1	₱ 3,500.00	1	₱ 3,500.00	1	₱ 3,500.00	1	₱ 3,500.00
	a.2 Meals/Food	₱ 1,500.00	4	lot	₱ 6,000.00	1	₱ 1,500.00	1	₱ 1,500.00	1	₱ 1,500.00	1	₱ 1,500.00
	3. Dietary Supplementation for nutritionally-at-risk pregnant women	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00						-
	4. Dietary Supplementation for 6-23 months old malnourished children	₱ 50,000.00	1	lot	₱ 50,000.00	1	₱ 50,000.00						-
	6. Supplies & Materials				-				-				-
	a. Reproduction of Reporting & Monitoring Forms	₱ 5,000.00	4	lot	₱ 20,000.00	1	₱ 5,000.00	1	₱ 5,000.00	1	₱ 5,000.00	1	₱ 5,000.00
	b. Printer ink	₱ 2,500.00	4	lot	₱ 10,000.00	1	₱ 2,500.00	1	₱ 2,500.00	1	₱ 2,500.00	1	₱ 2,500.00
	c. Reproduction of IEC materials	₱ 7,500.00	2	lot	₱ 15,000.00	1	₱ 7,500.00	1	₱ 7,500.00				-

d. Communication/Load for MNAO	₱ 900.00	4	mos	₱ 3,600.00	1	₱ 900.00	1	₱ 900.00	1	₱ 900.00	1	₱ 900.00
7. Provision of Salter Weighing Scales	₱ 1,666.67	30	units	₱ 50,000.00	30	₱ 50,000.00		-		-		-
(WASH)				-		-		-		-		-
1. Conduct of Trainings & Seminars				-		-		-		-		-
a. Brgy Volunteer Sanitation Inspectors' Refresher Training	₱ 60,000.00	1	lot	₱ 60,000.00	1	₱ 60,000.00		-		-		-
a.1 Meals (AM/PM Snacks and lunch) for 2 days	₱ 350.00	150	pax	₱ 52,500.00	150	₱ 52,500.00		-		-		-
a.2 Training Materials				-		-		-		-		-
a.2.1 Notebooks	₱ 12.00	60	pcs	₱ 720.00	60	₱ 720.00		-		-		-
a.2.2 Ballpens	₱ 8.33	60	pcs	₱ 500.00	60	₱ 500.00		-		-		-
a.2.3 Brown Envelope (long)	₱ 6.00	60	pcs	₱ 360.00	60	₱ 360.00		-		-		-
a.2.4 Bond Paper (long)	₱ 250.00	2	reams	₱ 500.00	2	₱ 500.00		-		-		-
a.3 Tarpaulin Printing (5x8)	₱ 1,000.00	2	pcs	₱ 2,000.00	2	₱ 2,000.00		-		-		-
b. Workshop on Dengue Roadmap				-		-		-		-		-
b.1 Meals (AM/PM Snacks & lunch)	₱ 350.00	60	pax	₱ 21,000.00		-	60	₱ 21,000.00		-		-
b.2 Training/Workshop Supplies				-		-		-		-		-
b.2.1 Bond Paper (short)	₱ 250.00	1	ream	₱ 250.00		-	1	₱ 250.00		-		-
b.2.2 Crayons (#8)	₱ 360.00	1	doz.	₱ 360.00		-	1	₱ 360.00		-		-
c. Review & Updating of the Local Sustainable Sanitation Plan (LSSP)				-		-		-		-		-
c.1 Meals (AM/PM Snacks & lunch)	₱ 750.00	20	pax	₱ 15,000.00	20	₱ 15,000.00		-		-		-
d. WASH PIR	₱ 10,000.00	1	lot	₱ 10,000.00	1	₱ 10,000.00		-		-		-
d.1 Meals (lunch)	₱ 100.00	63	pax	₱ 6,300.00	63	₱ 6,300.00		-		-		-
d.2 Reproduction of reporting forms				-		-		-		-		-
d.2.1 Bond Paper (long)	₱ 250.00	8	reams	₱ 2,000.00	2	₱ 500.00	2	₱ 500.00	2	₱ 500.00	2	₱ 500.00
<i>Mental Health and Psychosocial Program</i>				-		-		-		-		-
1. . Trainings & Seminars				-		-		-		-		-
a. Organization of Multidisciplinary Team on Mental Health	₱ 150.00	10	pax	₱ 1,500.00	10	1,500.00		-		-		-
c. Psychological First Aid Training				-		-		-		-		-
c.1 Meals (AM/PM Snacks and lunch) 20 pax x 3 batches	₱ 450.00	60	pax	₱ 27,000.00		-	60	₱ 27,000.00		-		-
c.2 Training Materials				-		-		-		-		-
c.2.1 Notebooks	₱ 10.00	60	pcs	₱ 600.00		-	60	₱ 600.00		-		-
c.2.2 Ballpens	₱ 5.83	60	pcs	₱ 350.00		-	60	₱ 350.00		-		-
c.2.3 Tarpaulin Printing (5x8)	₱ 1,000.00	2	pcs	₱ 2,000.00		-	2	₱ 2,000.00		-		-
d. Planning for climate & gender responsive strategies to address mental health issues	₱ 500.00	10	pax	₱ 5,000.00		-	10	₱ 5,000.00		-		-
e. Institutionalize Municipal & Barangay Ordinance for Mental Health Program	₱ 500.00	10	pax	₱ 5,000.00		-	10	₱ 5,000.00		-		-
f. Mental Health and COVID - 19 15 pax/session x 4	₱ 466.67	60	pax	₱ 28,000.00		-	60	₱ 28,000.00		-		-
2. Assessment and Management of Active Cases				-		-		-		-		-
a. Provision of MH Medication				-		-		-		-		-
a.1 Fluphenazine decanoate 25mg/ml	₱ 500.00	50	amps	₱ 25,000.00	20	₱ 10,000.00	10	₱ 5,000.00	10	₱ 5,000.00	10	₱ 5,000.00

	a.2 Chlorpromazine 200mg tab		5	boxes	-	3	-	2	-		-		-
	a.3 Biperidine 2 mg tab		5	boxes	-	3	-	2	-		-		-
	<i>Adolescent Sexuality and Reproductive Health Program</i>				-		-		-		-		-
	1. Healthy Young Ones Activity				-		-		-		-		-
	b. Conduct of Healthy Young Ones				-		-		-		-		-
	b.1 Meals (snacks) Attendees & Facilitator	₱ 104.17	48	pax	₱ 5,000.00		-	48	₱ 5,000.00		-		-
	2. Teen Congress/Linggo ng Kabataan				-		-		-		-		-
	a. Meals (AM/PM Snacks and lunch)	₱ 420.00	50	pax	₱ 21,000.00		-		-		-	50	₱ 21,000.00
	b. Sound system and Chairs rental	₱ 8,000.00	1	lot	₱ 8,000.00		-		-		-	1	₱ 8,000.00
	c. Tent rental	₱ 1,200.00	3	pcs	₱ 3,600.00		-		-		-	3	₱ 3,600.00
	d. Tarpaulin Printing (5x8)	₱ 1,000.00	1	pcs	₱ 1,000.00		-		-		-	1	₱ 1,000.00
	e. Colored specialty paper for certificates	₱ 5.00	50	sheets	₱ 250.00		-		-		-	50	₱ 250.00
	3. VAWC Conference				-		-		-		-		-
	a. Meals (Snacks) Attendees & Facilitator	₱ 81.40	43	pax	₱ 3,500.00	22	₱ 1,790.70	21	₱ 1,709.30		-		-
	4. Family Planning Caravan				-		-		-		-		-
	a. Meals				-		-		-		-		-
	a.1 Snacks	₱ 50.00	200	pax	₱ 10,000.00	200	₱ 10,000.00		-		-		-
	a.1 AM/PM Snacks & Lunch	₱ 183.33	30	pax	₱ 5,500.00	30	₱ 5,500.00		-		-		-
	5. Demand Generation Campaign				-		-		-		-		-
	a. Health Workers' Database Orientation	₱ 366.67	15	pax	₱ 5,500.00	15	₱ 5,500.00		-		-		-
	b. House to house Visits				-		-		-		-		-
	b.1 Reproduction of forms	₱ 3,000.00	1	lot	₱ 3,000.00	1	₱ 3,000.00		-		-		-
	6. Usapang Kabataan				-		-		-		-		-
	a. Meals	₱ 107.69	65	pax	₱ 7,000.00	16.25	₱ 1,750.00	16.25	₱ 1,750.00	16.25	₱ 1,750.00	16.25	₱ 1,750.00
	a.1 Snacks				-		-		-		-		-
	7. Ferrous Sulfate Supplementation				-		-		-		-		-
	a. Ferrous Sulfate tabs	₱ 1,578.95	19	pax	₱ 30,000.00	10	₱ 15,789.47	9	₱ 14,210.53		-		-
	<i>Health Emergency Management Program (HEM)</i>				-		-		-		-		-
	1. Basic Life Support Training for Health Workers				-		-		-		-		-
	a. Meals (AM/PM Snacks and lunch)	₱ 375.00	40	pax	₱ 15,000.00		-		-	40	₱ 15,000.00		-
	b. Reproduction of training handouts	₱ 1,500.00	1	lot	₱ 1,500.00		-		-	1	₱ 1,500.00		-
	2. Standard First Aid Training				-		-		-		-		-
	a. Meals (AM/PM Snacks and lunch)	₱ 366.67	60	pax	₱ 22,000.00		-		-	60	₱ 22,000.00		-
	b. Reproduction of training handouts	₱ 1,500.00	1	lot	₱ 1,500.00		-		-	1	₱ 1,500.00		-
	3. Quad Cluster Organization and Orientation				-		-		-		-		-
	a. RHU Level				-		-		-		-		-
	a.1 Meals (AM/PM Snacks and lunch)	₱ 720.00	25	pax	₱ 18,000.00	25	₱ 18,000.00		-		-		-
	b. Barangay Level				-		-		-		-		-

	b.1 Meals (AM/PM Snacks and lunch)	₱ 360.00	125	pax	₱ 45,000.00	125	₱ 45,000.00		-		-		-
	5. Updating of DRRM Plan for Health				-				-		-		-
	a. Meals (AM/PM Snacks & Lunch)	₱ 750.00	20	pax	₱ 15,000.00	20	₱ 15,000.00		-		-		-
	6. Purchase of Splints and Bandages				-				-		-		-
	a. Splints	₱ 250.00	20	pcs	₱ 5,000.00	20	₱ 5,000.00		-		-		-
	b. Bandages	₱ 250.00	20	pcs	₱ 5,000.00	20	₱ 5,000.00		-		-		-
	3. Mobilization Fund during				-				-		-		-
	Emergencies/Disasters	₱ 62,500.00	4	lot	₱ 250,000.00	1	₱ 62,500.00	1	₱ 62,500.00	1	₱ 62,500.00	1	₱ 62,500.00
	<i>Voluntary Blood Donation Program</i>				-				-		-		-
	1. Bloodletting Activities				-				-		-		-
	a. Meals for donors and phlebotomists	₱ 156.25	576	pax	₱ 90,000.00	144	₱ 22,500.00	144	₱ 22,500.00	144	₱ 22,500.00	144	22,500.00
	2. Reproduction of advocacy campaign materials				-				-		-		-
	a. Tarpaulins	₱ 1,000.00	2	pcs	₱ 2,000.00	2	₱ 2,000.00		-		-		-
	b. Flyers				-				-		-		-
	b.1 Bond Paper (long)	₱ 250.00	3	reams	₱ 750.00	3	₱ 750.00		-		-		-
	b.2 Risograph ink	₱ 2,500.00	1	lot	₱ 2,500.00	1	₱ 2,500.00		-		-		-
	3. Organization of NVBDP Council and conduct of council meeting				-				-		-		-
	a. Snacks	₱ 1,000.00	4	lot	₱ 4,000.00	1	₱ 1,000.00	1	₱ 1,000.00	1	₱ 1,000.00	1	₱ 1,000.00
	<i>Infectious Disease Control</i>				-				-		-		-
	A. Trainings and Seminars				-				-		-		-
	I. National TB and Leprosy Control				-				-		-		-
	a. National TB Day Celebration				-				-		-		-
	a.1 Snacks	₱ 100.00	40	pax	₱ 4,000.00	40	₱ 4,000.00		-		-		-
	a.2 Tarpaulin Printing (5x8)	₱ 1,000.00	2	pcs	₱ 2,000.00	2	₱ 2,000.00		-		-		-
	a.3 Reproduction of flyers				-				-		-		-
	a.3.1 Bond Paper (long)	₱ 250.00	1	ream	250.00	1	₱ 250.00		-		-		-
	b. MDR Advocacy Campaign to High-risk Communities				₱ -				-		-		-
	b.1 Barangay LCEs				-				-		-		-
	b.1.1 Meals (AM/PM Snacks & lunch)	₱ 360.00	25	pax	₱ 9,000.00	25	₱ 9,000.00		-		-		-
	b.2 Exposed Population/Contacts				₱ -				-		-		-
	b.2.1 Meals (AM/PM Snacks & lunch)	₱ 360.00	25	pax	₱ 9,000.00	25	₱ 9,000.00		-		-		-
	b.2.2 Venue rental	₱ 3,000.00	1	lot	₱ 3,000.00	1	₱ 3,000.00		-		-		-
	B. Operational Expense for COVID-19 Infection Response				-				-		-		-
	a. Implementation of COVID-19 Vaccination Deployment				-				-		-		-
	a.1 Provision of logistics				-				-		-		-
	a.1.1 plaster/band aid	₱ 1.50	20000	pcs	30,000.00	5000	7,500.00	5000	7,500.00	5000	7,500.00	5000	7,500.00
	a.1.2 cotton	₱ 200.00	5	rolls	₱ 1,000.00	2	₱ 400.00	1	₱ 200.00	1	₱ 200.00	1	₱ 200.00
	a.1.3 70% alcohol	₱ 375.00	40	gals	₱ 15,000.00	10	₱ 3,750.00	10	₱ 3,750.00	10	₱ 3,750.00	10	₱ 3,750.00

a.1.4 Paracetamol 500mg tablet 100's	₱ 300.00	100	boxes	₱ 30,000.00	25	₱ 7,500.00	25	₱ 7,500.00	25	₱ 7,500.00	25	₱ 7,500.00
a.2 Transportation				-		-		-		-		-
a.2.1 Pumpboat rental to GIDA Barangys	₱ 20,000.00	1	lot	₱ 20,000.00	1	₱ 20,000.00		-		-		-
a.3.Meals /Lunch for Vaccination Teams	₱ 200,000.00	1	lot	₱ 200,000.00	1	₱ 200,000.00		-		-		-
b. TTMF Operations				-		-		-		-		-
b.1 Provision of PPEs				-		-		-		-		-
b.1.1 Coverall/Hazmat with shoe cover	₱ 650.00	400	pcs	₱ 260,000.00	100	₱ 65,000.00	100	₱ 65,000.00	100	₱ 65,000.00	100	₱ 65,000.00
b.1.2 Splash Gown	₱ 300.00	200	pcs	₱ 60,000.00	100	₱ 30,000.00	100	₱ 30,000.00		-		-
b.1.3 N95 Mask	₱ 100.00	200	pcs	₱ 20,000.00	100	₱ 10,000.00	100	₱ 10,000.00		-		-
b.1.4.KN95	₱ 30.00	200	pcs	₱ 6,000.00	100	₱ 3,000.00	100	₱ 3,000.00		-		-
b.1.5 Surgical Mask	₱ 200.00	100	boxes	₱ 20,000.00	50	₱ 10,000.00	50	₱ 10,000.00		-		-
b.1.6.Bouffant cap	₱ 8.00	500	pcs	₱ 4,000.00	250	₱ 2,000.00	250	₱ 2,000.00		-		-
b.1.7 Clean Gloves	₱ 200.00	100	boxes	₱ 20,000.00	50	₱ 10,000.00	50	₱ 10,000.00		-		-
b.2 Maintenance of triage and Isolation facilities				-		-		-		-		-
b.2.1 toilet cleaning supplies				-		-		-		-		-
b.2.1.1 powdered soap	₱ 75.00	10	doz	₱ 750.00	2	₱ 150.00	4	₱ 300.00	2	₱ 150.00	2	₱ 150.00
b.2.1.2 toilet bowl cleaner	₱ 100.00	10	bottles	₱ 1,000.00	2	₱ 200.00	4	₱ 400.00	2	₱ 200.00	2	₱ 200.00
b.2.1.5.soft broom	₱ 90.00	10	units	₱ 900.00	2	₱ 180.00	4	₱ 360.00	2	₱ 180.00	2	₱ 180.00
b.2.2 disposable garbage bag (large)	₱ 76.00	50	rolls	₱ 3,800.00	12	₱ 912.00	26	₱ 1,976.00	12	₱ 912.00		-
b.3 Supplies for RT-PCR Swab Collection				-		-		-		-		-
b.3.1 Styrofoam	₱ 100.00	30	pcs	₱ 3,000.00	8	₱ 800.00	14	₱ 1,400.00	8	₱ 800.00		-
b.3.2 Ziplock (Small, Medium, Large)	₱ 30.00	50	packs	₱ 1,500.00	12	₱ 360.00	26	₱ 780.00	12	₱ 360.00		-
b.3.3 Masking tape	₱ 100.00	5	rolls	₱ 500.00	5	₱ 500.00		-		-		-
b.3.4 70% Alcohol	₱ 350.00	20	gals.	₱ 7,000.00	5	₱ 1,750.00	5	₱ 1,750.00	5	₱ 1,750.00	5	₱ 1,750.00
<i>(Non-Communicable Disease Program)</i>				-		-		-		-		-
1. Trainings & Seminars				-		-		-		-		-
a. NCD Management Training				-		-		-		-		-
a.1 Meals (AM/PM Snacks and lunch)	₱ 350.00	120	pax	₱ 42,000.00		-	120	₱ 42,000.00		-		-
a.2 Reproduction of form	₱ 4,000.00	1	lot	₱ 4,000.00		-	1	₱ 4,000.00		-		-
b. Diabetes and Hypertension Awareness				-		-		-		-		-
b.1 Meals (Snacks)	₱ 125.00	120	pax	₱ 15,000.00		-		-		-	120	₱ 15,000.00
b.2 Reproduction of IDs for Diabetic and Hypertensive Patients				-		-		-		-		-
b.2.1 Board Paper (long)	₱ 62.50	80	packs	₱ 5,000.00		-		-		-	80	₱ 5,000.00
c. Organization of Diabetes and Hypertension Clubs				-		-		-		-		-
c.1 Mobilization fund	₱ 3,750.00	4	lot	₱ 15,000.00	1	₱ 3,750.00	1	₱ 3,750.00	1	₱ 3,750.00	1	₱ 3,750.00
d. Reproduction of IECs				-		-		-		-		-
d.1 Tarpaulins (assorted sizes)	₱ 15,000.00	1	lot	₱ 15,000.00	1	₱ 15,000.00		-		-		-
<i>HIV-AIDS Prevention Program</i>				-		-		-		-		-

1. Trainings & Meetings					-		-		-		-		-
a. Creation of Local HIV-AIDS Council	₱ 2,000.00	1	lot	₱ 2,000.00	1	₱ 2,000.00		-	-	-	-		-
a. Organizational Meeting & Orientation				-		-		-	-	-	-		-
b. HIV-AIDS Day Celebration				-		-		-	-	-	-		-
b.1 Meals/Snacks	₱ 300.00	50	pax	₱ 15,000.00	50	₱ 15,000.00		-	-	-	-		-
b.2 Tarpaulin Printing (5x8)	₱ 1,000.00	2	pcs	₱ 2,000.00	2	₱ 2,000.00		-	-	-	-		-
c. Community-Based FGDs	₱ 200.00	100	pax	₱ 20,000.00	25	₱ 5,000.00	25	₱ 5,000.00	25	₱ 5,000.00	25	₱ 5,000.00	25
d. TOT on HIV Counseling for Health Workers	₱ 666.67	15	pax	₱ 10,000.00		-	15	₱ 10,000.00		-	-		-
e. TOT on HIV Counseling for LGBT Counselor	₱ 500.00	20	pax	₱ 10,000.00		-	20	₱ 10,000.00		-	-		-
2. Targeted HIV Screening/ Testing				-		-		-	-	-	-		-
a. Procurement of HIV Screening Kits	₱ 20,000.00	1	lot	₱ 20,000.00	1	₱ 20,000.00		-	-	-	-		-
SMOKING CESSATION PROGRAM				-		-		-	-	-	-		-
1. Trainings & Meetings				-		-		-	-	-	-		-
a. Advocacy Meetings & Campaign	₱ 50,000.00	1	lot	₱ 50,000.00		-	1	₱ 50,000.00		-	-		-
b. Training on Smoke Cessation Withdrawal Management	₱ 40,000.00	1	lot	₱ 40,000.00	1	₱ 40,000.00		-	-	-	-		-
2. Reproduction of IEC materials	₱ 10,000.00	1	lot	₱ 10,000.00	1	₱ 10,000.00		-	-	-	-		-
b.1 Bond Paper (long)				-		-		-	-	-	-		-
b.1 Tarpaulin printing				-		-		-	-	-	-		-
DANGEROUS DRUGS ABUSE PREVENTION PROGRAM				-		-		-	-	-	-		-
a. Community-Based Rehabilitation				-		-		-	-	-	-		-
a.1 Reproduction & Provision of Training Materials	₱ 5,000.00	1	lot	₱ 5,000.00	1	₱ 5,000.00		-	-	-	-		-
a.2 Meals/Snacks	₱ 95,000.00	1	lot	₱ 95,000.00	1	₱ 95,000.00		-	-	-	-		-
<b>Repair &amp; Maintenance - Transportation Equipments</b>				-		-		-	-	-	-		-
<i>Service Ambulance</i>				-		-		-	-	-	-		-
Tire 195 K14 UE for Nissan Ambulance	₱ 6,800.00	14	pcs	₱ 95,200.00	4	₱ 27,200.00	4	₱ 27,200.00	4	₱ 27,200.00	2	₱ 13,600.00	
Tire 195 K15 UE for Foton Ambulance	₱ 6,800.00	14	pcs	₱ 95,200.00	2	₱ 13,600.00	4	₱ 27,200.00	4	₱ 27,200.00	4	₱ 27,200.00	
Tire 215 x 15	₱ 7,200.00	16	pcs	₱ 115,200.00	4	₱ 28,800.00	4	₱ 28,800.00	4	₱ 28,800.00	4	₱ 28,800.00	
Oil Filter VIC C209 for Nissan	₱ 380.00	8	pcs	₱ 3,040.00	2	₱ 760.00	2	₱ 760.00	2	₱ 760.00	2	₱ 760.00	
Oil Filter VIC C512 for Foton	₱ 385.00	8	pcs	₱ 3,080.00	2	₱ 770.00	2	₱ 770.00	2	₱ 770.00	2	₱ 770.00	
Oil Filter Nissan MV350	₱ 380.00	12	pcs	₱ 4,560.00	4	₱ 1,520.00	4	₱ 1,520.00	2	₱ 760.00	2	₱ 760.00	
Fully Synthetic Oil	₱ 3,000.00	20	gals.	₱ 60,000.00	5	₱ 15,000.00	5	₱ 15,000.00	5	₱ 15,000.00	5	₱ 15,000.00	
Brake Pad	₱ 2,500.00	10	sets	₱ 25,000.00	3	₱ 7,500.00	2	₱ 5,000.00	3	₱ 7,500.00	2	₱ 5,000.00	
Brake Shoe	₱ 2,500.00	3	sets	₱ 7,500.00	1	₱ 2,500.00	1	₱ 2,500.00	1	₱ 2,500.00		-	
Air Filter (for Nissan)	₱ 520.00	4	pcs	₱ 2,080.00	1	₱ 520.00	1	₱ 520.00	1	₱ 520.00	1	₱ 520.00	
Secondary Fuel Filter	₱ 800.00	4	pcs	₱ 3,200.00	2	₱ 1,600.00		-	2	₱ 1,600.00		-	
Primary Fuel Filter	₱ 800.00	4	pcs	₱ 3,200.00	2	₱ 1,600.00		-		-	2	₱ 1,600.00	
Radiator Coolant Concentrate	₱ 980.00	20	gals	₱ 19,600.00	5	₱ 4,900.00	5	₱ 4,900.00	5	₱ 4,900.00	5	₱ 4,900.00	
Battery, 3 SM N70	8,000.00	2	pcs	₱ 16,000.00		-	1	₱ 8,000.00		-	1	₱ 8,000.00	



Ball Joint Lower	₱ 2,100.00	2	pc	₱ 4,200.00		-	1	₱ 2,100.00	1	₱ 2,100.00		-
Ball Joint Upper	₱ 1,900.00	2	pc	₱ 3,800.00		-	1	₱ 1,900.00	1	₱ 1,900.00		-
Strut Rod Bar Bushing	₱ 175.00	4	pcs	₱ 700.00		-	4	₱ 700.00		-		-
Stabilizer Bar Bushing	₱ 300.00	2	pcs	₱ 600.00		-	2	₱ 600.00		-		-
Stabilizer Bolt Kit Bushing	₱ 850.00	8	pcs	₱ 6,800.00		-	4	₱ 3,400.00		-	4	₱ 3,400.00
Wheel bearing L/R	₱ 1,750.00	2	pcs	₱ 3,500.00		-		-	2	₱ 3,500.00		-
Bearing	₱ 1,700.00	4	pcs	₱ 6,800.00		-	2	₱ 3,400.00	2	₱ 3,400.00		-
Tie Rod End	₱ 2,500.00	1	pc	₱ 2,500.00		-		-	1	₱ 2,500.00		-
Cross Joint	₱ 1,850.00	1	pc	₱ 1,850.00		-		-	1	₱ 1,850.00		-
Secondary Clutch	₱ 2,800.00	1	pc.	₱ 2,800.00		-		-	1	₱ 2,800.00		-
Halogen Bulb H3C-12V	₱ 225.00	8	pcs	₱ 1,800.00	2	₱ 450.00	2	₱ 450.00	2	₱ 450.00	2	₱ 450.00
Light IZV 100/90w	₱ 250.00	4	pcs	₱ 1,000.00		-	2	₱ 500.00		-	2	₱ 500.00
Wiper Blade	₱ 400.00	4	pcs	₱ 1,600.00		-	2	₱ 800.00		-	2	₱ 800.00
Emergency Warning light Bars	₱ 30,000.00	1	pc.	₱ 30,000.00		-	1	₱ 30,000.00		-		-
Oil Seal (Big)	₱ 450.00	8	pcs.	₱ 3,600.00	4	₱ 1,800.00		-	2	₱ 900.00	2	₱ 900.00
Oil Seal (Small)	₱ 250.00	8	pcs.	₱ 2,000.00	4	₱ 1,000.00		-	2	₱ 500.00	2	₱ 500.00
Fanbelt (Stirring)	₱ 450.00	2	pcs	₱ 900.00	1	₱ 450.00		-		-	1	₱ 450.00
Fanbelt (Alteration)	₱ 650.00	2	pcs	₱ 1,300.00	1	₱ 650.00		-		-	1	₱ 650.00
Fanbelt (Aircon)	₱ 390.00	2	pcs	₱ 780.00	1	₱ 390.00		-		-	1	₱ 390.00
Battery Charger	₱ 8,000.00	1	sets	₱ 8,000.00	1	₱ 8,000.00		-		-		
Differential	₱ 75,000.00	1	pc	₱ 75,000.00	1	₱ 75,000.00		-		-		
Labor Cost for Repairs	₱ 15,000.00	1	lot	₱ 15,000.00	1	₱ 15,000.00		-		-		
Foton Ambulance General Repair	₱ 250,000.00	1	lot	₱ 250,000.00	1	₱ 250,000.00		-		-		
<b>TOTAL</b>				<b>₱ 5,276,140.27</b>		<b>₱ 2,394,628.37</b>		<b>₱ 1,134,596.30</b>		<b>₱ 966,550.75</b>		<b>₱ 780,364.85</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**MA. SOCORRO A. FLORES, M.D**

Municipal Health Officer

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (2) pages				
Department/ Office: SB Officials					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Legal 8.5" x 14")	₱ 280.00	2	reams	₱ 560.00	1	₱ 280.00		-	1	₱ 280.00		-
	Bond Paper (A4 Size)	₱ 260.00	5	reams	₱ 1,300.00	2	₱ 520.00	1	₱ 260.00	1	₱ 260.00	1	₱ 260.00
	Alcohol	₱ 500.00	3	gals	₱ 1,500.00	2	₱ 1,000.00		-	1	₱ 500.00		-
	Face Mask	₱ 245.00	4	boxes	₱ 980.00	2	₱ 490.00	2	₱ 490.00		-		-
	Brown Folder Long	₱ 13.33	6	pcs	₱ 80.00	6	₱ 80.00		-		-		-
	Foldback Clip Small	₱ 90.00	4	boxes	₱ 360.00	2	₱ 180.00		-	1	₱ 90.00	1	₱ 90.00
	Stapler #35	₱ 350.00	1	pc	₱ 350.00	1	₱ 350.00		-		-		-
	Expanded Envelope Long	₱ 25.00	8	pcs	₱ 200.00	8	₱ 200.00		-		-		-
	Paper Clip Small	₱ 30.00	1	box	₱ 30.00		-	1	₱ 30.00		-		-
	Paper Clip Big	₱ 50.00	1	box	₱ 50.00	1	₱ 50.00		-		-		-
	Ballpen Pilot G-Tech Black	₱ 500.00	1	box	₱ 500.00	1	₱ 500.00		-		-		-
	Whiteboard Marker	₱ 40.00	2	pcs	₱ 80.00		-	2	₱ 80.00		-		-
	Pentel Pen Broad Black	₱ 50.00	6	pcs	₱ 300.00	6	₱ 300.00		-		-		-
	DTR	₱ 50.00	2	pad	₱ 100.00		-	1	₱ 50.00	1	₱ 50.00		-
	Glue Big	₱ 60.00	2	pcs	₱ 120.00		-		-	1	₱ 60.00	1	₱ 60.00
	File Clamp Board Long	₱ 100.00	2	pcs	₱ 200.00	2	₱ 200.00		-		-		-
	Push Pins	₱ 100.00	5	boxes	₱ 500.00	2	₱ 200.00	1	₱ 100.00	1	₱ 100.00	1	₱ 100.00
	Cork Board 12" x 18"	₱ 350.00	1	pc	₱ 350.00	1	₱ 350.00		-		-		-
	Data Rack	₱ 300.00	2	pcs	₱ 600.00	2	₱ 600.00		-		-		-
	File Tray	₱ 500.00	1	pcs	₱ 500.00	1	₱ 500.00		-		-		-
	Stamp Pad	₱ 100.00	3	pcs	₱ 300.00	1	₱ 100.00	1	₱ 100.00	1	₱ 100.00		-
	Staple Wire #35	₱ 60.00	5	boxes	₱ 300.00	3	₱ 180.00		-	1	₱ 60.00	1	₱ 60.00
	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-

	Tissue Paper	₱ 10.00	24	pcs	₱ 240.00	12	₱ 120.00	6	₱ 60.00	6	₱ 60.00		-
	<b>Other Supplies &amp; Materials Expenses - Visibility Materials</b>												
	Vest	₱ 1,400.00	100	pcs	₱ 140,000.00	100	₱ 140,000.00						
	<b>Other Supplies &amp; Materials Expenses - Minor Tools/Equipment</b>												
	Spot Light	₱ 5,500.00	3	pcs	₱ 16,500.00	3	₱ 16,500.00						
<b>TOTAL</b>					<b>₱ 166,000.00</b>		<b>₱ 162,700.00</b>		<b>₱ 1,170.00</b>		<b>₱ 1,560.00</b>		<b>₱ 570.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. FLORIANO G. BAGRO**

SANGGUNIANG BAYAN OFFICIALS

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (2) pages			
Department/ Office: Comelec - Guiuan					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<u>Common Office Supplies</u>												
	Bond Paper (A4 Size)	₱ 290.00	12	reams	₱ 3,480.00	3	₱ 870.00	3	₱ 870.00	3	₱ 870.00	3	₱ 870.00
	Bond Paper (Legal 8.5" x 14")	₱ 290.00	12	reams	₱ 3,480.00	3	₱ 870.00	3	₱ 870.00	3	₱ 870.00	3	₱ 870.00
	My Gel Pen (Blue)	₱ 400.00	2	boxes	₱ 800.00	1	₱ 400.00		-	1	₱ 400.00		-
	#001 Epson Printer Ink (Black)	₱ 360.00	4	pcs	₱ 1,440.00	1	₱ 360.00	1	₱ 360.00	1	₱ 360.00	1	₱ 360.00
	#001 Epson Printer Ink (Cyan)	₱ 360.00	4	pcs	₱ 1,440.00	1	₱ 360.00	1	₱ 360.00	1	₱ 360.00	1	₱ 360.00
	#001 Epson Printer Ink (Magenta)	₱ 360.00	4	pcs	₱ 1,440.00	1	₱ 360.00	1	₱ 360.00	1	₱ 360.00	1	₱ 360.00
	#001 Epson Printer Ink (Yellow)	₱ 360.00	4	pcs	₱ 1,440.00	1	₱ 360.00	1	₱ 360.00	1	₱ 360.00	1	₱ 360.00
	Correction Tape	₱ 33.33	12	pcs	₱ 400.00	3	₱ 100.00	3	₱ 100.00	3	₱ 100.00	3	₱ 100.00
	Desk File Organizer	₱ 500.00	1	pc	₱ 500.00	1	₱ 500.00		-		-		-
	Scotchtape "1	₱ 50.00	10	pcs	₱ 500.00	5	₱ 250.00		-	5	₱ 250.00		-
	Expanded Long Brown Envelope	₱ 20.00	24	pcs	₱ 480.00	12	₱ 240.00		-	12	₱ 240.00		-
	Document Filer	₱ 100.00	10	pcs	₱ 1,000.00	10	₱ 1,000.00		-		-		-
	70% Rubbing Alcohol	₱ 650.00	4	gals	₱ 2,600.00	1	₱ 650.00	1	₱ 650.00	1	₱ 650.00	1	₱ 650.00
	Calculator	₱ 500.00	1	pc	₱ 500.00	1	₱ 500.00		-		-		-
	Office Nameplate (Admin Office)	₱ 1,500.00	1	pc	₱ 1,500.00	1	₱ 1,500.00		-		-		-
	Paper Fastener (Plastic)	₱ 125.00	4	boxes	₱ 500.00	2	₱ 250.00		-	2	₱ 250.00		-
	White Glue	₱ 50.00	4	tube	₱ 200.00	1	₱ 50.00	1	₱ 50.00	1	₱ 50.00	1	₱ 50.00
	Heavy Duty Stapler No. 35	₱ 400.00	2	pcs	₱ 800.00	2	₱ 800.00		-		-		-
	Packing Tape	₱ 50.00	5	pcs	₱ 250.00	5	₱ 250.00		-		-		-
	LED Bulb Watts	₱ 300.00	4	pcs	₱ 1,200.00	4	₱ 1,200.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses - Office Furnitures &amp; Fixtures</b>				-		-		-		-		-
	Computer Table	3,000.00	1	unit	3,000.00	1	3,000.00		-		-		-
	Computer Chair	2,500.00	1	unit	2,500.00	1	2,500.00		-		-		-

					-		-		-		-		-
<b>TOTAL</b>					<b>₱ 29,450.00</b>		<b>₱ 16,370.00</b>		<b>₱ 3,980.00</b>		<b>₱ 5,120.00</b>		<b>₱ 3,980.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**EVA O. DELACRUZ**

Election Officer III

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (2) pages			
Department/ Office: SB Officials					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Alcohol	₱ 550.00	2	gals	1,100.00	1	₱ 550.00	1	₱ 550.00				
	Bond Paper (Legal 8.5" x 14")	₱ 260.00	8	reams	2,080.00	4	₱ 1,040.00	4	₱ 1,040.00				
	Bond Paper (A4 Size)	₱ 280.00	8	reams	2,240.00	4	₱ 1,120.00	4	₱ 1,120.00				
	Glue Big	₱ 80.00	2	pcs	160.00	2	₱ 160.00						
	Ballpen Rack	₱ 150.00	2	boxes	300.00	1	₱ 150.00			1	₱ 150.00		
	Paper Clip Big	₱ 50.00	3	boxes	150.00					2	₱ 100.00	1	₱ 50.00
	Paper Clip Small	₱ 30.00	3	boxes	90.00			1	₱ 30.00	1	₱ 30.00	1	₱ 30.00
	Foldback Clip Big	₱ 50.00	2	boxes	100.00			1	₱ 50.00	1	₱ 50.00		₱ -
	Foldback Clip Small	₱ 45.00	2	boxes	90.00			1	₱ 45.00	1	₱ 45.00		₱ -
	Paper Fastener	₱ 110.00	1	boxes	110.00	1	₱ 110.00						₱ -
	Plastic Envelope Long	₱ 10.00	10	pcs	100.00	5	₱ 50.00	5	₱ 50.00				₱ -
	Plastic Envelope Short	₱ 7.00	10	pcs	70.00			5	₱ 35.00	5	₱ 35.00		₱ -
	Correction tape	₱ 30.00	10	pcs	300.00			5	₱ 150.00	5	₱ 150.00		₱ -
	Pilot Ink Black	₱ 150.00	1	bot	150.00	1	₱ 150.00						₱ -
	Pentel Pen Broad Black	₱ 75.00	2	pcs	150.00	1	₱ 75.00	1	₱ 75.00				₱ -
	Pentel Pen Fine Black	₱ 65.00	2	pcs	130.00	1	₱ 65.00	1	₱ 65.00				₱ -
	Plastic Envelope With Handle Long	₱ 100.00	5	pcs	500.00			5	₱ 500.00				₱ -
	Plastic Envelope With Handle Short	₱ 95.00	5	pcs	475.00					5	₱ 475.00		₱ -
	Scissors	₱ 50.00	2	pcs	100.00	2	₱ 100.00						₱ -
	Clip Board long	₱ 100.00	2	pcs	200.00	1	₱ 100.00	1	₱ 100.00				₱ -
	Clip Board Short	₱ 80.00	2	pcs	160.00	1	₱ 80.00	1	₱ 80.00				₱ -
	Expanded Envelope	₱ 25.00	5	pcs	125.00					5	₱ 125.00		₱ -
	Packing Tape White	₱ 55.00	2	pcs	110.00					1	₱ 55.00	1	₱ 55.00

	Face Mask	₱ 120.00	3	boxes	₱ 360.00	1	₱ 120.00	1	₱ 120.00	1	₱ 120.00		-
	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>										₱ -		-
	Tissue Paper	₱ 150.00	1	doz.	₱ 150.00					1	₱ 150.00		-
<b>TOTAL</b>					<b>₱ 9,500.00</b>		<b>₱ 3,870.00</b>		<b>₱ 4,010.00</b>		<b>₱ 1,485.00</b>		<b>₱ 135.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. ANTONIO R. CABLAO**

SANGGUNIANG BAYAN OFFICIALS

Head of Department/Office

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2022

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: <b>SB Officials</b>					Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<u>Common Office Supplies</u>												
	Alcohol	₱ 550.00	2	gals	₱ 1,100.00	1	550.00		-	1	550.00		-
	Ballpen 0.5 Black	₱ 80.00	3	boxes	₱ 240.00	1	80.00		-	2	160.00		-
	Sign Pen Black	₱ 50.00	48	pcs	₱ 2,400.00	10	500.00	18	900.00	20	1,000.00		-
	Folder Long Brown	₱ 120.00	6	doz	₱ 720.00	4	480.00	2	240.00		-		-
	Folder Short Brown	₱ 180.00	4	doz	₱ 720.00	2	360.00	2	360.00		-		-
	White Board	₱ 300.00	1	pcs	₱ 300.00	1	300.00		-		-		-
	White Board Marker	₱ 95.00	2	pcs	₱ 190.00	1	95.00	1	95.00		-		-
	Pentel Pen Broad Black	₱ 65.00	2	pcs	₱ 130.00	1	65.00	1	65.00		-		-
	Bookshelves	₱ 250.00	4	pcs	₱ 1,000.00	4	1,000.00		-		-		-
	Paper Fastener	₱ 5.00	48	pcs	₱ 240.00	48	240.00		-		-		-
	Bond Paper (Legal 8.5" x 14")	₱ 280.00	2	reams	₱ 560.00	1	280.00		-	1	280.00		-
	Bond Paper (A4 Size)	₱ 260.00	5	reams	₱ 1,300.00	2	520.00		-	3	780.00		-
	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Tissue Paper	₱ 120.00	5	doz	₱ 600.00	2	₱ 240.00	1	₱ 120.00	2	₱ 240.00		-
<b>TOTAL</b>					<b>₱ 9,500.00</b>		<b>₱ 4,710.00</b>		<b>₱ 1,780.00</b>		<b>₱ 3,010.00</b>		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. ROGELIO O. CABLAO**

SANGGUNIANG BAYAN OFFICIALS

Head of Department/Office



**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (2) pages				
Department/ Office: SB Officials					Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Alcohol 1/2 gal	₱ 350.00	1	pcs	₱ 350.00	1	₱ 350.00		-		-		-
	Binder Clips Small	₱ 150.00	2	boxes	₱ 300.00	2	₱ 300.00		-		-		-
	Binder Clips Big	₱ 200.00	2	boxes	₱ 400.00	2	₱ 400.00		-		-		-
	Bond Paper (Legal 8.5" x 14")	₱ 280.00	5	reams	₱ 1,400.00	3	₱ 840.00	2	₱ 560.00		-		-
	Bond Paper (A4 Size)	₱ 260.00	8	reams	₱ 2,080.00	4	₱ 1,040.00	4	₱ 1,040.00		-		-
	#003 Epson Printer Ink (Cyan)	₱ 400.00	2	pcs	₱ 800.00	2	₱ 800.00		-		-		-
	#003 Epson Printer Ink (Magenta)	₱ 400.00	2	pcs	₱ 800.00	2	₱ 800.00		-		-		-
	Folder Long White	₱ 10.00	12	pcs	₱ 120.00	12	₱ 120.00		-		-		-
	Sign Pen Black	₱ 700.00	2	boxes	₱ 1,400.00	2	₱ 1,400.00		-		-		-
	Marker Black	₱ 60.00	2	pcs	₱ 120.00	2	₱ 120.00		-		-		-
	Pilot Sign Pen	₱ 400.00	2	boxes	₱ 800.00	2	₱ 800.00		-		-		-
	Stapler #10	₱ 250.00	1	pcs	₱ 250.00	1	₱ 250.00		-		-		-
	Staple Wire #10	₱ 15.00	2	boxes	₱ 30.00	2	₱ 30.00		-		-		-
	Staple Wire #35	₱ 83.33	3	boxes	₱ 250.00	1	₱ 83.33	2	₱ 166.67		-		-
	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Tissue Paper	₱ 30.00	5	rolls	₱ 150.00	5	₱ 150.00		-		-		-
	Wet Wipes	₱ 50.00	5	pcs	₱ 250.00	5	₱ 250.00		-		-		-
<b>TOTAL</b>					<b>₱ 9,500.00</b>		<b>₱ 7,733.33</b>		<b>₱ 1,766.67</b>		-		-

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This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. CARLITO S. ABRUGAR JR.**

SANGGUNIANG BAYAN OFFICIALS

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: SB Officials					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<u>Common Office Supplies</u>												
	Ballpen Pilot	₱ 500.00	1	box	₱ 500.00	1	₱ 500.00		-		-		-
	Bond Paper (Legal 8.5" x 14")	₱ 260.00	5	reams	₱ 1,300.00	3	₱ 780.00	2	₱ 520.00		-		-
	Bond Paper (A4 Size)	₱ 280.00	5	reams	₱ 1,400.00	3	₱ 840.00	2	₱ 560.00		-		-
	Cork Board	₱ 400.00	2	pcs	₱ 800.00	2	₱ 800.00		-		-		-
	Pentel Pen (Black) Broad	₱ 72.50	2	pcs	₱ 145.00	2	₱ 145.00		-		-		-
	File Maker Pro (Box)	₱ 400.00	6	pcs	₱ 2,400.00	6	₱ 2,400.00		-		-		-
	Flash Drive 64GB	₱ 500.00	2	pcs	₱ 1,000.00	2	₱ 1,000.00		-		-		-
	Sign Pen 0.5 Black	₱ 60.00	2	pcs	₱ 120.00	2	₱ 120.00		-		-		-
	Push Pin	₱ 100.00	2	packs	₱ 200.00	2	₱ 200.00		-		-		-
	Staple Wire #35	₱ 70.00	2	boxes	₱ 140.00	2	₱ 140.00		-		-		-
	Sticker Paper	₱ 35.00	10	pcs	₱ 350.00	10	₱ 350.00		-		-		-
	White Board	₱ 450.00	2	pcs	₱ 900.00	2	₱ 900.00		-		-		-
	White Board marker	₱ 72.50	2	pcs	₱ 145.00	2	₱ 145.00		-		-		-
	White Board Eraser	₱ 50.00	2	pcs	₱ 100.00	2	₱ 100.00		-		-		-
<b>TOTAL</b>					<b>₱ 9,500.00</b>		<b>₱ 8,420.00</b>		<b>₱ 1,080.00</b>		-		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. JOSE ERIC C. CORDERO**

SANGGUNIANG BAYAN OFFICIALS

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: SB Officials					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Ballpen Ordinary Black	₱ 500.00	1	box	₱ 500.00	1	₱ 500.00		-		-		-
	Bond Paper (Legal 8.5" x 14")	₱ 260.00	5	reams	₱ 1,300.00	3	₱ 780.00	2	₱ 520.00		-		-
	Bond Paper (A4 Size)	₱ 280.00	5	reams	₱ 1,400.00	3	₱ 840.00	2	₱ 560.00		-		-
	#003 Epson Printer Ink (Black)	₱ 330.00	2	bots	₱ 660.00	2	₱ 660.00		-		-		-
	#003 Epson Printer Ink (Cyan)	₱ 330.00	2	bots	₱ 660.00	2	₱ 660.00		-		-		-
	#003 Epson Printer Ink (Magenta)	₱ 330.00	2	bots	₱ 660.00	2	₱ 660.00		-		-		-
	#003 Epson Printer Ink (Yellow)	₱ 330.00	2	bots	₱ 660.00	2	₱ 660.00		-		-		-
	DTR	₱ 50.00	2	pads	₱ 100.00	2	₱ 100.00		-		-		-
	Glue Big	₱ 60.00	1	pc	₱ 60.00	1	₱ 60.00		-		-		-
	Bond Paper (Letter 8.5" x 11")	₱ 250.00	3	reams	₱ 750.00	3	₱ 750.00		-		-		-
	Bond Paper (Legal 8.5" x 14")	₱ 300.00	5	reams	₱ 1,500.00	5	₱ 1,500.00		-		-		-
	Ordinary Envelope Short	₱ 400.00	1	box	₱ 400.00	1	₱ 400.00		-		-		-
	Ordinary Envelope Long	₱ 550.00	1	box	₱ 550.00	1	₱ 550.00		-		-		-
	Staple Wire #35	₱ 75.00	2	boxes	₱ 150.00	2	₱ 150.00		-		-		-
	Scissors	₱ 50.00	3	pcs	₱ 150.00	3	₱ 150.00		-		-		-
<b>TOTAL</b>					<b>₱ 9,500.00</b>		<b>₱ 8,420.00</b>		<b>₱ 1,080.00</b>		-		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. FRANCIS ALDOUS B. SISON**

SANGGUNIANG BAYAN OFFICIALS

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: SB Officials					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Ballpen Ordinary Black	₱ 213.33	3	doz.	₱ 640.00	3	₱ 640.00		-		-		-
	Sing Pen Black	₱ 720.00	2	doz.	₱ 1,440.00	2	₱ 1,440.00		-		-		-
	Staple Wire #35	₱ 60.00	2	boxes	₱ 120.00	2	₱ 120.00		-		-		-
	Bond Paper (Legal 8.5" x 14")	₱ 280.00	5	reams	₱ 1,400.00	3	₱ 840.00	2	₱ 560.00		-		-
	Bond Paper (A4 Size)	₱ 260.00	10	reams	₱ 2,600.00	5	₱ 1,300.00	5	₱ 1,300.00		-		-
	Folder Plain Long	₱ 150.00	2	doz.	₱ 300.00	1	₱ 150.00	1	₱ 150.00		-		-
	Folder Long Colored	₱ 200.00	2	doz.	₱ 400.00	1	₱ 200.00	1	₱ 200.00		-		-
	DTR	₱ 50.00	2	pad	₱ 100.00	2	₱ 100.00		-		-		-
	Paper Holder Long (Clamp Clip Board)	₱ 150.00	2	pcs	₱ 300.00	2	₱ 300.00		-		-		-
	Printer Ink - Brother BT60 - BK	₱ 440.00	2	pcs	₱ 880.00	2	₱ 880.00		-		-		-
	Printer Ink - Brother BT5000 - Cyan	₱ 440.00	1	pcs	₱ 440.00	1	₱ 440.00		-		-		-
	Printer Ink - Brother BT5000 - Magenta	₱ 440.00	1	pcs	₱ 440.00	1	₱ 440.00		-		-		-
	Printer Ink - Brother BT5000 - Yellow	₱ 440.00	1	pcs	₱ 440.00	1	₱ 440.00		-		-		-
	<b>Projects, Programs, and Activities</b>												
	Facemasks (For distribution)	₱ 200.00	60	boxes	₱ 12,000.00	60	₱ 12,000.00						
	Alcohol (For distribution)	₱ 750.00	16	gals	12,000.00	16	₱ 12,000.00						
<b>TOTAL</b>					<b>₱ 33,500.00</b>		<b>₱ 31,290.00</b>		<b>₱ 2,210.00</b>		-		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. MANUEL L. VELASCO**

SANGGUNIANG BAYAN OFFICIALS

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (2) pages				
Department/ Office: SB Officials					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Ballpen Pilot G-tech C4	₱ 500.00	1	box	₱ 500.00	1	₱ 500.00		-		-		-
	Bond Paper (Legal 8.5" x 14")	₱ 280.00	5	reams	₱ 1,400.00	5	₱ 1,400.00		-		-		-
	Bond Paper (A4 Size)	₱ 260.00	7	reams	₱ 1,820.00	5	₱ 1,300.00	2	₱ 520.00		-		-
	Folder White Long	₱ 12.50	12	pcs	₱ 150.00		-	12	₱ 150.00		-		-
	Scissors	₱ 50.00	2	pcs	₱ 100.00	2	₱ 100.00		-		-		-
	Staple Wire #35	₱ 60.00	5	boxes	₱ 300.00	5	₱ 300.00		-		-		-
	Stapler #35	₱ 300.00	2	pcs	₱ 600.00	2	₱ 600.00		-		-		-
	Cork Board	₱ 300.00	1	pc	₱ 300.00	1	₱ 300.00		-		-		-
	Facemask KN94 White	₱ 42.50	5	packs	₱ 212.50	5	₱ 212.50		-		-		-
	Facemask KN94 Black	₱ 42.50	5	packs	₱ 212.50	5	₱ 212.50		-		-		-
	Alcohol	₱ 500.00	1	gal	₱ 500.00	1	₱ 500.00		-		-		-
	Flash Drive 64GB w/ OTG	₱ 500.00	1	pc	₱ 500.00	1	₱ 500.00		-		-		-
	DTR	₱ 50.00	2	pads	₱ 100.00	2	₱ 100.00		-		-		-
	#003 Epson Printer Ink (Black)	₱ 550.00	1	pc	₱ 550.00	1	₱ 550.00		-		-		-
	#003 Epson Printer Ink (Cyan)	₱ 550.00	1	pc	₱ 550.00	1	₱ 550.00		-		-		-
	#003 Epson Printer Ink (Magenta)	₱ 550.00	1	pc	₱ 550.00	1	₱ 550.00		-		-		-
	#003 Epson Printer Ink (Yellow)	₱ 550.00	1	pc	₱ 550.00	1	₱ 550.00		-		-		-
	Paper Holder File Clamp Clip Board	₱ 100.00	1	pc	₱ 100.00	1	₱ 100.00		-		-		-
	Adhesive Tape	₱ 40.00	2	pcs	₱ 80.00	2	₱ 80.00		-		-		-
	Expanded Envelope	₱ 25.00	5	pcs	₱ 125.00	5	₱ 125.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>												
	Tissue Paper	₱ 25.00	12	pcs	₱ 300.00	12	₱ 300.00						

TOTAL					9,500.00		8,830.00		670.00		-		-
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This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. PEDRO M. MACABOCSIT**

SANGGUNIANG BAYAN OFFICIALS

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: SB Officials					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Letter 8.5" x 11")	₱ 260.00	6	reams	₱ 1,560.00	6	₱ 1,560.00		-		-		-
	Bond Paper (Legal 8.5" x 14")	₱ 280.00	6	reams	₱ 1,680.00	6	₱ 1,680.00		-		-		-
	Sign Pen	₱ 455.00	2	box	₱ 910.00	2	₱ 910.00		-		-		-
	Black Ballpen	₱ 200.00	1	doz	₱ 200.00	1	₱ 200.00		-		-		-
	Correction Tape	₱ 30.00	3	pcs	₱ 90.00	3	₱ 90.00		-		-		-
	Alcohol	₱ 580.00	4	gals	₱ 2,320.00	4	₱ 2,320.00		-		-		-
	Sticky Note	₱ 45.00	3	pads	₱ 135.00	3	₱ 135.00		-		-		-
	Expanded Envelope	₱ 360.00	1	doz	₱ 360.00	1	₱ 360.00		-		-		-
	#003 Epson Printer Ink (Black)	₱ 400.00	2	pcs	₱ 800.00	2	₱ 800.00		-		-		-
	#003 Epson Printer Ink (Cyan)	₱ 420.00	1	pc	₱ 420.00	1	₱ 420.00		-		-		-
	#003 Epson Printer Ink (Magenta)	₱ 420.00	1	pc	₱ 420.00	1	₱ 420.00		-		-		-
	#003 Epson Printer Ink (Yellow)	₱ 420.00	1	pc	₱ 420.00	1	₱ 420.00		-		-		-
	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Tissue Paper	₱ 185.00	1	pack	₱ 185.00	1	₱ 185.00		-		-		-
<b>TOTAL</b>					<b>9,500.00</b>		<b>9,500.00</b>		-		-		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. MARY CHARMAINE G. VILLAR**

SANGGUNIANG BAYAN OFFICIALS

Head of Department/Office



**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (2) pages			
Department/ Office: SB Officials					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	MOOE												
	<u>Common Office Supplies</u>												
	Ballpen Ordinary Black	₱ 10.00	10	pcs	₱ 100.00	10	₱ 100.00		-		-		-
	Sign Pen 0.5 Black	₱ 50.00	15	pcs	₱ 750.00	10	₱ 500.00	5	₱ 250.00		-		-
	Bond Paper (A4 Size)	₱ 260.00	7	reams	₱ 1,820.00	3	₱ 780.00	3	₱ 780.00	1	₱ 260.00		-
	Pentel Pen Broad Black	₱ 70.00	1	pcs	₱ 70.00	1	₱ 70.00		-		-		-
	Scissors Big	₱ 50.00	1	pcs	₱ 50.00	1	₱ 50.00		-		-		-
	Staple Wire #35	₱ 75.00	2	boxes	₱ 150.00	1	₱ 75.00	1	₱ 75.00		-		-
	Certificate Frame	₱ 100.00	10	pcs	₱ 1,000.00	5	₱ 500.00	5	₱ 500.00		-		-
	#003 Epson Printer Ink (Black)	₱ 550.00	2	bots	₱ 1,100.00	2	₱ 1,100.00		-		-		-
	#003 Epson Printer Ink (Cyan)	₱ 550.00	2	bots	₱ 1,100.00	2	₱ 1,100.00		-		-		-
	#003 Epson Printer Ink (Magenta)	₱ 550.00	2	bots	₱ 1,100.00	2	₱ 1,100.00		-		-		-
	#003 Epson Printer Ink (Yellow)	₱ 550.00	2	bots	₱ 1,100.00	2	₱ 1,100.00		-		-		-
	Bookshelf	₱ 250.00	1	pc	₱ 250.00	1	₱ 250.00		-		-		-
	Expanded Envelope Long	₱ 30.00	2	pcs	₱ 60.00	2	₱ 60.00		-		-		-
	Flash Drive 64GB	₱ 300.00	1	pc	₱ 300.00	1	₱ 300.00		-		-		-
	Brown Folder Long	₱ 10.00	5	pcs	₱ 50.00	5	₱ 50.00		-		-		-
	Corkboard 12x18	₱ 300.00	1	pc	₱ 300.00	1	₱ 300.00		-		-		-
	Cork Wooden Pushpins	₱ 100.00	2	boxes	₱ 200.00	2	₱ 200.00		-		-		-
<b>TOTAL</b>					₱ 9,500.00		₱ 7,635.00		₱ 1,605.00		₱ 260.00		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**HON. JAYSON C. ABRAJANO**

SANGGUNIANG BAYAN OFFICIALS

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (2) pages				
Department/ Office: PNP					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Legal 8.5" x 14")	₱ 260.00	16	reams	₱ 4,160.00	4	₱ 1,040.00	4	₱ 1,040.00	4	₱ 1,040.00	4	₱ 1,040.00
	Bond Paper (A4 Size)	₱ 240.00	40	reams	₱ 9,600.00	10	₱ 2,400.00	10	₱ 2,400.00	10	₱ 2,400.00	10	₱ 2,400.00
	#T664 Epson Printer Ink (Black)	₱ 450.00	8	bots	₱ 3,600.00	2	₱ 900.00	2	₱ 900.00	2	₱ 900.00	2	₱ 900.00
	#T664 Epson Printer Ink (Cyan)	₱ 450.00	4	bots	₱ 1,800.00	1	₱ 450.00	1	₱ 450.00	1	₱ 450.00	1	₱ 450.00
	#T664 Epson Printer Ink (Magenta)	₱ 450.00	4	bots	₱ 1,800.00	1	₱ 450.00	1	₱ 450.00	1	₱ 450.00	1	₱ 450.00
	#T664 Epson Printer Ink (Yellow)	₱ 450.00	4	bots	₱ 1,800.00	1	₱ 450.00	1	₱ 450.00	1	₱ 450.00	1	₱ 450.00
	Long Brown Folder	₱ 7.00	200	pcs	₱ 1,400.00	100	₱ 700.00		-	100	₱ 700.00		-
	Long Brown Envelope	₱ 7.00	100	pcs	₱ 700.00	50	₱ 350.00		-	50	₱ 350.00		-
	Long Mailing Envelope	₱ 1.00	100	pcs	₱ 100.00	100	₱ 100.00		-		-		-
	Glue Big	₱ 60.00	8	bots	₱ 480.00	2	₱ 120.00	2	₱ 120.00	2	₱ 120.00	2	₱ 120.00
	Paper Fastener	₱ 60.00	8	boxes	₱ 480.00	2	₱ 120.00	2	₱ 120.00	2	₱ 120.00	2	₱ 120.00
	Ordinary Black Ballpen	₱ 180.00	2	doz	₱ 360.00	1	₱ 180.00		-	1	₱ 180.00		-
	Photopaper Substance 20	₱ 180.00	2	packs	₱ 360.00	1	₱ 180.00		-	1	₱ 180.00		-
	Stapler #35	₱ 400.00	2	pcs	₱ 800.00	1	₱ 400.00		-	1	₱ 400.00		-
	Staple Wire #35	₱ 150.00	4	boxes	₱ 600.00	1	₱ 150.00	1	₱ 150.00	1	₱ 150.00	1	₱ 150.00
	Record Book 500 Pages	₱ 300.00	2	pcs	₱ 600.00	1	₱ 300.00		-	1	₱ 300.00		-
	Stamping Pad Big	₱ 300.00	1	pcs	₱ 300.00	1	₱ 300.00		-		-		-
	Stamping Pad Ink Violet 300ML	₱ 100.00	2	pcs	₱ 200.00	1	₱ 100.00		-	1	₱ 100.00		-
	Correction Tape	₱ 60.00	8	pcs	₱ 480.00	2	₱ 120.00	2	₱ 120.00	2	₱ 120.00	2	₱ 120.00
	Scotch Tape 1"	₱ 50.00	4	pcs	₱ 200.00	1	₱ 50.00	1	₱ 50.00	1	₱ 50.00	1	₱ 50.00
	<b>Repair &amp; Maintenance - Transportation Equipments</b>				-		-		-		-		-
	Fuel and Oil Filter (Mahindra Enforcer)	₱ 4,000.00	1	set	₱ 4,000.00	1	₱ 4,000.00		-		-		-
	Brake Fluid	₱ 300.00	4	ltrs	₱ 1,200.00	1	₱ 300.00	1	₱ 300.00	1	₱ 300.00	1	₱ 300.00

	Motolite 12Vs Battery (TOYOTA PRIUS)	₱ 8,000.00	1	pcs	₱ 8,000.00	1	₱ 8,000.00		-		-		-
	MAXXIS EXTERIOR (195R15C) TOYOTA HILLUX	₱ 6,000.00	4	pcs	₱ 24,000.00	4	₱ 24,000.00		-		-		-
	MAXXIS EXTERIOR (235/65R15) TOYOTA PRIUS	₱ 6,375.00	4	pcs	₱ 25,500.00	4	₱ 25,500.00		-		-		-
	YANTA/RIM 15 (TOYOTA HILLUX)	₱ 6,000.00	4	pcs	₱ 24,000.00	4	₱ 24,000.00		-		-		-
	OIL FILTER (TOYOTA HILLUX)	₱ 500.00	4	pcs	₱ 2,000.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00	1	₱ 500.00
	BRAKE SHOE (FRONT BRAKE) TOYOTA HILUX	₱ 700.00	2	set	₱ 1,400.00	1	₱ 700.00		-	1	₱ 700.00		-
	<b>Fuel, Oil &amp; Lubricants</b>				-		-		-		-		-
	Diesel Fuel (Toyota Hilux and Mahindra)	₱ 46.67	1500	ltrs	₱ 70,000.00	375	₱ 17,500.00	375	₱ 17,500.00	375	₱ 17,500.00	375	₱ 17,500.00
	Unleaded Fuel (Toyota Prius)	₱ 52.03	424	ltrs	₱ 22,060.00	107	₱ 5,567.03	107	₱ 5,567.03	105	₱ 5,462.97	105	₱ 5,462.97
	Diesel Engine Oil	₱ 240.00	28	ltrs	₱ 6,720.00	14	₱ 3,360.00		-	14	₱ 3,360.00		-
	<b>Projects, Programs, and Activities</b>				-		-		-		-		-
	<i>Representation Expenses</i>				-		-		-		-		-
	Pack Lunches (PNP Augmentation) 70 Heads x 3days	₱ 280.00	210	pax	₱ 58,800.00		-		-		-	210	₱ 58,800.00
	<b>Repair &amp; Maintenance - Transportation Vehicle</b>												
	Toyota Hillux (Repairs)	₱ 92,500.00	1	lot	₱ 92,500.00	1	₱ 92,500.00						
<b>TOTAL</b>					<b>₱ 370,000.00</b>		<b>₱ 214,787.03</b>		<b>₱ 30,117.03</b>		<b>₱ 36,282.97</b>		<b>₱ 88,812.97</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**PMAJ. CLARK B. CHAVARRIA**

Acting PNP-Chief

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1)pages				
Department/ Office: Regional Trial Court					Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	MOOE												
	<u>Common Office Supplies</u>												
	Bond Paper (Letter 8.5" x 11")	₱ 190.00	50	reams	₱ 9,500.00	12	₱ 2,280.00	12	₱ 2,280.00	12	₱ 2,280.00	14	₱ 2,660.00
	Bond Paper (Legal 8.5" x 14")	₱ 220.00	75	reams	₱ 16,500.00	18	₱ 3,960.00	18	₱ 3,960.00	18	₱ 3,960.00	21	₱ 4,620.00
	Long Mailing Envelope	₱ 1.00	960	pcs	₱ 960.00	240	₱ 240.00	240	₱ 240.00	240	₱ 240.00	240	₱ 240.00
<b>TOTAL</b>					<b>₱ 26,960.00</b>		<b>₱ 6,480.00</b>		<b>₱ 6,480.00</b>		<b>₱ 6,480.00</b>		<b>₱ 7,520.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ATTY. ZORAIDA P. QUILONA**

Clerk Of Court

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (2) pages				
Department/ Office: Municipal Cicut Trial Court					Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Bond Paper (Letter 8.5" x 11")	₱ 310.00	25	reams	₱ 7,750.00		-	5	₱ 1,550.00	7	₱ 2,170.00	13	₱ 4,030.00
	Printer Ribbon EPSON LQ310	₱ 120.00	20	pcs	₱ 2,400.00		-	5	₱ 600.00	10	₱ 1,200.00	5	₱ 600.00
	Alcohol	₱ 750.00	5	gals	₱ 3,750.00		-	2	₱ 1,500.00	3	₱ 2,250.00		-
	Correction Tape	₱ 50.00	25	pcs	₱ 1,250.00		-	10	₱ 500.00	8	₱ 400.00	7	₱ 350.00
	Pentel Pen Pilot Black	₱ 125.00	8	pcs	₱ 1,000.00		-	4	₱ 500.00	2	₱ 250.00	2	₱ 250.00
	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>				-		-		-		-		-
	Toilet paper	₱ 30.00	20	rolls	₱ 600.00		-	10	₱ 300.00	5	₱ 150.00	5	₱ 150.00
	Liquid Soap/Powder	₱ 100.00	10	bottles	₱ 1,000.00		-	5	₱ 500.00		-	5	₱ 500.00
	Hand Soap	₱ 75.00	5	pcs	₱ 375.00		-	3	₱ 225.00		-	2	₱ 150.00
	Muriatic Acid	₱ 250.00	2	gals	₱ 500.00		-	1	₱ 250.00		-	1	₱ 250.00
	Toilet Bowl Cleaner	₱ 187.50	8	bots	₱ 1,500.00		-	4	₱ 750.00		-	4	₱ 750.00
	Albatros	₱ 66.67	15	pcs	₱ 1,000.00		-		-	10	₱ 666.67	5	₱ 333.33
	Rug	₱ 116.67	6	pcs	₱ 700.00		-		-	3	₱ 350.00	3	₱ 350.00
	Downy Big	₱ 250.00	2	bots	₱ 500.00		-		-	1	₱ 250.00	1	₱ 250.00
	<b>Other Supplies &amp; Materials Expenses - Office Repairs &amp; Maintenance</b>				-		-		-		-		-
	LED BULB 12 Watts	₱ 250.00	24	pcs	₱ 6,000.00		-	12	₱ 3,000.00	12	₱ 3,000.00		-
	Glass Sealant	₱ 270.00	5	pcs	₱ 1,350.00		-		-	5	₱ 1,350.00		-
<b>TOTAL</b>					<b>₱ 29,675.00</b>		-		<b>₱ 9,675.00</b>		<b>₱ 12,036.67</b>		<b>₱ 7,963.33</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**MARINA REMEDIOS F. ADESNA**

CLERK OF COURT

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: LTO					Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Other Supplies &amp; Materials Expenses - Office Equipments</b>												
	Deli Document Tray Three layer	₱ 500.00	1	unit	₱ 500.00	1	₱ 500.00		-		-		-
	Dowell Portable Air Cooler	₱ 2,500.00	2	units	₱ 5,000.00	2	₱ 5,000.00		-		-		-
	Folding Long Table	₱ 1,500.00	2	units	₱ 3,000.00	2	₱ 3,000.00		-		-		-
	Standard Electric Fan- Industrial (Banana Type Fan Blade)	₱ 2,500.00	1	unit	₱ 2,500.00	1	₱ 2,500.00		-		-		-
	Cash Box With Key and Combination Lock	₱ 1,500.00	1	unit	₱ 1,500.00	1	₱ 1,500.00		-		-		-
	Hisense LED TV 43 inches	₱ 9,500.00	1	unit	₱ 9,500.00	1	₱ 9,500.00		-		-		-
	3 Layers Steel Cabinet w/ Safety	₱ 8,000.00	1	unit	₱ 8,000.00	1	₱ 8,000.00		-		-		-
<b>TOTAL</b>					<b>30,000.00</b>		<b>30,000.00</b>		-		-		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**BEN M. DOMINGO III**  
OIC/TRO | LTO-Guiuan Extension Office  
Head of Department/Office



**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: MANICANI NATIONAL HIGHSCHOOL					Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	MOOE												
	<u>Other Supplies &amp; Materials Expenses - Office Equipments</u>												
	Steel Cabinet	₱ 12,000.00	1	unit	₱ 12,000.00	1	₱ 12,000.00		-		-		-
	Bamboo Sala Set	₱ 7,000.00	2	units	₱ 14,000.00		₱ -	2	₱ 14,000.00		-		-
									-		-		-
									-		-		-
									-		-		-
									-		-		-
									-		-		-
<b>TOTAL</b>					₱ 26,000.00		₱ 12,000.00		₱ 14,000.00		₱ -		₱ -

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**MARIA CLARIZA P. RIVERAL**

Asst. Principal II/School Head

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: GUIUAN SOUTH DISTRICT					Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Other Supplies &amp; Materials Expenses - Office Equipments</b>												
	Stand Fan	₱ 3,500.00	8	unit	₱ 28,000.00	8	₱ 28,000.00		-		-		-
	Water Dispenser Hot & Cold	₱ 7,500.00	4	units	₱ 30,000.00	4	₱ 30,000.00		₱ -		-		-
	Monoblock Chairs	₱ 500.00	50	units	₱ 25,000.00	50	₱ 25,000.00		-		-		-
	Thermal Scanner with Automatic Alcohol Dispenser	₱ 3,000.00	4	units	₱ 12,000.00	4	₱ 12,000.00		-		-		-
	Face Mask KF94	₱ 4.00	5000	pcs	₱ 20,000.00	5000	₱ 20,000.00		-		-		-
	Avent 70% Alcohol 250ml	₱ 40.00	200	pcs	₱ 8,000.00	200	₱ 8,000.00		-		-		-
	Bath Soap												
	<b>Activities/Projects/Programs</b>												
	B. District In-Service Education & training/Benchmarking Activities Study Tour	₱ 100,000.00	1	lot	₱ 100,000.00	1	₱ 100,000.00						
	<b>C. Capital Outlay</b>												
	Television set 50"	₱ 30,000.00	1	unit	₱ 30,000.00	1	₱ 30,000.00		-		-		-
	<b>TOTAL</b>				₱ 253,000.00		₱ 253,000.00		₱ -		₱ -		₱ -

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**NATIVIDAD A. MASAYON**

PSDS (Guiuan South District)

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: <b>SULU-AN INTEGRATED SCHOOL</b>					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	MOOE												
	<u>Other Supplies &amp; Materials Expenses - ICT Equipments</u>												
	External Hard Drive 1T	₱ 6,440.00	1	unit	₱ 6,440.00	1	₱ 6,440.00		-		-		-
									-		-		-
									-		-		-
									-		-		-
									-		-		-
									-		-		-
<b>TOTAL</b>					₱ 6,440.00		₱ 6,440.00		₱ -		₱ -		₱ -

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**RONQUILLO B. SALVEDIA**

School Head

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: TUBABAO NATIONAL HIGHSCHOOL					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Activities/Projects/Programs</b>												
	Good Lumber (Palotsina) 2x4x12	₱ 504.00	4	pcs	₱ 2,016.00	4	₱ 2,016.00		-		-		-
	Portland Cement	₱ 260.00	16	bags	₱ 4,160.00	16	₱ 4,160.00		-		-		-
	Marine Plywood 1/4	₱ 485.00	12	sheets	₱ 5,820.00	12	₱ 5,820.00		-		-		-
	Electric Bulb 11W LED	₱ 222.50	10	pcs	₱ 2,225.00	10	₱ 2,225.00		-		-		-
	Flourescent Lamp 40W (LED)	₱ 370.00	6	sets	₱ 2,220.00	6	₱ 2,220.00		-		-		-
	Marine Plywood 1/2	₱ 795.00	5	sheets	₱ 3,975.00	5	₱ 3,975.00		-		-		-
									-		-		-
									-		-		-
<b>TOTAL</b>					<b>₱ 20,416.00</b>		<b>₱ 20,416.00</b>		<b>₱ -</b>		<b>₱ -</b>		<b>₱ -</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**JOEL M. LACDAO**

School Head

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: HOMONHON NATIONAL HIGHSCHOOL					Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	MOOE												
	<u>Other Supplies &amp; Materials Expenses - Office Equipments</u>												
	Thermal Gun Scanner	₱ 3,258.50	10	pcs	₱ 32,585.00	10	32,585.00		-		-		-
							-		-		-		-
							-		-		-		-
							-		-		-		-
							-		-		-		-
							-		-		-		-
							-		-		-		-
<b>TOTAL</b>					<b>₱ 32,585.00</b>		<b>₱ 32,585.00</b>		<b>₱ -</b>		<b>₱ -</b>		<b>₱ -</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**CATALINA A. PADING**  
School Head  
Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: Guiuan South District					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	MOOE												
	<u>Other Supplies &amp; Materials Expenses - Office Equipments</u>												
	A. Kitchen Utensils And Equipment	₱ 408.00	25	set	₱ 10,200.00	25	₱ 10,200.00		-		-		-
							-		-		-		-
	B. Laboratory Equipment	₱ 361.11	9	set	₱ 3,250.00	9	₱ 3,250.00		-		-		-
							-		-		-		-
	C. Office Equipment And Accessories	₱ 9,500.00	4	set	₱ 38,000.00	4	₱ 38,000.00		-		-		-
							-		-		-		-
							-		-		-		-
							-		-		-		-
<b>TOTAL</b>					₱ 51,450.00		₱ 51,450.00		₱ -		₱ -		₱ -

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**NORA C. ODITA**

School Head

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (2) pages				
Department/ Office: OSCA					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	Risograph Services (Long)	₱ 600.00	8	reams	₱ 4,800.00		₱ -	4	₱ 2,400.00	4	₱ 2,400.00		₱ -
	OSCA ID Card	₱ 7.00	300	pcs	₱ 2,100.00		₱ -	100	₱ 700.00	100	₱ 700.00	100	₱ 700.00
	Ball Pen	₱ 15.00	20	pcs	₱ 300.00		₱ -	7	₱ 105.00	7	₱ 105.00	6	₱ 90.00
	Sign Pen	₱ 150.00	2	boxes	₱ 300.00		₱ -	1	₱ 150.00	1	₱ 150.00		₱ -
	Pencil	₱ 80.00	1	boxes	₱ 80.00		₱ -	1	₱ 80.00		₱ -		₱ -
	Correction Tape	₱ 30.00	9	pcs	₱ 270.00		₱ -	3	₱ 90.00	3	₱ 90.00	3	₱ 90.00
	Correction Fluid	₱ 20.00	3	pcs	₱ 60.00		₱ -	1	₱ 20.00	1	₱ 20.00	1	₱ 20.00
	Folder Long	₱ 8.00	90	pcs	₱ 720.00		₱ -	30	₱ 240.00	30	₱ 240.00	30	₱ 240.00
	Folder Short	₱ 6.00	30	pcs	₱ 180.00		₱ -	10	₱ 60.00	10	₱ 60.00	10	₱ 60.00
	Staple Wire	₱ 60.00	1	boxes	₱ 60.00		₱ -	1	₱ 60.00		₱ -		₱ -
	Masking Tape 2"	₱ 70.00	2	pcs	₱ 140.00		₱ -	1	₱ 70.00	1	₱ 70.00		₱ -
	Double Sided Tape	₱ 60.00	2	rolls	₱ 120.00		₱ -	1	₱ 60.00		₱ -	1	₱ 60.00
	Elmer's Glue	₱ 40.00	3	pcs	₱ 120.00		₱ -	1	₱ 40.00	1	₱ 40.00	1	₱ 40.00
	Bond Paper (Long)	₱ 280.00	3	reams	₱ 840.00		₱ -	1	₱ 280.00	1	₱ 280.00	1	₱ 280.00
	Bond paper (Short)	₱ 280.00	2	reams	₱ 560.00		₱ -		₱ -	1	₱ 280.00	1	₱ 280.00
	Paper Clips	₱ 25.00	2	boxes	₱ 50.00		₱ -	1	₱ 25.00		₱ -	1	₱ 25.00
	Paper Fastener	₱ 50.00	1	boxes	₱ 50.00		₱ -	1	₱ 50.00		₱ -		₱ -
	Pentel Pen	₱ 70.00	3	pcs	₱ 210.00		₱ -	1	₱ 70.00	1	₱ 70.00	1	₱ 70.00
	Pentel Pen Ink	₱ 80.00	1	boxes	₱ 80.00		₱ -	1	₱ 80.00		₱ -		₱ -
	Document Tray (3 Layers)	₱ 250.00	5	pcs	₱ 1,250.00		₱ -	5	₱ 1,250.00		₱ -		₱ -
	Expandable Envelope	₱ 30.00	3	pcs	₱ 90.00		₱ -	3	₱ 90.00		₱ -		₱ -
	Epson Ink 003	₱ 1,400.00	1	set	₱ 1,400.00		₱ -	1	₱ 1,400.00		₱ -		₱ -
	Epson Ink Black 003	₱ 350.00	1	pc	₱ 350.00		₱ -	1	₱ 350.00		₱ -		₱ -

	Stabilo Boss Highlighter	₱ 30.00	9	pcs	₱ 270.00		₱ -	3	₱ 90.00	3	₱ 90.00	3	₱ 90.00
	Face Mask	₱ 100.00	3	boxes	₱ 300.00		₱ -	1	₱ 100.00	1	₱ 100.00	1	₱ 100.00
	Vellum Board Long	₱ 50.00	2	packs	₱ 100.00		₱ -	1	₱ 50.00	1	₱ 50.00		₱ -
	<b>Other Supplies &amp; Materials Expenses - Sanitation &amp; Janitorial Supplies</b>												₱ -
	Soft Broom	₱ 100.00	2	pcs	₱ 200.00		₱ -	1	₱ 100.00		₱ -	1	₱ 100.00
	<b>Capital Outlay</b>												
	Desktop w/ Printer	₱ 45,000.00	1	set	₱ 45,000.00		₱ -	1	₱ 45,000.00		₱ -		₱ -
<b>TOTAL</b>					₱ 60,000.00		₱ -		₱ 53,010.00		₱ 4,745.00		₱ 2,245.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**FRANCISCO S. DE PAZ**

OSCA Head

Head of Department/Office



**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: Guiuan East District					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies/Services</b>												
	Printer Ink	₱ 462.22	3	pcs	₱ 1,386.65	3	₱ 1,386.65						
	Printer Ink	₱ 462.22	3	pcs	₱ 1,386.65	3	₱ 1,386.65						
	Printer Ink	₱ 462.22	3	pcs	₱ 1,386.65	3	₱ 1,386.65						
	Printer Ink	₱ 462.22	3	pcs	₱ 1,386.65	3	₱ 1,386.65			-	-		-
	<b>Activities/Projects/Programs</b>												
	INSET's (for All Teachers)	₱ 500.00	80	pax	₱ 40,000.00	40	₱ 20,000.00			40	₱ 20,000.00		
	<b>Internet Expenses</b>						-		-		-		-
	Internet Subscription	₱ 3,000.00	12	lot	₱ 36,000.00	3	₱ 9,000.00	3	₱ 9,000.00	3	₱ 9,000.00	3	₱ 9,000.00
	<b>Other Supplies &amp; Materials Expenses - Office Equipments</b>												
	32" LED TV w/ USB Port (for Grade II Classes)	₱ 11,000.00	18	units	₱ 198,000.00	18	₱ 198,000.00						
							-		-		-		-
<b>TOTAL</b>					₱ 279,546.58		₱ 232,546.58		₱ 9,000.00		₱ 29,000.00		₱ 9,000.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ESTEBAN S. DAIZ**

Public School District Supervisor

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (1) pages			
Department/ Office: TAYTAY INTEGRATED SCHOOL					Regular	Contingency		Total		Date Submitted: _____			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	MOOE												
	Activities/Projects/Programs												
	Renovation of Classroom Metal Railings	₱ 10,000.00	4	lot	₱ 40,000.00	3	₱ 30,000.00	1	₱ 10,000.00				
	Learning and Development Activities for School Employees (Training/Seminars)	₱ 3,500.00	10	lot	₱ 35,000.00	3	₱ 10,500.00	3	₱ 10,500.00	3	₱ 10,500.00	1	₱ 3,500.00
<b>TOTAL</b>					₱ 75,000.00		₱ 40,500.00		₱ 20,500.00		₱ 10,500.00		₱ 3,500.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**JOEL B. DEL VALLE, PhD.**  
Principal/School Head  
Head of Department/Office

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2022

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: NATIONAL HIGH SCHOOL					Regular	Contingency	Total		Date Submitted: _____				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	MOOE												
	<b><u>Common Office Supplies</u></b>												
	Alcohol	₱ 163.29	20	bots	₱ 3,265.72	20	₱ 3,265.72						
	<b><u>Other Supplies &amp; Materials Expenses - Office Equipments</u></b>												
	Printer	₱ 12,500.00	8	units	₱ 100,000.00	8	₱ 100,000.00						
							-						-
<b>TOTAL</b>					<b>₱ 103,265.72</b>		<b>₱ 103,265.72</b>		<b>₱ -</b>		<b>₱ -</b>		<b>₱ -</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**BENJAMIN P. CAMPOMANES, MAED-EM**  
Principal IV/School Head  
Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount				Page 1 of (1) pages				
Department/ Office: Guiuan North					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<u>Common Office Supplies</u>												
	Alcohol	₱ 688.00	25	gals	₱ 17,200.00	25	₱ 17,200.00						
	Face Mask 3 Ply	₱ 155.67	300	boxes	₱ 46,700.00	300	₱ 46,700.00						
	<u>Other Supplies &amp; Materials Expenses - Office Equipments</u>												
	Thermal Scanner with Alcohol Dispenser	₱ 1,749.00	2	units	₱ 3,498.00	2	₱ 3,498.00						
	Stand Fan	₱ 1,590.00	2	units	₱ 3,180.00	2	₱ 3,180.00						
	Water Dispenser	₱ 7,420.00	1	unit	₱ 7,420.00	1	₱ 7,420.00						
	<u>Other Supplies &amp; Materials Expenses - Minor Tools/Equipment</u>												
	Weighing Scale	₱ 2,500.00	1	unit	₱ 2,500.00	1	₱ 2,500.00						
	Signal Booster w/ GI Pipe and Labor	₱ 5,500.00	1	lot	₱ 5,500.00	1	₱ 5,500.00						
	Portable Welding Machine	₱ 12,000.00	1	unit	₱ 12,000.00	1	₱ 12,000.00						
	Boysen Gloss White Paint	₱ 795.00	20	gals	₱ 15,900.00	20	₱ 15,900.00						
	<u>Activities/Projects/Programs</u>												
	District Capability Building	₱ 40,000.00	1	lot	₱ 40,000.00	1	₱ 40,000.00						
	<u>Capital Outlay</u>												
	ACER Laptop Core i7	₱ 35,000.00	1	unit	₱ 35,000.00	1	₱ 35,000.00						
<b>TOTAL</b>					<b>₱ 188,898.00</b>		<b>₱ 188,898.00</b>		<b>₱ -</b>		<b>₱ -</b>		<b>₱ -</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**INOCENTES M. MADRAZO JR.**

PSDS

Head of Department/Office

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

Province, City or Municipality: Guiuan Eastern Samar

Plan Control No. _____					Planned Amount					Page 1 of (3) pages			
Department/ Office: <b>DSWD Kalahi-CIDSS</b>					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>MOOE</b>												
	<b>Common Office Supplies</b>												
	A4 Size, Bond Paper 80 gsm	₱ 320.00	60	reams	₱ 19,200.00	40	₱ 12,800.00	10	₱ 3,200.00	10	₱ 3,200.00		₱ -
	A3 size Bond Paper 80 gsm	₱ 800.00	5	reams	₱ 4,000.00	5	₱ 4,000.00		₱ -		₱ -		₱ -
	Legal Size, Bond Paper 80 gsm	₱ 330.00	60	reams	₱ 19,800.00	40	₱ 13,200.00	10	₱ 3,300.00	10	₱ 3,300.00		₱ -
	Ink for Printer L5190 Black	₱ 500.00	12	pcs	₱ 6,000.00	12	₱ 6,000.00		₱ -		₱ -		₱ -
	Ink for Printer L5190 Cyan	₱ 500.00	12	pcs	₱ 6,000.00	12	₱ 6,000.00		₱ -		₱ -		₱ -
	Ink for Printer L5190 magenta	₱ 500.00	12	pcs	₱ 6,000.00	12	₱ 6,000.00		₱ -		₱ -		₱ -
	Ink for Printer L5190 Yellow	₱ 500.00	12	pcs	₱ 6,000.00	12	₱ 6,000.00		₱ -		₱ -		₱ -
	Ballpen Black 0.5	₱ 20.00	100	pcs	₱ 2,000.00	100	₱ 2,000.00		₱ -		₱ -		₱ -
	Expanding Folder Long 100pcs/pack	₱ 900.00	5	pack	₱ 4,500.00	5	₱ 4,500.00		₱ -		₱ -		₱ -
	Plastic Envelop with Holder, Long	₱ 90.00	60	pcs	₱ 5,400.00		₱ -	60	₱ 5,400.00		₱ -		₱ -
	Stapler With Remover, Heavy Duty, & Best Quality	₱ 500.00	10	pcs	₱ 5,000.00	5	₱ 2,500.00	5	₱ 2,500.00		₱ -		₱ -
	Staple Wire No. 35	₱ 70.00	24	boxes	₱ 1,680.00	24	₱ 1,680.00		₱ -		₱ -		₱ -
	Brown Envelop, Long 100pcs/box	₱ 2,000.00	2	boxes	₱ 4,000.00		₱ -	2	₱ 4,000.00		₱ -		₱ -
	Cartolina, Assorted Color 12s	₱ 180.00	25	pack	₱ 4,500.00		₱ -	25	₱ 4,500.00		₱ -		₱ -
	Correction Tape	₱ 50.00	100	pcs	₱ 5,000.00	50	₱ 2,500.00	50	₱ 2,500.00		₱ -		₱ -
	Envelope, Expanding With String Closure, Long, 100pcs/Box	₱ 2,250.00	2	boxes	₱ 4,500.00		₱ -	2	₱ 4,500.00		₱ -		₱ -
	Double sided Tape	₱ 75.00	100	pcs	₱ 7,500.00		₱ -	40	₱ 3,000.00	30	₱ 2,250.00	30	₱ 2,250.00
	Masking Tape 1"	₱ 60.00	100	pcs	₱ 6,000.00		₱ -	40	₱ 2,400.00	30	₱ 1,800.00	30	₱ 1,800.00
	Glue , big	₱ 60.00	15	bots.	₱ 900.00	15	₱ 900.00		₱ -		₱ -		₱ -
	Ink refill Pentel Pen (permanent), Black	₱ 85.00	20	bots.	₱ 1,700.00	20	₱ 1,700.00		₱ -		₱ -		₱ -
	Logbook, 500 pages	₱ 180.00	2	pcs	₱ 360.00	2	₱ 360.00		₱ -		₱ -		₱ -
	Logbook, 250 pages	₱ 165.00	5	pcs	₱ 825.00		₱ -	5	₱ 825.00		₱ -		₱ -

	Manila Paper	₱ 160.00	61	pcs	₱ 9,760.00		₱ -	30	₱ 4,800.00	31	₱ 4,960.00		₱ -
	Packaging Tape	₱ 85.00	20	rolls	₱ 1,700.00		₱ -	10	₱ 850.00	10	₱ 850.00		₱ -
	Pencil (Stabilo No. 1)	₱ 50.00	50	pcs	₱ 2,500.00	50	₱ 2,500.00		₱ -		₱ -		₱ -
	Sharpener Desktop	₱ 350.00	3	pcs	₱ 1,050.00	3	₱ 1,050.00		₱ -		₱ -		₱ -
	Calculator Casio DH12 Desktop	₱ 500.00	4	pcs	₱ 2,000.00	4	₱ 2,000.00		₱ -		₱ -		₱ -
	Sticky note (bundled)	₱ 30.00	300	pcs	₱ 9,000.00	150	₱ 4,500.00	100	₱ 3,000.00	50	₱ 1,500.00		₱ -
	Extension wire 10meters	₱ 250.00	1	pcs	₱ 250.00	1	₱ 250.00		₱ -		₱ -		₱ -
	Eraser	₱ 25.00	30	pcs	₱ 750.00	25	₱ 625.00	5	₱ 125.00		₱ -		₱ -
	Paper Fastener, Plastic	₱ 175.00	50	boxes	₱ 8,750.00	30	₱ 5,250.00	10	₱ 1,750.00	10	₱ 1,750.00		₱ -
	Water Jag	₱ 300.00	2	pcs	₱ 600.00		₱ -	2	₱ 600.00		₱ -		₱ -
	Puncher, Paper, Heavy Duty With Two Hole Guide	₱ 300.00	6	pcs	₱ 1,800.00	3	₱ 900.00	3	₱ 900.00		₱ -		₱ -
	Scissor, Big	₱ 165.00	61	pcs	₱ 10,065.00	10	₱ 1,650.00	20	₱ 3,300.00	20	₱ 3,300.00	11	₱ 1,815.00
	Tape,Transparent,48mm,50meters	₱ 150.00	20	rolls	₱ 3,000.00		₱ -	10	₱ 1,500.00	10	₱ 1,500.00		₱ -
	Router	₱ 3,500.00	1	pc.	₱ 3,500.00	1	₱ 3,500.00		₱ -		₱ -		₱ -
	Marker Permanent, Broad Type, Black	₱ 580.00	10	boxes	₱ 5,800.00	10	₱ 5,800.00		₱ -		₱ -		₱ -
	Metacards, Light, Colored	₱ 70.00	3500	pcs	₱ 245,000.00		₱ -	1500	₱ 105,000.00	1000	₱ 70,000.00	1000	₱ 70,000.00
	Note Pad, Stick-On (3"X4")	₱ 55.00	24	pcs	₱ 1,320.00		₱ -	24	₱ 1,320.00		₱ -		₱ -
	Flash drive 32g	₱ 1,950.00	10	pcs	₱ 19,500.00		₱ -	10	₱ 19,500.00		₱ -		₱ -
	<b>Other Supplies &amp; Materials Expenses - Office Equipments</b>												
	Steel Cabinet (4 Drawers)	₱ 10,500.00	3	units	₱ 31,500.00	3	₱ 31,500.00		₱ -		₱ -		₱ -
	Office Table, Single Steel Body (120x60x75) or L48 Office table w/ Steel body	₱ 11,500.00	10	units	₱ 115,000.00	10	₱ 115,000.00		₱ -		₱ -		₱ -
	Plastic Long Table	₱ 4,500.00	3	units	₱ 13,500.00	3	₱ 13,500.00		₱ -		₱ -		₱ -
	Monoblock Chair	₱ 700.00	40	pcs	₱ 28,000.00	30	₱ 21,000.00	10	₱ 7,000.00		₱ -		₱ -
	AVR 1000W 3 outlets	₱ 3,500.00	1	unit	₱ 3,500.00	1	₱ 3,500.00		₱ -		₱ -		₱ -
	Stand Fan	₱ 3,500.00	2	units	₱ 7,000.00		₱ -	2	₱ 7,000.00		₱ -		₱ -
	Water Dispenser (hot&cold)	₱ 8,500.00	1	unit	₱ 8,500.00	1	₱ 8,500.00		₱ -		₱ -		₱ -
	<b>Capital Outlay</b>												
	Computer Laptop i5 SSD, 1TB Memory	₱ 60,000.00	4	units	₱ 240,000.00	4	₱ 240,000.00		₱ -		₱ -		₱ -
	Printer with Scanner	₱ 25,000.00	2	units	₱ 50,000.00	2	₱ 50,000.00		₱ -		₱ -		₱ -
	Desktop Computer	₱ 45,000.00	1	set	₱ 45,000.00	1	₱ 45,000.00		₱ -		₱ -		₱ -
	Mobile Phone	₱ 25,000.00	1	unit	₱ 25,000.00	1	₱ 25,000.00		₱ -		₱ -		₱ -
<b>TOTAL</b>					<b>₱ 1,014,210.00</b>		<b>₱ 651,165.00</b>		<b>₱ 192,770.00</b>		<b>₱ 94,410.00</b>		<b>₱ 75,865.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**JESSA MARIE C. PADUAL**

Municipal Area Coordinator

Head of Department/Office